

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 12th April 2011 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Harley, Mrs Bugden, Mrs McKean & Mrs Pain.

Both the representatives from the Environment and Neighbourhoods Team and the Safer Neighbourhoods Team were not able to attend.

There were no comments from members of the public present (1 + IWCP)

5378 APOLOGIES

Apologies were received from Councillor Whitehouse who had other arrangements.

5379 MEMBERS' DECLARATIONS OF INTEREST

Councillor Jacobs made a personal & prejudicial declaration of interest in agenda item 12 due to him being Chairman of the 1st Gurnard Management Committee.

Councillor Mrs Bugden made a personal declaration of interest in agenda item 17 as she proposed one of the possible recipients.

Councillor Harley made a personal declaration of interest in agenda item 5b & 5c as he knows the applicant.

5380 MINUTES

a. The Minutes of the Planning Committee Meeting held on 29th March 2011 were received and noted.

b. The Minutes of the Full Council Meeting held on 8th March 2011 were taken as read, approved as a correct record and signed by the Chairman.

5381 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 8th MARCH 2011

a. Re Minute 5366b: The PFI Highways survey of the Village has been carried out, and the map updated and sent back to the IW Council's PFI representative. There is 1 small section of the Village still outstanding.

b. Re Minute 5364c (Minute 5345 also refers): The original deadline for cooption applications set at 31/3/11 has been extended now to 30/4/11. One application has been received so far, and the applicant has been advised that it will not be considered until the new deadline has passed.

c. Re Minute 5364b (Minutes 5339 & 5348b also refer): The neighbourhood watch coordinator has now confirmed attendance at the APM, as has PC Mark Thomas but the ENO Neil Perry will not be able to attend. David Green from Greentank and Graham Street from the IW Bat Hospital are the speakers.

d. Re Minute 5366b: One new register of financial and other interests has now been completed and sent off to County Hall, so the annual review of registers for the Community Projects Committee is now complete.

e. Re Minute 5366b: The youths responsible for the vandalism of flower beds and litter bins in February 2011 were given a community service order, and they spent some time with the Gurnard in Bloom Team making reparations to some of the floral displays. They worked very well and were decidedly repentant.

f. Re Minute 5366b: The initial response from Traffic Management to the suggestion that some measures should be taken in the section of Shore Road that leads to the Watersedge Restaurant by way of having some speed calming or warning signage put in place due to youngsters often being in the road around the corner was negative, but an undertaking has been made to look into the matter further

5382 PLANNING APPLICATIONS

a. Report from Parish Clerk.

The following planning applications have been approved:

P/00108/11: Continued use of building as office accommodation at The Gatehouse, Cockleton Lane, Cowes.

P/00115/11: Demolition of garage. Proposed alterations: new roof to provide living accommodation at 1st floor level with dormer window on side elevation & balcony on rear and side elevations. New detached garage at Jamesbridge, Rew Street, Cowes.

P/01671/10: Demolition of dwelling. Construction of detached house at 69, March Road, Cowes.

b. **P/00368/11:** Demolition of single storey extensions. Proposed single and 2 storey extensions to provide additional living accommodation to include verandah and glass balustrading. Alterations to boundary wall. Vehicular access, driveways & new garden wall. Detached car port. Detached garage at The Old Thatch, 37 Lower Church Road, Cowes

Resolved: That the Parish Council has no objection to the application, but it also comments that it disapproves of there being so many minor revisions since the original approval without them being the subject of a fresh planning application before now.

c. **P/00369/11:** Listed Building Consent for demolition of single storey extensions. Proposed single and 2 storey extensions to provide additional living accommodation to include verandah and glass balustrading. Alterations to boundary wall. Vehicular access, driveways & new garden wall. Detached car port. Detached garage at The Old Thatch, 37 Lower Church Road, Cowes

Resolved: That the Parish Council has no objection to the application, but it also comments that it disapproves of there being so many minor revisions since the original approval without them being the subject of a fresh planning application before now.

d. **P/00410/11:** Demolition of single storey element. Proposed 2 storey side extension to form additional living accommodation, including dormer window on north elevation at 24, Solent View Road, Cowes.

Resolved: That the Parish Council has no objection to the application subject to the IW Council being satisfied about any possible land stability issues on the site.

5383 REPORTS

a. Parish Council Chairman

Councillor Day reported that the Northwood Trust has just published a consultation paper about the future of the house. Also he has had communication with residents on several issues including mud on Shore Road, the 5 Shore Road planning application and some local social media.

b. Parish Clerk

The new ropes for the toddlers swing have arrived, hopefully with galvanized steel thimble inserts not plastic.

Youth Advisor Zoe Divers completed an active volunteering project at Cowes High School, which featured the Parish Council's Youth Advisor Scheme.

County Hall's telephone system is under huge pressure with calls taking an inordinate amount of time to be answered. Representations have been made.

Superintendent Neil Sherrington has transferred from Portsmouth to take over from Norman Mellors as the Island's Police Commander.

New editions of the Good Councillors Guide, the 2nd edition of All about Parish Councils and Being a Good Employer have been received.

There are 2 walks in Gurnard next month as part of the IW Walking Festival, both on Sunday 8th May.

The next Island Waste Advisory Group meeting has been confirmed as Tuesday 26th April – 2.30pm at Forest Road.

The Rural Housing Enabler post was made redundant on 31/3/11 – the IW Council says affordable housing projects will be mainstreamed with all other housing issues in future.

The Hilton Road/Cockleton Lane mini-roundabout area will be resurfaced and re-marked soon.

The Parish Council's PAYE annual return has been completed and submitted electronically and its receipt has been acknowledged.

The Parish Council's 3 year loyalty agreement with Aviva for its insurance policy cover comes to an end at the end of May. Fresh quotes are being sought.

The Tamarisk Tree on Shore Path has been pruned back again, attracting some public comment. The tree is not protected and Councillor Fuller has been involved.

A new draft Parish Protocol has been produced jointly by IWALC and IWSLCC members.

The IW Best Kept Village Competition is underway, and villages will be inspected during April, May and June. The In Bloom Team has been informed.

The IW Council was informed that the litter bins on Princes Esplanade were not being emptied, and it seems the problem is continuing.

The Island Strategic Partnership is about to be replaced and a lot of its remit will fall under the control of a new Health & Wellbeing Board. Information has been requested, specifically about the how Parish Councils will fit into the new system.

The usual shareholder's form has arrived for Lloyds Banking Group's AGM on 18/5/11, which the Clerk will deal with.

c. IW Councillor

Councillor Fuller produced a written report but highlighted the IW Strategic Housing Land Availability Assessment and informed the Parish Council this was a consultation document with a 27th May 2011 deadline for response.

d. Village Clock

Minutes 5364e & 5356 refer

The refurbishment work on the Village clock is complete now, and this included fitting 2 new movements to both faces, alloy corrosion removed from inside the column, priming and repainting the column, the fitting of a solar panel, a new battery and converter & some embellishment with gold paint.

The corrosion is of concern and consideration is being given to having a stability survey carried out. A new Keeper of the Clock will be needed from 1/1/12.

e. Gurnard Sailing Club Meeting 8/4/11

Minute 5273b refers

Councillor Day had a positive meeting with Julian Metcalfe from the sailing club and several issues were discussed including boats on the Village Green, boat rigging on the esplanade, trailers on the beach and boats obstructing access to the esplanade. Future liaison meetings are planned, and **it was agreed to investigate all issues including costs of installing a lockable bollard in the existing gap below the toilet block to control boat access to the Village Green from the esplanade and slipway.**

f. IWALC Executive Committee meeting 17/3/11

About 75% of local councils were represented at the meeting and, following a presentation on the Localism Bill, topics discussed included a new constitution, the impact of the IW Council's budget on the Parish sector, a new Parish Protocol, the forthcoming Island Games, the school's reorganization, the training programme, the new IW Parliamentary constituency arrangements and various reports. The next meeting is 19th May – 7pm in Committee Room 1 at County Hall. Only 3 councils are not members of IWALC now.

g. NALC Quality Parish Scheme (QPS) Workshop 5/4/11

This event took place in the Council Chamber at Littlehampton Town Council, and 19 Clerks attending plus one Councillor, as well as NALC & County Officers and this included 3 representatives from the Island.

Some time was spent running through the QPS scheme and its criteria as at present, but most of the time was given over to making suggestions and discussing 4 points: current accreditation and reaccreditation processes, political climate and the opportunities & challenges it might present, changes to the criteria that could enhance the scheme and the wider recognition and incentives for the future of the scheme. NALC plans about 4/5 similar sessions across the UK before compiling its findings, which hopefully will lead to some changes being made. The consensus of opinion was that changes are needed particularly with the criteria for reaccreditation, obtaining wider recognition for the scheme and introducing better benefits for accredited Councils.

h. IW Older Voices Forum Meeting 10/3/11

Councillor Mrs Bugden reported that she was unable to attend the meeting.

- i. Southern Gas Networks Liaison Meeting 8/4/11
7 members attended and topics discussed included the Cockleton Lane road closure, further HGV deliveries, progress in Jenny Thomas's field, Tuttons Hill, Solent Middle School and the school playing field, and a partial shut-down over Easter and final commissioning. Questions followed and the next meeting will be on 13th May 2011 at 11.30am. Further discussion took place about how the level of disruption caused by the work was not comprehensively communicated beforehand, and workmen's litter has been seen in evidence in the road.
- 5384 LITTER PICK EVENTS
Minutes 5240b, 5323, 5331a & 5367 refer
- a. Litter Pick Event on 26/3/11
About 15 people attended including 3 children, and about 10 to 12 bags were used to clean Solent View Road, Worsley Road, Cockleton Lane, The Avenue, Church Road, Tilbury Road, Baring Road, Woodvale Road, Shore Road, Spencer's Copse and Winding Way.
- b. Future litter Pick Event
Minute 5340 refers
Consideration was given as to the next event and it was
Resolved: That the Parish Council leads another litter pick exercise on Saturday 25th June 2011 with Councillor Day leading, meeting up at Woodvale Pumping Station at 10am. The areas involved will be Gurnard Beach and some roads depending on the number of volunteers, and attempts will be made to involve the community, the Scouts & Guides, the Primary School and the Sailing Club.
- 5385 COMMUNITY TRANSPORT
Minutes 5269c, 5288, 5319g, 5337, 5352 & 5368refer
- a. Cowes, Northwood & Gurnard Community Transport Forum Meeting 30/3/11
This was the 4th meeting of this new Forum, which was held at the home of Northwood PC's Chairman - Southern Vectis attended, and the whole of the meeting was given over to the partnership. The main points were that a concessionary fare agreement has been reached between IW Council and Southern Vectis, which makes the scheme much more secure and viable. The Forum will, in the fullness of time, have to make a case for the transport scheme to replace the Wightbus service – there will only be support for 8 schemes across the Island. Draft timetables are being drawn up, and local consultation on routes is underway through Gurnard News and the forthcoming May Queen event. Southern Vectis is also drawing up the criteria for driver selection, and approaches will be made to the IW Rural Community Council to negotiate a driver vetting and long term management service - driver training could start mid May. The planned meeting for 7/4/11 was postponed until a meeting with the IW Rural Community Council to discuss driver management can be arranged.
- b. IW Community Transport Forum Meeting 31/3/11
About 21 people attended this meeting from community groups, Parish Councils and individual residents. Southern Vectis attended, and the meeting was totally dedicated to emerging partnership arrangements. Discussion included on-going work with various community groups and Parish Councils to form local community transport schemes, the agreement made between the IW Council and Southern Vectis and how the concessionary fare funds will be used. A prolonged time of questions followed and the next meeting was set for 13/5/11 – 6pm at a venue to be confirmed.
- c. Financial Implications of the Community Transport Scheme
Consideration was given to the idea of the IW Rural Community Council managing the drivers and also to what financial implications there might be with that.
Resolved: That the Parish Council supports the principle of the IW Rural Community Council taking on the management of the drivers, and it also supports the principle of meeting any costs associated with that, subject to the detail.
- 5386 GURNARD REGATTA 20th AUGUST 2011
Minutes 5287 & 5371 refer
- a. Steering Group Meeting 10/3/11
6 members attended this 1st meeting for the 2011 event, which will have a "Sea Creatures" theme - broad agreement was reached about the programme for the day which included a picnic on Village Green, a bouncy castle, country dancing, craft workshop & other attractions

and stalls, swimming races, kayak tug of war & races, raft races & rescue the Princess. Various initial tasks were shared out and the next meeting was set for 19th May.

b. Financial Support

Consideration was given to the Parish Council's financial support of the event, and it was **Resolved: That the Parish Council allocates £500 in support of the event.**

5387 MAY QUEEN 2011

Minutes 5355b & 5372 refer

a. Parish Council's Presence at the Fete

The IW Council has agreed to loan the display boards and Councillor Day will collect them from the old Fire & Rescue HQ at St Nicholas on Thursday 28/4/11, and return them on Tuesday 3/5/11. Further discussion followed about the logistics of setting up and manning the stall and it was

Resolved: That Councillors Day, Mrs McKean, Mrs Bugden & Mrs Pain with the Parish Clerk would plan to set up and man the stall on the day from 11am.

b. May Queen Committee

Consideration was given to appointing a Parish Council representative to serve on the May Queen Committee and it was agreed to find out when the next meeting takes place.

Resolved: That Councillor Mrs McKean will represent the Parish Council on the May Queen Committee.

5388 GURNARD VILLAGE HALL ASSOCIATION

a. Hall Management Committee Meeting 17/3/11

Topics discussed included hirings, finance, the building fabric, the new cyber café and other events such as Swish. Of note is that the hall is being used for an election on 5th May, and a Tai Chi class is now a regular booking. Finance is healthy. The Cyber Café has been a success, and it is hoped it will become self-running to avoid the need for a rota of helpers. There is an art exhibition in July and some new tables will be purchased soon.

b. Hall Management Committee Membership

Minute 5373 refers

Consideration was given to appointing a 2nd Parish Council representative to serve on the Hall management Committee.

Resolved: That this item is deferred until the June Parish Council meeting

Councillor Jacobs left the meeting for the following item

5389 GRANTS 2011

Minute 5340 refers

The recommendations for payments of grants made by the Grants Panel were considered and it was

Resolved: That the following grants are paid: Gurnard Scouts & Guides HQ (£225), Solent Singers (£100) and Gurnard News (£250).

5390 ACCOUNTS

a. Petty Cash

The Parish Council was given the details of the £27.67 expenditure from this account since the last meeting.

b. End of Year 2010/2011 Internal Audit

The end of year internal audit was carried out on 8/4/11 and the Members were provided with the checklist report from the Internal Auditor.

Resolved: That the Parish Council notes and approves the end of year internal audit.

c. End of Year 2010/2011 Financial Review

Members were provided with an end of year review of income and expenditure for the year ending 31/3/11.

Resolved: That the Parish Council notes and approves the end of year financial review and also the budget heading virings of £240 from salaries to IT & consumables, £140 from Chairman's Allowance to External Audit and £750 from Election to Water Fountain.

- d. End of Year 2010/2011 Accounts
The Parish Council receipts and payments account, balance sheet and supporting statement for the year ending 31/3/11 were presented to the Members. The main cash and petty cash account books together with all bank statements were made available for inspection.
Resolved: That the Parish Council notes and approves the end of year accounts, balance sheet and supporting statement for the year ending 31/3/11, subject to external audit.
- e. Payments
Resolved: To make the following payments:
- | | |
|----------------------------------------------|---------|
| Telephone, Broadband & calls | £16.35 |
| Travelling | £32.80 |
| Petty Cash | £20.00 |
| Salaries | £984.13 |
| Post Office Ltd | £451.67 |
| IWALC | £228.78 |
| G E Services | £150.65 |
| S Truckell | £40.00 |
| 1 st Gurnard Management Committee | £225.00 |
| Solent Singers | £100.00 |
| All Saints Church PCC | £250.00 |
- f. Transfer
Resolved: To transfer £48.79 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.
- g. Transfer
Resolved: To transfer £2500.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account

5391 CONSULTATIONS

- The Parish Council considered if and how it would respond to 2 consultations:
- a. Northwood House Charitable House – The Future of Northwood House
Resolved: That Parish Councillors will individually respond to the consultation, and that the Parish Council congratulates the Northwood House Trust on its excellent work to date and assures it of the Parish Council's continued support.
- b. DCLG – The Future of Local Public Audit
Resolved: That the Parish Council declines to comment due to it not being sufficiently informed.

5392 ITEMS FOR NEXT AGENDA

- a. Long term trailer parking on the highway

5393 EXCLUSION OF PUBLIC AND PRESS

Resolved: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted

5394 PARISH AWARDS 2011

Minute 5339 refers

Consideration was given to any nominations received, and the Parish Council's decision on this is included in appendix A to these minutes and will not be made public until the Annual Parish Meeting on 26/4/11.

The meeting closed at 9.05pm.

CHAIRMAN