

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 12<sup>th</sup> May 2009 at 7.00pm.

PRESENT: Councillors Salter (Chairman), Jacobs, Fuller, Day, Mrs Bugden, Mrs Butler & Mrs Pain.

There were no reports available from either the Safer Neighbourhood Officer or the IW Council Neighbourhoods and Environment Officer

Comments from members of the public present (5)

The issue of the rock movements on the beach was raised again, and some facts about licence requirements were given.

4984 APOLOGIES

Apologies were received from Councillor Mrs McKean who was attending another meeting, but hoped to arrive later.

4985 MEMBERS' DECLARATIONS OF INTEREST

Councillor Mrs Butler made a personal declaration of interest in agenda item 4c, due to her living in Hilton Road.

4986 MINUTES

- a. The Minutes of the Planning Committee meeting held on 28<sup>th</sup> April 2009 were received and noted.
- b. The Minutes of the Full Council Meeting held on 14<sup>th</sup> April 2009 were taken as read, approved as a correct record and signed by the Chairman.

4987 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 14<sup>th</sup> MAY 2009

- a. Re Minute 4977: 3 Officers at County Hall and Councillor Pugh were invited to respond to the idea of attending a public meeting in the Village. There have only been 2 responses so far, one of which was negative and the other cautious. 3 other residents have made contact, one stating that their grandsons had been told to keep off what was described as a private beach, and the 2<sup>nd</sup> asking when the public meeting would be and also for some additional information to be provided, and the 3<sup>rd</sup> copying the Parish Council in to a letter sent to David Pugh about the rock movements. It was mentioned that much photographic and video evidence of the rock movement operations was passed to Councillor Pugh by residents.

Councillor Mrs McKean arrived during this item before the resolution, at 7.35pm.

**Resolved: That the Parish Council facilitates a public meeting for Monday 8<sup>th</sup> June 2009, ideally at the primary school, from 7pm to discuss the rock movement issue on Gurnard beach and also the repair of the coastal footpath on Gurnard Marsh. That IW Council Officers are advised and again asked to attend, together with Councillors Hobart, Pugh, Fuller and Wells. That the Solent Protection Society is asked to comment on the situation.**

- b. Re Minute 4979a: With respect to the withdrawal of cycling proficiency training courses, the IW Council has responded at length stating that training is now delivered at 2 levels: basic skills (Level 1) and on-road skills (Level 2). Level 1 training can be delivered by school staff following some basic training and Solent Middle is encouraged to appoint someone. The level 2 has been cancelled again this year due to limitation of resources, but the IW Council will get in touch with schools when an alternative has been worked out - access to an alternative supplier may be possible. The IW Council is willing to meet with all to discuss cycling routes to schools or even considering making the Solent site a Green Travel Site. **The Parish Council agreed to request a meeting with Solent Middle School and IW Council Officers to discuss this further (Councillor Fuller will make the arrangements).**
- c. Re Minute 4979c: Approaches have been made to 2 contacts at Highways about the proposals to request a speed monitoring exercise at the Portland Inn junction to monitor the speed of traffic

entering Hilton Road, to seek an initial response to the idea of making Hilton Road a No-Through Road and to seek means of increasing the visibility of speed restriction signage in the road. The speed monitoring exercise will take place from 4<sup>th</sup> to 18<sup>th</sup> September, but responses to the other issues focused on the unadopted status of the road rather than suggesting remedies. There has been no further response since 20/4/09. **Due to this issue gathering momentum and local strength of feeling the Parish Council agreed make further contact with the IW Council to clarify the private or unadopted status of Hilton Road.**

4988 PLANNING APPLICATIONS

a. Report from Parish Clerk.

The following planning application has been approved:

**P/00319/09:** Demolition of chalet. Construction of replacement chalet to include decked area (revised scheme) at 5, Shore Path, Cowes.

There will be both a local hearing and site visit for the 5, Shore Road appeal but just a site visit for 72, Albert Road appeal, all of which the Parish Council is welcome to attend. Dates will follow.

The Tree Officer has responded to concerns about the trees within the Solent Lawns site being damaged, or worse, when demolition takes place. He stated that notification to demolish was made on 8/8/08, but permission to demolish is not required.

No conditions for tree protection were set at the time, but he is speaking to the contractor about the trees that are protected. TPO 2009/13 has been modified, dated 8/5/09, to include 4 oaks within the chalet area as well as the woodland to the rear of the site.

Unfortunately the tree protection clause in condition 22 from P/01397/06, which is the approved application for the holiday units, cannot be enforced as it only relates to that specific development - an exhibition of the proposals should take place at the Sailing Club soon.

Planning Enforcement confirms that no application for the building & cars on the West View Road field has been received and so an enforcement notice will now be issued. Enforcement is seeking the demolition of Harts Cottage in Rew Street but both these processes will take about 3 months. There has been no progress with the enforcement regarding the resurfacing work to West View Road and Gurnard Pines is running late with its undertaking to fence off the new opening into Cockleton Lane. There was a breach on one of the side elevation windows of the new house on the former Methodist Church site, but this has now been rectified.

Concern was expressed about the current use of the old Manager's bungalow by the action holiday team.

b. **P/00599/09:** Householder application – Demolition of conservatory & WC. Alterations & single storey rear extension to provide additional living accommodation at 14, Lower Church Road, Cowes.

**Resolved: That the Parish Council supports the application and has no further comment to make.**

4989 REPORTS

a. Report from IW Councillor

Councillor Hobart was not present at the meeting.

b. Parish Clerk's Report

Ken Chapman from Church Road has taken over as Gurnard Neighbourhood Watch Coordinator. His details will appear in June's Gurnard News, and he plans to place an entry in it occasionally.

It seems the original Village Green application submitted for land around the Luck Estuary was flawed in some way, and so there has been a resubmission. The resubmission has not yet been advertised, and the Parish Council will be informed when it is.

The meeting with the IW Council this Friday to further discuss the Parish Council's role in the management/monitoring of the toilet block has been postponed.

The Community Advice Network Day on Saturday 29<sup>th</sup> September has been postponed by the IW Rural Community Council, probably until November.

Cowes Youth Club has its AGM on 15/6/09 – 6pm.

The IW branch of the Campaign to Protect Rural England has its AGM this Saturday 16<sup>th</sup> May – 10.30am at Ventnor Botanic Gardens.

The Clerk attended a mentoring session on 30/4/09 with the Niton & Whitwell Parish Clerk.

4 responses have been received so far from residents about the possible transfer of the primary school site as an asset.

The annual report from the Lloyds Group has arrived, **and it was agreed that the Clerk would respond to the AGM resolutions on the Parish Council's behalf.**

The Parish Council's data protection registration renewal with the Information Commissioner has been acknowledged.

Location suggestions received for new cycle racks at the top of the Village Green and in the shopping areas in Worsley Road have been passed to the IW Council for consideration.

The VAT claim for £895.95 for the year 2008/2009 has been completed and sent off.

One defect in the Village Green gents has been reported this month (light out)

A report has been made that ominous noises have been heard from Woodvale Pumping Station. Southern Water is investigating.

The Inland Revenue annual return has been sent off electronically and its receipt has been acknowledged - the £75 incentive payment should arrive soon.

It was mentioned that a street lamp in Tuttons Hill was broken, that the grass at the Readers' site needed cutting and that the fencing by Smith's Farm in Baring Road needed repairing.

c. Awards for All Training 24/4/09

The session was hosted and led by the IW Rural Community Council and held at the Whippingham Community Centre, with an attendance of about 30 Councillors, Clerks and representatives from other community organizations. The session was split into 3 sections, looking at how the Awards for All programme has changed. Heritage, Arts, and Sport England grants are no longer dealt with under the Awards for All umbrella and so greater wisdom is needed to decide under which section to apply for grants - they each have their own separate pot of money now. Charities do not have to be registered to apply, and once an organization has gained some funding it cannot reapply for more, even for a different project, until a 2 year period has passed from the time the final report was completed.

d. May Queen Fete 4/5/09

Attendance was good, both in terms of support on the street for the procession and for the fete at the Village Hall afterwards. The Parish Council's display attracted some interest and comment. There were about 10 comment post-it slips attached to the boards covering suggestions such as play areas, signage, shops, liaison between community groups, extra dog bins, parking in Worsley Road and litter management. Most of the suggestions will be passed to the Traffic Plan Working Party and the Community Projects Committee. Several of the National Lottery bags, balloons and tea shirts were given away. Although extra effort was made this year, it was felt that more encouragement still needs to be given to businesses and schools to take an active part in the procession.

e. Power of Wellbeing Training 18/3/09

This was held on Saturday 18/4/09 at the Broadway Centre in Sandown and attended by 15 Clerks, and was led by Steve Parkinson, Clerk to Alton Town Council. The session highlighted the differences of using this power when compared to S 137, and covered in great detail the criteria which all Councils have to meet if they wish to use the power - this included there being an electoral mandate at the 4 yearly normal elections of 66.66% of the members, 80% of the Councillors must have attended this course, there must be a community engagement strategy in place and the Clerk must be qualified, including the new CiLCA module 7 for the power of well-being. The session lasted for 2½ hours and included some practical exercises assessing eligibility for using the power.

f. Play Builder Board Meeting 21/4/09

The meeting was held at the Guildhall in Newport and attended by 11 Parish Council and community representatives to clarify the criteria required to benefit from play ground funding under this latest HM Government scheme. It seems the Gurnard scheme fits the criteria, and various milestones in the project were outlined and discussed - there is also a small revenue fund to assist groups with their consultation and planning processes. An agreement has to be signed by recipients of the funding and a draft format was circulated. It is hoped that County Hall Legal Team will firm up on the proper agreement soon, at which time it will be brought to the Parish Council for approval. It was mentioned that £50,000 has been allocated to the Gurnard scheme, but confirmation is awaited.

g. Gurnard Village Hall Association Hall Management Committee Meeting 30/4/09

Discussion included charity registration, the hallmark scheme, premises licensing, bookings, the May Queen fete, a new sound system and new leaflets. Finance balance was reported as £11550.42 and the WI has donated a further £4000 - it is hoped to decorate the hall and replace the heaters this summer, and the next meeting is 9<sup>th</sup> July 2009.

h. County Training Partnership Steering Group Meeting 5/5/09

This meeting was attended by 6 members. A new draft training strategy was approved the strategy subject to a couple of amendments, and a draft training calendar was in approved in principal subject to providers of training sessions being found, which starts in July 2009. CTP finances are sound, so it is hoped to continue to provide free training for member councils and clerks, but non-member councils will have to pay for their training. IWC and IWALC funding is expected to continue. Councillor Day is standing down from the Steering Group, and the next meeting is 28<sup>th</sup> July.

- 4990 RISK ASSESSMENT 2009  
Risk assessments were carried out under the headings of employees, insurance and contractors and the findings were presented to the Council.  
**Resolved: That the Parish Council approves the review.**
- 4991 AFFORDABLE HOUSING  
Minutes 3980, 4265, 4333, 4410, 4419b, 4456, 4467b, 4488a, 4549, 4644, 4791 & 4820 refer.  
The meeting was held at Cockleton Farm in Gurnard and attended by Councillors Salter & Day and the Parish Clerk, Councillor Pullen from Northwood Parish Council, Sharon Packer (Rural Housing Enabler), Peter Griffiths (IW Council Housing Department) and Terry & June Butcher (Land Owners). Discussion included the use of the land at the top of Cockleton Lane as an exception site as it's outside the UDP envelope, and assurances were given about the criteria for occupancy, ie: addressing the local need. The combined need of Gurnard and Northwood comes to 21 units, which would be a viable scheme for any Housing Association, but the current offer of between £6K and £10K per plot was not considered enough. The Rural Housing Enabler will liaise with the Housing Associations, and Councillor Pullen will seek formal agreement from Northwood Parish Council to support the principle of a joint scheme for the 2 Parishes.
- 4992 DISABILITY AND EQUILITY ACTION PLAN – ANNUAL REVIEW  
The action plan was reviewed and presented to the Council for approval.  
**Resolved: That the Parish Council approves the annual review.**
- 4993 ACCOUNTS
- a. Petty Cash  
The Parish Council was given the details of the £21.69 expenditure from this account since the last meeting.
- b. Annual Return 2008/2009  
Members were provided with copies of the annual return for the year ending 31/3/09, together with an explanation of variances  
**Resolved: That the Parish Council notes and approves the annual return.**
- c. **Resolved: To confirm the following payments:**
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|----------------------|-------|
| Chairman's Allowance | £5.00 |
| Chairman's Allowance | £8.79 |
- d. **Resolved: To make the following payments:**
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|---|---------|
| Telephone                                       | £19.69  |
| Travelling                                      | £60.70  |
| Petty Cash                                      | £40.00  |
| Banner Business Supplies                        | £289.79 |
| Broker Network Ltd                              | £575.89 |
| Earl Mountbatten Hospice (Chairman's Allowance) | £25.00  |
| S Dines   | £16.00  |
| Salaries  | £892.23 |
| Post Office Ltd                                 | £411.44 |
- e. **Resolved: To transfer £44.94 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**
- f. **Resolved: To transfer £2500.00 from the Parish Council's Halifax account to its HSBC Treasurer's account.**
- 4994 ITEMS FOR NEXT AGENDA  
There were no items raised for the next meeting.
- 4995 **Resolved: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted.**
- 4996 REVIEW OF PARISH CLERK'S TERMS & CONDITIONS OF EMPLOYMENT  
**That the Parish Clerk's spinal column point is raised to SCP 26 on the scale LC2. That the contracted number of hours worked per week remains at 25. That the home user allowance remains at £13 per month. Efforts will be made to reduce the number of hours the Clerk currently works by involving Councillors more.**

The meeting closed at 9pm.

