

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the food hall at Gurnard Primary School in Baring Road, Gurnard on Tuesday 10<sup>th</sup> January 2012 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Javaid, Longman, Whitehouse, Mrs McKean, Mrs Bugden & Mrs Pain.

The representative from the Environment and Neighbourhoods Team was not able to attend, but PCSO Steve Oatley from the Safer Neighbourhoods Team attended and reported that there had been no crimes in the last month. However there had been 6 reports made on issues such as neighbourhood disputes and scams etc.. Cowes was quiet over Christmas but busier over the New Year. Questions followed, and it was reported that PC Mark Thomas is very happy in his new post.

There were no comments from members of the public present (2)

5533 APOLOGIES

Apologies were received from Councillor Harley who had a previously arranged engagement.

5534 MEMBERS' DECLARATIONS OF INTEREST

Councillors Javaid and Mrs Pain made personal declarations of interest in agenda item 5(b) due to their residential status at Gurnard Pines.

5535 MINUTES

The Minutes of the Full Council Meeting held on 13<sup>th</sup> December 2011 were taken as read, approved as a correct record and signed by the Chairman.

5536 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 13<sup>th</sup> DECEMBER 2011

- a. Re Minute 5527: Steve Dines has confirmed the grass cutting and pruning contract for 2012, and a Parish Council risk assessment to cover the year has been completed and signed by him.
- b. Re Minute 5522b: The new Keeper of the Clock is David Herbert, and the Clerk will be meeting with him shortly. **It was agreed to write to the former Keeper of the Clock, Colin Fairall, to formally thank him for his years of care.**
- c. Re Minute 5523b (Minutes 4960, 5152a, 5062, 5104h, 5123c, 5253f, 5189a, 5302, 5317b, 5331b, 5454 & 5495 also refer): Nothing further has been heard from County Hall about whether the Primary School land will be gifted or sold, so Hose Rhodes & Dickson are awaiting instructions to proceed with the land valuation. The Solicitor has quoted £300 for a simple conveyance of the site, but from £300 to £700 to include searches and there will also be a land registry fee of £50. The 2<sup>nd</sup> round of consultation came to a close on 6/1/12, and the results are being analysed.
- d. Re Minute 5528 (Minutes 4291, 4973b, 5019b & 5048 also refer): Rights of Way has acknowledged the Parish Council's request to have an order recorded and to have the Gurnard Heights footpath signed.
- e. Re Minute 5522j: Southern Gas Networks advises that the landscaping works are programmed for the Spring.
- f. Re Minute 5524b: Signpost Express has agreed the play area signs have faded unacceptably, and will be replacing them both but with a laminate protector. There has been a site meeting with one ground works contractor, and a meeting with a 2<sup>nd</sup> contractor is planned soon.
- g. Re Minute 5522b: Following further communication with one of the Shore Path residents and the IW Council about weather damage to the far western end of Shore Path, the IW Council agreed to cone the collapsed section of footpath off, and Coastal Protection is monitoring the situation. A resident who is most affected by the collapse instructed a builder to take remedial action and work was taking place on 6/1/12. The IW Shoreline Management Plan states the policy in this area is "hold the line".

5537 PLANNING APPLICATIONS

- a. Report from Parish Clerk.

The following application has been approved:

**P/01316/11:** Partial demolition of dwelling. Proposed 2 storey and single storey extensions to enlarge living accommodation (revised plans) at 39, Worsley Road, Cowes.

Revised plans for **P/01316/11**: Partial demolition of dwelling. Proposed 2 storey and single storey extensions to enlarge living accommodation (revised plans) at 39, Worsley Road, Cowes have been received and no further comment is required.

Revised plans for **P/01184/09**: Demolition of chalets. Residential development comprising 14 detached units of living accommodation with new access road off Shore Road and associated paths & landscaping (revised plans) at Solent Lawns Holiday Bungalows, Shore Road, Cowes have been received and no further comment is required.

- b. **P/01728/11**: Variation of condition No 1 on TCP/3084/K/C/7169 & condition No 4 on TCP/3084/P/C/8820 to allow use of chalet for holiday purposes 52 weeks a year at 41, Gurnard Pines, Cockleton Lane, Cowes.  
**Resolved: That the Parish Council has no objection to the application, subject to the use being for holiday use only.**

## 5538 REPORTS

### a. Parish Council Chairman

Councillor Day thanked Councillor Mrs McKean for standing in as Chairman in December, and also thanked Councillor Javaid for acting as Chairman of the inaugural Neighbourhood and Parish Plan Steering Group meeting on 14/12/11. He closed by saying that the Personnel Working Party had not been able to meet and report back this month, but hopefully would do by March.

### b. Parish Clerk

The Clerk's continuous professional development record for 2011 was completed on 3/1/12, which is required to support his continuing membership of the Institute of Local Council Management.

The Campaign to Protect Rural England's IW Branch has its New Year luncheon at the IW College in Newport on Wednesday February 8 from noon.

The next Island Waste Advisory Group meeting is Thursday 19<sup>th</sup> January – 2.30pm at Forest Road.

An update on the demise and replacement of the Island Strategic Partnership work has been received, and a "Health & Wellbeing Board" is now in place and has adopted strategies that cover lifestyle, young people, living with illness and community safety & children's safeguarding. No involvement is envisaged by the Parish sector at the moment.

The Parish Council's Precept demand has been acknowledged.

During the last 3 months of 2011 there were 2 firm expressions of interest from residents in the Village in becoming a Parish Councillor should a vacancy occur, and also a 3<sup>rd</sup> resident is showing positive interest.

The damaged light in the Gents has now been repaired.

Island Waste advises the future of the green garden waste bags is still unsure. The Clerk is reluctant to purchase more bags until the situation is clarified.

A serious pipe fracture at Woodvale Pumping Station was reported last week, and Southern Water has attended.

The Chairman and the Clerk will be meeting a new candidate for Youth Advisor this week.

### c. IW Councillor

Councillor Fuller circulated a hard copy report which included loose litter bins on the Esplanade, NHS dentist provision in Cowes, neighbourhood planning, waste collection and recycling and the community bus. Questions followed, which included dog warden presence in the Village.

### d. Community Transport

Minutes 5269c, 5288, 5319g, 5337, 5352, 5368, 5421g, 5440, 5456, 5471, 5489, 5508 & 5522e refer

There are now 7 volunteer driver candidates on the waiting list, possibly 8, and Southern Vectis acknowledges that a new assessment day will be arranged soon. A letter has been received from the IW Council about drivers stating that the IW Council is ceasing to pay for drivers to cover community bus routes that lack volunteer drivers, and so where this happens in the future, the service will not run. The total fares and donations collected to 19/12/11 amount to £921.96, and the Cowes, Northwood & Gurnard Forum meets again on 25/1/12, and Southern Vectis will be present.

### e. Gurnard Village Hall Association Hall Management Committee Meeting 15/12/11

8 committee members attended. The donations table has raised £2,500 in 3 years, and new regular hire group has booked Thursday lunchtimes – there were some problems with a birthday booking. The front doors have been repaired and other repairs are being put in hand, including a pathway to the shed. A major clean is planned for August. A digital changeover event is taking place on 12/1/12 and the next meeting is 16/2/12 at the Garden Room from 7pm. Draft plans for proposed development behind the Village Hall have been loaned to the GHHA for its next meeting.

### f. Neighbourhood & Parish Planning 14/12/11

Minutes 5306 & 5525 refer

The meeting was successful in forming an 11 member strong Steering Group. Most of the meeting was spent discussing and explaining a probable agenda for the neighbourhood planning process, as well as incorporating Parish Plan elements in it too. It was agreed to invite someone from the Planning Policy Team to the next meeting, but nobody can attend until February and so a 23/2/12 meeting has been booked with Wendy Perera. The Steering Group will meet in the interim to make some forward planning, on 26/1/12.

- 5539 ANNUAL PARISH MEETING 2012  
Discussion took place on setting the date and making of all the arrangements for the 2012 annual parish meeting.  
**Resolved: That the Annual Parish Meeting of electors would take place on Tuesday 24<sup>th</sup> April 2012 at 7.30pm, in the Village Hall if possible. That annual reviews are requested from the IW Councillor, Cowes Police, the Environment & Neighbourhoods Officer and the Neighbourhood Watch Coordinator. That attempts would be made to secure 2 speakers namely Mark King and an Osborne House Estate Gardener, with the National Trust Newtown Warden and a Maritime Museum spokesman as reserves. That refreshments would be provided by Councillors Whitehouse, Mrs Bugden and Mrs McKean and that the Parish Awards Scheme would be run again.**
- 5540 WASTE DISPOSAL 2012  
Report  
Consideration was given to the Parish Council providing a wheelie bin for the Esplanade in the vicinity of the Watersedge Restaurant for the period 2/4/12 to 5/11/12, and the Parish Council was given details of the 2 options available.  
**Resolved: That the Parish Council would hire an 1100 litre wheelie bin from Island Waste from 2/4/11 to 5/11/12.**
- 5541 GRANTS & DONATIONS 2012  
Discussion took place and consideration was given to running a grants programme again this year and it was  
**Resolved: That the Parish Council would run a small grants programme this year. That the programme would be advertised in Gurnard News, Village Talk, in the Village and on the website. That the deadline for the receipt of applications would be set at 29/2/12. That Councillors Day, Longman, and Mrs Pain would serve on the Grants Panel, which will meet in March to make its recommendations for the Parish Council's consideration in April.**
- 5542 GURNARD REGATTA 2012  
Minute 5504h refers  
The 2012 Gurnard Regatta event has been set for Saturday 21<sup>st</sup> July, and the Steering Group meets for the 1<sup>st</sup> time on Thursday 29<sup>th</sup> March, and consideration was given to the Parish Council's representation and support of the event.  
**Resolved: That Councillors Whitehouse and Mrs Pain together with the Parish Clerk will represent the Parish Council on the Steering Group. That the Clerk is given delegated authority to spend up to £500 on the arrangements and materials.**
- 5543 PARISH IMPROVEMENT FUND  
A £250,000 Parish Improvement Fund has been made available to Parish & Town Councils and Gurnard PC could qualify for project grant of £3635. There are criteria to meet and the grant has to be match funded. The Parish Council considered whether to apply for it and what projects might qualify.  
**Resolved: That the Parish Council applies for a grant to support the Neighbourhood & Parish Plan Project.**
- 5544 LITTER PICK EXERCISE 17/3/12  
Minutes 5384b, 5491b, 5435c, 5460, 5487b & 5507a refer  
Consideration was given to the areas to be cleaned, support for Councillor Longman and where to meet.  
**Resolved: That Councillors Javaid and Mrs Bugden would support Councillor Longman, that the focus would be Worsley Road, Tuttons Hill and Solent View Road with everyone meeting at the Village Hall in time for a 10.30am start.**
- 5545 ACCOUNTS
- a. Petty Cash  
The Parish Council was informed there had been £11.79 expenditure from this account since the last meeting.
- b. Financial Review 3<sup>rd</sup> Quarter  
Spreadsheets showing general and projects income & expenditure up to the end of the 3<sup>rd</sup> quarter, together with figures projected to the year end, were circulated for information and approval.  
**Resolved: That the financial review for the 3<sup>rd</sup> quarter is noted and approved. That £410 is vired from waste bin emptying to contingency, £42 is vired from Petty Cash to External Audit and £190 is vired from Election to Conference**
- c. Payments  
**Resolved: To confirm the following payments**
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|-----------|--------|
| Hall Hire | £12.00 |
|-----------|--------|
- d. **Resolved: To make the following payments:**
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| Telephone, Broadband & calls | £20.90 |
|------------------------------|--------|

Travelling	£10.80
Stationery & IT consumables	£96.22
Chairman's Allowance	£6.00
Salaries	£973.31
Post Office Ltd	£444.62

e. Transfer

**Resolved: To transfer £48.79 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**

f. Transfer

**Resolved: To transfer £1750.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account**

5546 ITEMS FOR NEXT AGENDA  
No items were raised.

The meeting closed at 8.14pm.

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CHAIRMAN