

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 13th July 2010 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Hathaway, Jacobs & Mrs Pain.

In the absence of representatives from the **Safer Neighbourhoods Team and the Environment and Neighbourhoods Team**, the Parish Clerk reported that some information has been received. Sgt Julie Cocks reports that crime in the Village continues to be low. There has been just one incident this past month, namely the theft of a trailer from Solent View Road. Sgt Cocks' replacement will be Sgt Mike Sizer who will take over after Cowes Week. ENO Neil Perry reports that he patrols the Cowes and Gurnard areas on Tuesdays and Thursdays and recently he has been monitoring waste bags in Worsley Road. There are 3 officers looking after Cowes, Gurnard and Northwood and current key projects are environmental audits, litter enforcement patrols and dog enforcement patrols.

There were no comments from members of the public present (1)

5248 APOLOGIES

Apologies were received from Councillor Harley who was away on holiday and from Councillors Mrs Bugden and Mrs McKean who had work commitments. Also from Youth Advisor Hannah Tew, PC Mark Thomas and ENO Neil Perry.

5249 CODE OF CONDUCT

a. Declarations of Interest

Councillor Hathaway made a personal declaration of interest in agenda item 9 due to him being a member of Gurnard Sailing Club.

b. Registers of Financial and Other Interests

An annual review was carried out on Councillors' registers of financial and other interests, and no changes were reported by those present.

5250 MINUTES

The Minutes of the Full Council Meeting held on 8th June 2010 were taken as read, approved as a correct record and signed by the Chairman.

5251 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 8th JUNE 2010

a. Re Minute 5244b: 6 of the 8 Councillors have responded positively to the idea of having their photograph on the website, with a response still being awaited from one. The Clerk will take the photos as and when he can.

b. Re Minute 5238b: There was no demand made for the vacancy to be filled through a by-election so the co-option process commenced on 29th June. A deadline of 31st August has been set and the vacancy has been well advertised.

c. Re Minute 5245 (Minutes 4058, 4116 & 4157 also refer): The Gurnard Pines management has undertaken to take some action to encourage coach drivers to comply with the request to access the driveway from the north. It has been reported that 2 coaches ran into similar difficulties last week.

d. Re Minute 5238b: The day before the training event, HM Government announced changes to the ISA vetting and barring scheme, and so the event was postponed.

e. Re Minute 5238c (Minutes 4651, 4891, 5026, 5037, 5061c, 5083, 5106 & 5123(h), 5151(b), 5139, 5171(d) & 5222(e) also refer): The Playbuilder end of project report for the play area has been completed and was submitted to the IW Council on 17/6/10. The consultation exercise to obtain some feedback of both usage and satisfaction is underway.

f. Re Minute 5238d (Minutes 3300, 3323, 3383, 3473c, 3589, 3733, 4859, 4871b 4977, 4987a, 5017, 5035f, 5082i, 5180, 5190 & 5220c also refer): There was nothing to report from

- Councillor Harley but one volunteer from the Sailing Club has expressed an interest in the working party and she has been re-directed to Councillor Harley.
- g. Re Minute 5242: IWALC has been asked to ensure that the County Training Partnership moves on the provision of the required training for Councillors to use the Power of Wellbeing.

5252 PLANNING & LICENSING APPLICATIONS

- a. Report from Parish Clerk.
The request for extra time to comment on the proposed naming of the Solent Lawns road was not granted.
The following applications have been approved:
P/01816/09: Demolition of bungalow. Detached 2 storey house to include lower ground floor level. Terrace at ground floor level and 1st floor balconies on west elevation. Integral garage (revised scheme) (revised plans) at 72, Albert Road, Cowes.
P/00423/10: Conversion of garage into dining room at 4, Gurnard Heights, Cowes.
P/00427/10: Variation of condition No 1 on P/00675/07 TCP/26006/B to allow continued occupancy of plot 12a at Sunnycott Caravan Park in Rew Street by Mr & Mrs Baum beyond 31/3/10.
P/00570/10: Replacement of planning permission (P/01038/07 TCP/28078/A: Demolition of chalet. Replacement holiday chalet) in order to extend the time limit for implementation at 5, Hornhill, Rew Street, Cowes.
P/00523/10: Proposed triangular activity tower at Gurnard Pines Holiday Village, Cockleton Lane, Cowes.
P/00660/10: Detached dwelling with integral garage/store at Hillis Farm, Rolls Hill Road, Cowes.
Premises Licence 70980: Application to vary a premises licence for The Little Gloster, Marsh Road, Gurnard.
The following applications have been refused:
P/00503/10: Proposed detached bungalow with parking on land south of Kenley House, Woodvale Road, Cowes.
P/01794/09: Demolition of dwelling. Proposed two storey dwelling to include balcony on north elevation at 1st floor level (revised scheme) at 15, Shore Road, Cowes.
P/00580/10: Demolition of dwelling. Proposed pair of three storey semi-detached houses. Vehicular access and parking. Bridged pedestrian link to Shore Road (revised scheme) at 13, Shore Road, Cowes.
A Temporary Event Notice has been issued for The Little Gloster for an event on 24/7/10 extending the hours to 2am.

5253 REPORTS

- a. Report from IW Councillor
Councillor Fuller provided a written report for Councillors which included a new planning policy in respect of garden development, bus services and the loss of No 30 from September 2010, the Cowes High School exhibition & consultation, a meeting with the Head of Highways, reported tree felling at Gurnard Pines, connecting water supply for the Victorian water fountain on Princes Esplanade and the whereabouts of the old plaque, and the Northwood House situation.
- b. Parish Clerk's Report
A review of the IW Local List arrived too late for inclusion on this agenda.
A basic questionnaire will be included in September's Gurnard News asking if the primary school should be the subject of a community asset transfer or not.
The boat on the Village Green by the toilets was eventually moved after a notice was issued. A 2nd boat appeared in the middle of the Village Green 10 days ago for a short while.
The IW Playing Fields Association has been resurrected, and details of what the remit of the association is and how the subscription would be used have been requested.
3 months' notice has been given for the termination of the wheelie bin hire on the esplanade, and it goes off-hire on 1/11/10.
A full survey of all Village seating was carried out on 23/6/10 and there are 37 seats now, with an enquiry for two more in the system. A maintenance defect list has been produced and passed to the IW Council for comment.

The Gurnard Pines Residents Association has raised concerns with Councillor Fuller about some significant tree felling in the woodland areas on the site, and the matter has been passed to the IW Council's Tree Officer.

All Saints Church's new community meeting room will be formally opened by the IW Archdeacon at 2pm on 17th July during the open day which runs from 10am to 4pm.

Cowes Town Centre Manager, Neil Perry, is covering Gurnard in his patrols but it not yet clear if he will attend any Parish Council meetings.

Permission has just been given for a flowering cherry tree to be planted in the verge outside the new development at the top of Solent View Road, which the developer will supply and plant, but the Gurnard in Bloom team will maintain it.

The Parish Council won't be meeting for a full council meeting in August.

Following comment from the In Bloom Team the IW Council has been contacted about what is seen as a poor standard of verge and amenity area maintenance, and there was alleged strimmer damage to a new cherry tree in Worsley Road.

A family in Rew Street has been added to the Litter Pick Team recently.

Overgrown hedges in Winding Way, Cockleton Lane and Shore Road have been reported to the IW Council.

Gurnard scored 72 out of 100 in the IW Best Kept Village Awards and special note was made of the good seating and waste disposal facilities in the play area.

Work in progressing on producing a community emergency plan.

Andrew Turner MP is seeking views about possible proposals to split the Island constituency with some of the electorate being included in a mainland constituency and so being served by a mainland based MP.

The appearance of a steel marine buoy by the toilet block is being investigated by the sailing club.

c. Replacement Gas Main Project:

Minutes 5187e, 5220 & 5238b refer

The SGN public meeting on 10/6/10 was attended by about 30 residents and 6 project representatives from the 3 companies involved.

A short power point presentation on progress made so far and what happens next was followed by a fairly lengthy period of questions and answers which highlighted some sensitive issues. The next stage is to start preparing the site in August, but HM Government's Energy Department has suggested conditions are attached to any planning consent, which includes a 20 mph speed limit in Rew Street during the project.

Councillor Fuller met with Peter Hayward on 9/7/10 to discuss some issues including the need for speed management in Rew Street during the SGN project, which he did not accept as necessary.

d. Gurnard Community Association Meeting 29/6/10

Only 3 members were present and the meeting was spent ironing out some basic details such as banking and insurance, and the approved constitution has now been signed by all the Trustees. The committee is still one member short, and work continues to fill this vacancy.

e. Cowes Management Committee Meeting 5/7/10 & Youth Service Re-organisation

The Youth Worker's AGM report summary states youth numbers attending has remained consistent, and the staff team is coping well in spite of the current uncertainties over youth reorganization. Councillor Mrs McKean planned to attend a youth service re-organisation briefing but was not present at the meeting to report.

f. Gurnard Village Hall Association Meeting 17/6/10

Some maintenance has been carried out on the front doors and work on the lane is finished. It is hoped to change the power supply provider soon. Bookings are healthy with very few gaps currently remaining. Quotes are being sought for a couple of projects, namely to move the small toilet to alongside the disabled facility, thereby creating a useful store room, a ramp access from the garden to the hall and a garden building. Painting of the exterior is planned this week and phone & internet access is now installed, though there are some teething problems. The next meeting will be the AGM on 16^h September at 7pm.

g. IWALC Executive Committee AGM 17/6/10

Councillor Day reported that no minutes had been produced yet, but that the meeting included an Island Strategic Partnership presentation from Astrid Davies, confirmation of IWLAC member councils, appointing an auditor and receiving the annual report. The

accounts have yet to be audited. **It was agreed Councilor Day would raise the issue of access to the NALC website for member councils at the next meeting.**

5254 GURNARD REGATTA 14th AUGUST 2010

Minutes 5123d, 4143, 5151a, 5171f, 5222h & 5238f refer.

a. Steering Group Meeting 24/6/10

4 members attended and all of the planned activities were discussed to see how progress is being made, and these included there being concerns about provision of public liability insurance for the bouncy castle, the attendance of the RNLI Team for the wetsuit dressing competition, the production of a final programme, the exhibition in the club house is now confirmed, the Village Green has been booked and risk assessment completed, some details of support on the day have still to be confirmed, some advertising is in place now but there is more to produce and circulate, and 1st aid cover has yet to be arranged. The next meeting is 22/7/10.

b. Indemnity and Undertaking

Details of 2 forms, namely a written undertaking in respect of health and safety and other Village Green hire conditions and an indemnity for the IW Council against any claims resulting from the use of a bouncy castle were given to the Members.

Resolved: That the Parish Council authorizes the Parish Clerk to sign the 2 forms.

c. Costs

Details of costs to date, which include Village Green hire, bouncy castle hire and bouncy castle public liability insurance, and an estimated working budget were given to the Members for consideration.

Resolved: That the Parish Council delegates authority to the Parish Clerk to spend up to £500 as required.

5255 PARISH COUNCIL NOTICE BOARD

The notice board, which was constructed in 2003, underwent some maintenance in 2006 but the winter of 2009 indicated there are water ingress problems and damage has been sustained to both the interior and exterior. 2 estimates for a maintenance & repair schedule have been obtained, which the Parish Council considered.

Resolved: That the Parish Council accepts the estimate of £495 from TJ Hunt.

5256 VILLAGE GREEN

The Parish Council considered 3 points of concern raised by a resident connected with the use of the Village Green, namely the parking of boats in the seating area by the Watersedge Restaurant, hazards for users of the seating by the Watersedge Restaurant due to ball games in the close proximity and sections of grass worn out perhaps by regular boat access from the Village Green to the Esplanade.

Agreed: That more evidence is needed of there being a problem posed by footballers to users of the seats by the Watersedge Restaurant before any action is taken. That the idea of placing sections of grass-grow matting where the grass is worn out is put to the Sailing Club.

Resolved: That the Parish Council forwards the photos of the boats in the seating area to the Sailing Club and requests an explanation.

5257 POLICIES & RISK ASSESSMENTS

a. Environment & Biodiversity

A policy outlining the Parish Council policy on environment and biodiversity was considered

Resolved: That the Parish Council approves the Environment & Biodiversity Policy

b. Home Worker's Risk Assessment

A risk assessment connected with the safe working of the Parish Council employee/s working from home was considered

Resolved: That the Parish Council approves the Home Worker's Risk Assessment subject to the testing of Parish Council electrical equipment being added.

c. Financial Risk Assessment

A risk assessment covering all aspects of the management of the Parish Council's financial affairs was considered

Resolved: That the Parish Council approves the Financial Risk Assessment

d. Child Protection Policy

A policy outlining the Parish Council policy on child protection was considered

- Resolved: That the Parish Council approves the Child Protection Policy**
- e. Principles for Race Equality
The Parish Council carried out an annual review of its principles in respect of Race Equality.
- Resolved: That the Parish Council approves the annual review**
- f. Crime & Disorder Act 1998
The Parish Council carried out an annual review of its responsibilities under section 17 of the Crime & Disorder Act 1998.
Resolved: That the Parish Council approves the annual review
- 5258 GURNARD HEIGHTS FOOTPATH
Minutes 4291, 4973b, 5019b, 5048, 5066, 5080c, 5153b, 5222b & 5239 refer
The IW Council has stated that the reason for the delay is that resolving the footpath issue is low priority due to it having no real value. Rights of Way has been instructed that that the IW Council should not take on responsibility for the maintenance of the footpath. A letter has been received from Rights of Way stating that the current application for a creation agreement under Section 25 of the Highways Act will now not be completed. Rights of Way will now process the original modification order instead, resulting in the footpath appearing on the Definitive Map but there will be no automatic IW Council involvement with the footpath in terms of future maintenance, but unofficially there may be some basic maintenance available. The Parish Council considered if any further action is needed at this time.
Resolved: That the Parish Council takes no further action at this time.
- 5259 VILLAGE GREEN TRAFALGAR 200 OAK TREE COMMEMORATIVE PLAQUE
The plaque was removed some time ago due to its becoming loose in the ground. Some maintenance will be carried out on the plaque, and then it will require replacing in the ground. One quote of £40 was received to replace the plaque, but now this tree plus one other young oak tree have been removed by the IW Council, as they had died.
Agreed: That the Parish Council defers a decision on this until the autumn.
- 5260 SOCIETY OF LOCAL COUNCIL CLERKS NATIONAL CONFERENCE 2010
Details of the 2010 conference were given to the Members, which takes place at the Radison Blu Hotel in Durham from 15th to 17th October 2010. Details of the programme were also provided, together with expected costs.
Resolved: That the Parish Council funds the attendance of the Parish Clerk at the conference
- 5261 ISLAND WASTE ADVISORY GROUP
Due to the resignation of Ben Hollis from the Parish Council a new representative is needed to serve on this group, which meets next on Thursday 23rd September 2010 – 2pm at the Forest Road site
Agreed: That Councillor Day would attend the 23rd September meeting, but that the appointment of a representative is deferred until October 2010.
- 5262 ACCOUNTS
- a. Petty Cash
The Parish Council was given the details of the £12.89 expenditure from this account since the last meeting.
- b. Halifax Treasurer's Account
The Halifax agent branch in Ryde has been restricted in the funds it can deal with, and from 26/10/10 all Halifax facilities are being withdrawn. Consideration was given to various options including moving this account to a range of other banks, the details of which were provided.
Resolved: That the Parish Council defers a decision until September, pending receipt of account details from another Building Society account.
- c. 2010/2011 1st Quarter Financial Review of Income & Expenditure
Income and Expenditure spreadsheets for the 1st quarter were circulated to all members
Resolved: That the financial review for the 1st quarter 2010/2011 is noted and approved

- d. External Audit 2010
The audit has been advertised and it started on 12th July, after which time the auditor in Plymouth will be available to answer any questions the public may have.
- e. **Resolved: To confirm the following payments**
- | | |
|----------------------------------|--------|
| Gurnard Village Hall Association | £24.00 |
| Banner Business Supplies | £37.64 |
| IW Council | £47.50 |
- f. **Resolved: To make the following payments:**
- | | |
|-------------------|---------|
| Telephone | £35.24 |
| Travelling | £37.60 |
| Petty Cash | £20.00 |
| Salaries | £976.23 |
| Post Office Ltd | £464.89 |
| Peacock Insurance | £52.80 |
- g. **Resolved: To transfer £48.79 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**
- h. **Resolved: To transfer £3000.00 from the Parish Council's Halifax account to its HSBC Treasurer's account**
- 5263 ITEMS FOR NEXT AGENDA
- a. Cycle Racks on the Esplanade

The meeting closed at 9.15pm.

CHAIRMAN