

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 12th January 2010 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Hollis, Harley, Mrs Pain, Mrs McKean & Mrs Bugden

A quarterly report from the **IW Council Neighbourhoods and Environment Officer Jacqui Darby** for Oct to Dec 2009 was placed in the box file.

PC Mark Thomas from the Safer Neighbourhoods Team reported that it had been a quiet month, with one incident of criminal damage being reported and a possible burglary, that took place 4 weeks ago with the theft of 3 very distinctive rings only came to light recently.

There were no comments from members of the public present (2)

5130 APOLOGIES

Apologies were received from IW Council Neighbourhoods and Environment Officer Jacqui Darby, from Councillor Hathaway who was on the mainland and from Councillor Mrs Butler who had a prior engagement

5131 MEMBERS' DECLARATIONS OF INTEREST

Councillor Jacobs declared a personal interest in agenda item 13 due his being a member of the Scout HQ Management Committee. Councillor Day declared a personal interest in agenda item 11 due his being a member of the Friends of Northwood Cemetery.

5132 MINUTES

- a. The Minutes of the Planning Committee meeting held on 22nd December 2009 were received and noted
- b. The Minutes of the Community Projects Committee meeting held on 22nd December 2009 were received and noted
- c. The Minutes of the Full Council Meeting held on 8th December 2009 were taken as read, approved as a correct record and signed by the Chairman

5133 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 8th DECEMBER 2009

- a. Re Minute 5121(b) (minutes 5108 also refers): The Gurnard Village Hall Association is content with the Health & Safety and Fire Protection Policies produced and the Clerk will now check through all Hallmark 2 and 3 criteria to ascertain if further documentation is required.
- b. Re Minute 5123(i): The Chairman and the Clerk met with the 2nd youth advisor from Solent Middle School, namely Zoe Divers, on 11th December. It is hoped their 1st meeting will be the Traffic Plan Working Party meeting on 28/1/10.

5134 PLANNING APPLICATIONS

- a. Report from Parish Clerk.
Revised plans for **P/01184/09**: Demolition of holiday bungalows. Residential development comprising 15 detached units of living accommodation with new access road off Shore Road & associated paths and landscaping at Solent Lawns Holiday Bungalows, Shore Road Cowes have been received. The changes are considered by the IW Council to be minor in detail and to be an improvement, so no further comment is required. **It was agreed to ask the IW Council why its comments on the Aldi supermarket planning application were not showing on www.iwight.com**

- b. **P/01902/09:** Lawful Development Certificate for continued use of unit as a dwelling house without agricultural tie at farmhouse at Harts Farm, Rew Street, Cowes
Resolved: That the Parish Council has no objection to the application and has no further comment to make.

5135 REPORTS

- a. Report from IW Councillor
Councillor Fuller provided a written report for Councillors which included the planning inspectorate not acknowledging his and the Parish Council's comments made during the 5 Shore Road planning appeal process, disruption caused by the adverse weather, the refuse collection timetable alterations and concerns at how some residents put rubbish out for collection too early, attracting vermin and foxes.
- b. Parish Clerk's Report
Following the decision by the Community Projects Committee to abandon the Worsley Lane to Woodvale Road footpath project, investigations have revealed that the Sustrans funding cannot be used for the Baring Road footpath project.
Trading Standards is running a Scamnesty 2010 project at the moment where residents are being encouraged to drop off any scam letters they receive into a local collection point, which Trading Standards will use to combat this increasing nuisance. There will be a collection box at the newsagents soon and it will be advertised in February's Gurnard News.
A free Clerks code of conduct training event takes place on 20th January from 2.30pm to 4pm, which the Clerk will attend.
CRB disclosure application forms and ID evidence for 3 Councillors was delivered to the Riverside Centre on 11/12/09, and there is still one form outstanding.
NALC's representative on an Audit Commission panel has agreed to take forward the concerns several Clerks on the Island have raised about the changed demands made by District Audit last year to explain all variances.
Another complaint has been received about the way the footpath floods by the post box in Worsley Road and the IW Council has been asked again to investigate, and it was suggested that Royal Mail should be asked that their collection vehicles do not to mount the grass verge by the postbox.
Repairing of the broken wooden posts in Shore Road and Cockleton Lane has been followed up, but to no effect yet.
Following on from the presentation about the new cross-solent gas main last year, an exhibition of the proposals has been arranged in the Village Hall from noon to 7pm on Thursday 25th February. This will be in February's Gurnard News.
The Pond Green pruning project has been completed, under the watchful eye of the Gurnard in Bloom Team.
Notification of the Parish Council's hall bookings requirements for 2010 has been given to the school, and an application has been made for an amenity grass cutting grant for the 2009 season.
The process of adding the new Councillors as signatories for the Parish Council's accounts is progressing, and hopefully this will be finished soon.
A new hand dryer for the ladies has been requested following receipt of a complaint that it doesn't perform well.
There appears to have been a recent and serious water leak situation at the toilet block – a contractor was on site 11/1/10.
- c. Chairmanship Training 7/1/10
This was canceled due to the weather and the session for 13/1/10 has also been cancelled, but both will be rescheduled.

5136 WHEELIE BIN HIRE 2010

Consideration was given to the Parish Council providing a wheelie bin for the Esplanade in the vicinity of the Watersedge Restaurant for the period 29/3/09 to 1/11/09, and the Parish Council was given details of the 2 options available.
Resolved: That the Parish Council would hire an 1100 litre wheelie bin from Island Waste from 29/3/09 to 1/11/09.

- 5137 GRANTS & DONATIONS 2010
Discussion took place and consideration was given to running a grants programme again this year and it was
Resolved: That the Parish Council would run a small grants programme this year. That the programme would be advertised in Gurnard News, Village Talk, in the Village and on the website. That the deadline for the receipt of applications would be set at 28/2/09. That Councillors Day, Harley, Mrs Pain, and Mrs Bugden would serve on the Grants Panel.
- 5138 ANNUAL PARISH MEETING 2010
Consideration was given as to when to hold the Annual Parish Meeting and to the arrangements.
Resolved: That the Annual Parish Meeting of electors would take place on Tuesday 27th April 2009 at 7.30pm. That annual reviews are requested from the IW Councillor, Cowes Police and the Neighbourhood Watch Coordinator. That attempts would be made to secure 2 speakers with either Alan Marriott (IW County Press) or Graham Street (IW Bat Hospital) and either a representative from Carisbrooke Castle Museum or Northwood House. That refreshments would be provided by Councillors Mrs Bugden and Mrs Pain and that either Paul Savill from Gurnard Scouts & Guides, Sue Brockwell from the Portland Inn or a WI representative is invited to profile their group/community role with a short report.
- 5139 PLAY AREA
Minutes 4651, 4891, 5026, 5037, 5061c, 5083, 5106 & 5123(h) refer.
A brief report highlighted a problem with mud at the foot of the ship slide, which requires the fitting of a rubber-faced concrete pad. Installing a 2nd sign together with costs was discussed to give recognition to all the sponsors of the scheme and providing 2 further seats (total of 4), as well as the possibility of installing additional equipment and quotes were supplied from the manufacturer for a selection of toddler swings and a movement active raft apparatus.
Resolved: That the Parish Council approves the fitting of a 1 square metre pad at the foot of the ship slide, 2 additional seats, a double (or single) lily of the valley swing and additional signage, all estimated at a total cost of £9156.83 + VAT.
- 5140 NORTHWOOD CEMETERY
Consideration was given to a request from the Friends of Northwood Cemetery for a letter of support for a heritage grant it is applying for in connection with improvement works.
Resolved: That the Parish Council writes a letter of support.
- 5141 AREAS OF RESPONSIBILITY
Minutes 4541, 4562 & 5128 refer
Following initial consideration of this item in 2007, the issue of Councillors taking on areas of responsibility was revisited as part of an attempt to reduce the Parish Clerk's workload. A list of suggested roles was circulated along with explanations of how the roles could work out in practice.
Resolved: That the Parish Council agrees to the principle of Councillors taking on areas of responsibility, but that the allocation of roles is deferred until February when hopefully all Councillors will be present.
- 5142 MAY QUEEN 2010
The May Queen Steering Group meets on 16/1/10 at the Portland Inn to discuss the 2010 event, and Councillor Mrs Butler will be representing the Parish Council. Discussion took place about the Parish Council's role at, and support of, the event and it was
Resolved: That the Parish Council the Parish Council would request space at the fete following the procession to set up a tabletop and display, and also conduct a consultation survey on "How can Gurnard be greener?" and "What to do with the Gurnard Primary School site?"

5143 GURNARD REGATTA 2010

Minute 5123(d) refers

Gurnard Sailing Club is planning a Gurnard Regatta for Saturday 14th August 2010 and proposed waterborne activities include swimming racing, rowing races, canoe & kayak racing, and some relay races. The club has requested support from the Parish Council with some land-based activities that could perhaps centre around a community picnic on the Village Green. A working party will be formed to steer the project.

Resolved: That the Parish Council agrees to work with Gurnard Sailing Club, on the land-based activities in particular, with a community picnic theme in mind. That Councillors Hollis and Mrs Pain, together with IW Councillor Fuller and the Parish Clerk would serve on a working party to steer the project.

5144 STREET MAPPING IN GURNARD

The results from the Cowes Police completed street mapping exercise in Gurnard were circulated and discussed, with a view to identifying if there were any areas that need addressing by the Parish Council.

Resolved: That the Parish Council formally thanks Cowes Police for its efforts on this community project.

5145 CONSULTATIONS

The Parish Council considered if and how it would respond to 1 consultation:

- a. Revision of the Dept of Transport's Circular 01/06: 20 mph speed limits and zones

Resolved: That the Parish Council supports the scheme, subject to specific local consultations taking place where appropriate.

5146 ACCOUNTS

- a. Petty Cash

The Parish Council was given the details of the £11.50 expenditure from this account since the last meeting.

- b. Financial Review 3rd Quarter

Spreadsheets showing general and projects income & expenditure up to the end of the 3rd quarter, together with figures projected to the year end, were circulated for information and approval.

Resolved: That the financial review for the 3rd quarter is noted and approved, and that funds are vired in the general expenditure budget as follows: Waste Bin emptying to National Insurance £70, Chairman's Allowance to Stationery £50, Insurance to Salary £400, External Audit to Salary £200, Conference to Gratuity £20.50, Election to Playground fees £1500, Waste Bin Emptying to Salary £100, Waste Bin Emptying to Street furniture £300, Dog Bags to Street furniture £160, Jubilee Fund to Other Grants £200, IT Consumables to Travelling £70.

- c. Parish Council Monitor

Discussion took place about appointing one Councillor to serve as monitor of the Parish Council accounts.

Resolved: That Councillor Day serves as accounts monitor.

- d. **Resolved: To confirm the following payments:**

Garden Tidy £125.00

Biffa Waste Services £38.30

- e. **Resolved: To make the following payments:**

Telephone £25.72

Travelling £3.61

Salaries £928.44

Post Office Ltd £434.92

CPRE £29.00

- f. **Resolved: To transfer £46.92 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**

- g. **Resolved: To transfer £4000.00 from the Parish Council's Halifax account to its HSBC Treasurer's account**

5147 ITEMS FOR NEXT AGENDA
No items were raised.

The meeting closed at 8.40pm.

CHAIRMAN