

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 14th April 2009 at 7.00pm.

PRESENT: Councillors Salter (Chairman), Jacobs, Fuller, Day, Mrs Bugden, Mrs Butler, Mrs Clayton, Mrs McKean & Mrs Pain.

There were no reports available from either the Safer Neighbourhood Officer or the IW Council Neighbourhoods and Environment Officer. Andrew Turner MP was welcomed by the Chairman and stayed for the 1st part of the meeting.

Comments from other members of the public present (14)

An enquiry was made about progress in forming the working party to look at the collapsed footpath issue on the Marsh, and it was explained that much preliminary work had been carried out in resident liaison but not in setting up the working party. It was suggested that the working party's remit should be extended to include the whole Gurnard Beach foreshore.

It was pointed out that sailing boat trolleys were often parked up in such a way as to block the footpath on the Marsh and photographs were shown to corroborate this, and the Chairman volunteered to attempt to resolve this issue.

Councillor Mrs Pain left the meeting at 7.30pm.

Lengthy discussion followed about the rock movements that have taken place on Gurnard Beach between the Sailing Club and the Marsh, and why it was taking so long for action to be taken - it was mentioned that the rock movement carried out may not actually address the issue of coastal erosion. Health and Safety implications of mechanical diggers working on a public beach were raised, and a public meeting to discuss the whole matter further was requested.

4967 APOLOGIES

There were no apologies.

4968 MEMBERS' DECLARATIONS OF INTEREST

Councillor Mrs Butler made a personal declaration of interest in agenda item 13 due to her living in Hilton Road. Councillor Mr McKean made a personal declaration of interest in agenda item 13 due to her parents living in Hilton Road.

4969 MINUTES

- a. The Minutes of the Planning Committee meeting held on 24th March 2009 were received and noted.
- b. The Minutes of the Community Projects Committee meeting held on 24th March 2009 were received and noted.
- c. The Minutes of the Full Council Meeting held on 10th March 2009 were taken as read, approved as a correct record and signed by the Chairman.

4970 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 10th MARCH 2009

- a. Re Minute 4959: The Parish Council's nomination to attend the Buckingham Palace Garden party on 14/7/09 was not selected.
- b. Re Minute 4953d (Minutes 4377, 4486b, 4893, 4904b, 4917b, 4943a & 4943b also refer): The Parish Council competency questionnaire has been completed and sent back to the IW Council. It has been acknowledged and a further meeting for 11am on Friday 15th May has been proposed at Enterprise House to discuss the Parish Council's public toilet block management partnership role.
It was agreed that Councillors Salter and Day and the Parish Clerk will attend.

4971 DEBATE AND VOTING PROCEDURE POLICY

A procedural policy for debate and voting at Council and Committee meetings was tabled for consideration.

Resolved: That the Policy on Debate and Voting at Meetings is approved and adopted.

4972 PLANNING APPLICATIONS

a. Report from Parish Clerk.

The following applications have been approved:

P/00069/09: Alterations: single storey rear extension to provide additional living accommodation. Replacement conservatory at 23, Place Road, Cowes.

P/02652/08: Demolition of chalet. Replacement chalet (revised plans) at "Carefree", Dukes Farm, Rew Street, Cowes.

P/00106/09: 1st floor extension to provide en-suite and dressing room at "Long Acre", Rew Street, Cowes.

P/00194/09: Alterations and single storey extension to provide additional living accommodation at 5, Cockleton Lane, Cowes.

P/02529/08: Demolition of building. Replacement dwelling (revised plans) (Re-advertised application) at 78, Worsley Road, Cowes.

The following applications were refused:

P/02758/07: Outline for block of industrial units (class of use B1 – storage and distribution) with parking. Alterations to, and creation of, vehicular access at Readers (IOW) Ltd, 79 Place Road, Cowes.

P/023759/07: Demolition of offices and commercial buildings. Outline for 42 residential units with parking. Alteration to, and creation of, vehicular access at Readers (IOW) Ltd, 79 Place Road, Cowes.

P/00025/09: Retention of dwelling as built with parking and vehicular access & pedestrian access at Harts Cottage, Rew Street, Cowes.

Reports indicating that negotiations with the IW Council may have taken place under the new Island Plan to allow for affordable housing development on land outside the UDP on land to the rear 44, Worsley Road have been acknowledged by the IW Council in that it is aware of the request for the site to be included, but denies that any negotiations have taken place and confirms that proposals for any site to be included in the future will be passed to the Parish Council for comment.

Councillor Day gave a brief report on his involvement with the Planning Inspectorate's appeal visit to 59, Hilton Road on 8/4/09, describing it as an interesting and worthwhile experience resulting in the gaining of a better perspective of the case. It appears the Parish Council could be more involved if it requested to attend these visits.

b. **P/00422/09:** Demolition of dwelling. Replacement detached dwelling. Vehicular access and parking (revised scheme) at "Peru" 5, Shore Road, Cowes

Resolved: That the Parish Council objects to the application on the grounds that the design is poor, that the proposals amount to over-development of the site, that they will have a detrimental impact upon the existing street scene and that access to the site is poor.

c. **P/00430/09:** Alterations: single storey rear extension to form sun lounge. 1st floor extension to form additional living accommodation within roof space (revised scheme) at 37, Solent View Road, Cowes

Resolved: That the Parish Council has no objection to the application provided that the IW Council is satisfied the window facing No 39 will not cause an overlooking concern.

4973 REPORTS

a. Report from IW Councillor

Councillor Hobart reported that £300,000 is currently being spent on pavements and pathways and that Tuttons Hill is included in the programme. A community safety action week took place in West and East Cowes at the start of April involving several agencies including dog wardens, Neighbourhood Watch, Police, Fire & Rescue and Trading Standards. Most dogs in East Cowes are now electronically chipped.

b. Parish Clerk's Report

A Power of Wellbeing training session for Clerks has been arranged for this Saturday.

The wheelie bin is now in place on the Esplanade by the Watersedge Restaurant.

There has been one incident of alleged cold calling in the Village which has been reported to Trading Standards.

The Village Hall sign is erected in Worsley Road and the Baring Road cycleway has now been painted.

Some initial enquiries are being made about portable hearing loop systems for meetings.

The 4th Youth Advisor candidate from Cowes High School, Bill Holland, has said he wants to take on the role.

Both All Saints Church on behalf of the Fish Project and Age Concern thank the Parish Council for the recent grants for the older person's projects.

The Planning Enforcement consultation was only extended to 6/4/09.

The forthcoming Parish elections are profiled throughout the Village on the notice board and website and should also be appearing in Village Talk. Nomination packs have to be completed and returned to County Hall by noon on 7/5/09.

The Rural Community Council is hosting a review and development day on Thursday 23/4/09 at the Riverside Centre from 10am to 1pm.

A trip hazard on the footpath adjacent to the Woodvale Hotel was reported to Rights of Way on 21/3/09 and acknowledged on 23/3/09.

The IW Best-Kept Village Awards will be judged between 27/4/09 & 30/6/09.

A modification is being made to the Parish Council's website which won't affect what visitors see, only how files are uploaded.

A fairly large hole that recently appeared in one cubicle partition of the gents toilet has been reported.

Highways reports that the width restriction signs for the top of Cockleton Lane have now been ordered, and he will be replacing the one at the Hilton Road and Church Road junctions, and also ensuring the other signage is up to standard. Most of the recommendations from the signage survey should be implemented in the fullness of time. Gurnard will benefit from the public realm money being allocated to Cowes in this budget year, but there are no precise details yet. Attempts are being made to ascertain exactly what should be in place safety-wise at the top of Winding Way where the white bollards are and the Area Superintendent will liaise with the Parish Council over any proposals for their replacement and design. The order for the new Woodvale Road nameplate at the Baring Road junction is being expedited.

Fuhrmann Signs confirms it is interested in replacing the Village sign in Tuttons Hill, as well as security-fixing the remaining signs, but there is no cost estimate available yet.

With respect to the adoption of the east footpath behind the Gurnard Heights houses onto the IW Definitive map, Rights of Way may now be accepting that all that can be done to identify the landowner has been done, and has requested the Parish Council formally requests permission to advertise the intention to place it on the map with a notice placed at the entrance to the footpath. Information recently received suggests that 20mph reactive signage could be installed in Baring Road by September 2009.

The cycle barriers on the Esplanade should be widened before the end of May to allow for the passage of motorized scooters.

Rights of Way has been asked to investigate widening cracks on the edge of the Winding Way footpath.

Changes to the Awards for All funding programme will be explained on 24/4/09 10am to 1pm at Whippingham Community Centre – **the Parish Clerk hopes to attend.**

A meeting between Gurnard & Wootton Bridge Parish Councils and local representatives of HM Government's Play Builder Funding Programme took place on 3/4/09 and early signs are that the Gurnard scheme complies with HM Government's criteria for creative play. A 2nd meeting takes place on Tuesday 21st April – 2.30pm at The Guildhall with the Play England Regional Officer – **Councillor Fuller and the Parish Clerk will attend.**

A request has been made to realign the 30/40mph signs around that are adjacent to Basketts Farm in Rew Street.

A resident has commented 3 of the verge wooden posts in the Cockleton Lane verges are damaged.

The IWC Neighbourhood & Environment Officer reports that the Catch 22 team has maintaining some of the Village seating in Shore Road – a request has been made for further work later on.

Concern was expressed that the Baring Road cycle lane only seems to cater for children leaving school.

c. Community Support Team Meeting 2/4/09

Councillors Fuller and Mrs McKean attended and reported that the IW Rural Community Council is keen to offer support and resources to voluntary groups and hopes to draw down funding for this soon. If the Parish Council becomes aware of groups suffering through lack of resources it is requested to let the IWRCC know.

- d. May Queen Committee Meeting 27/3/09
Councillor Mrs McKean reported that all seems to be in place for the event on 4/5/09. With respect to the Parish Council's presence at the Village Hall after the procession some proposals were made for the format **and it was agreed that display boards would be used and some National Lottery giveaways would be made available. The Post-It survey would be carried out and general Parish Council material put on display. Councillor Salter agreed to collect and return the display boards, and Councillors and the Clerk would set up from 10am.**
- e. IW Association of Local Councils Executive Committee Meeting 19/3/09
Councillor Day reported that 22 Councils were represented and included in discussion were the Parish Charter, the reorganization of the Parish Team, the tripartite agreement, youth club provision on the Island, investment opportunities, the IWALC website, SERCAF membership and feedback processes from the Ethical Standards Committee. The next meeting is 21/5/09.
- 4974 ANNUAL PARISH MEETING – 7.30pm 28/4/09
Minutes 4921& 4940 refer
Arrangements made so far are 50 extra chairs, 3 speakers, refreshments, Chairman's report, Statement of Accounts, reports from Neighbourhood Watch Coordinator, the Safer Communities Team (Police) and Councillor Hobart and a period of open forum. **It was agreed that Councillor Mrs Bugden would purchase the refreshments.**
- 4975 GRANTS 2009
Minutes 4922 & 4933b refer
The Grants Panel met on 23/3/09 and the Parish Council considered its recommendations. Councillor Fuller made a prejudicial declaration of interest due to his involvement with the Friends of Northwood Cemetery, Councillor Day made a personal declaration of interest due to his involvement with the Friends of Northwood Cemetery and Councillor Jacobs made a prejudicial declaration of interest due to his involvement with the 1st Gurnard Management Committee. Councillors Fuller and Jacobs left the room before the vote.
Resolved: That the Parish Council awards the following grants: 1st Gurnard Management Committee (£300), Friends of Northwood Cemetery (£100), All Saints Church for Gurnard News (£200), Solent Singers (£50) & Gurnard in Bloom Jubilee Fund (£300).
- 4976 GURNARD COMMUNITY ASSOCIATION
Minute 4961 refers.
The name "Gurnard Community Association" has been registered with the Charity Commission, and a new e-mail account set up gurnardca@tiscali.co.uk. Further investigations revealed a constitution was needed before registration could proceed any further. A draft constitution was presented for consideration and the Parish Council considered the best way forward.
Resolved: That the Parish Council initiates the forming of the Gurnard Community Association and its registration as a charity. That the draft constitution is approved, subject to the Trustees' confirmation.
- 4977 GURNARD BEACH
In addition to public comments made which demonstrated there was a groundswell of opinion on the matter, the Parish Council had also received earlier reports of work undertaken by a mechanical digger moving rocks etc. on a section of Gurnard Beach between the Shore Path slipway and Gurnard Marsh. Details of subsequent correspondence were given to the Members and consideration was given as to whether any further action was required by the Parish Council at this time. Councillor Hobart undertook to speak to David Pugh again about the matter.
Resolved: That the Parish Council moves towards arranging a public meeting to give residents an opportunity to discuss this issue further and that Oliver Dunne, Matthew Chatfield, David Pugh and Peter Marsden are invited to attend.
- Resolved: To suspend Standing Orders to allow the meeting to continue past 9.30pm**
- 4978 GURNARD COMMUNITY ADVICE NETWORK DAY (CAD)
Minutes 4958b refers
The format of a community advice network day was discussed, and in particular the Parish Council's role. The Village Hall has been booked for Saturday 19th September, and the IW Rural Community Council contact suggests the event should run from 10am to 1pm, with the hall being booked from 9am to 2pm. A planning meeting will be arranged at some time before the event.

Resolved: That the Parish Council will have a presence at the CAD event and will fund the hall hire. Councillors Day and Mrs McKean together with the Parish Clerk will represent the Parish Council at the forthcoming planning meeting.

4979 TRAFFIC PLAN

a. Working Party Meeting 2/4/09

7 members plus one Youth Advisor and the Clerk attended the meeting, held at Gurnard Pines. Topics discussed included the Traffic Regulation Order in Tuttons Hill, modifications to Lower Church Road, Village signage, Baring Road cycleway and Traffic Regulation Order, speed monitoring in the Village, working with the schools more closely on the safe routes to schools initiative and the Hilton Road residents' survey. The next meeting is 7pm on Thursday 18th June. **It was agreed to inform the IW Council that some of the Tuttons Hill restricted parking paint is disappearing and also to make representations about the withdrawal of the cycling proficiency courses.**

b. Speed Monitoring in Hilton Road

The Working Party has requested support from the Parish Council in obtaining speed monitoring at the top of Hilton Road as traffic enters Hilton Road from Tuttons hill too fast.

Resolved: That the Parish Council request the IW Council to conduct a speed monitoring exercise.

c. Hilton Road Residents Survey

Members were provided with an analysis of the survey, which included several suggestions but only 2 recommendations.

Resolved: That the Parish Council investigates the feasibility of making Hilton Road a no-through road, and of reducing the speed limit to 5mph and increasing the visibility of the speed restriction signage.

4980 ACCOUNTS

a. Petty Cash

The Parish Council was given the details of the £17.42 expenditure from this account since the last meeting.

b. End of Year 2008/2009 Financial Review

Members were provided with an end of year review of income and expenditure for the year ending 31/3/09.

Resolved: That the Parish Council notes and approves the end of year financial review.

c. End of Year 2008/2009 Internal Audit

The end of year internal audit was carried out on 9/4/09 and the Members were provided with the checklist report from the Internal Auditor.

Resolved: That the Parish Council notes and approves the end of year internal audit.

d. Parish Council Accounts

The Parish Council receipts and payments account, balance sheet and supporting statement for the year ending 31/3/09 were presented to the Members. The main cash and petty cash account books together with all bank statements were made available for inspection.

Resolved: That the Parish Council notes and approves the end of year accounts, balance sheet and supporting statement for the year ending 31/3/09, subject to external audit.

e. **Resolved: To confirm the following payment:**

Room Hire	£10.00
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f. **Resolved: To make the following payments:**

Telephone	£27.23
Travelling	£24.65
PC Software	£63.16
Salaries	£926.58
Post Office Ltd	£420.04
All Saints Church	£200.00
IWSLCC (subs)	£10.00
Information Commissioner	£35.00
1 st Gurnard Management Committee	£300.00
Friends of Northwood Cemetery	£100.00
Solent Singers	£50.00
Gurnard in Bloom Jubilee Fund	£300.00
IWSLCC (training)	£15.00
S Truckell	£40.00
IWALC (training)	£17.00

IWALC (affiliation)	£216.02
IWALC (LCR subs)	£13.50
Biffa Waste Services	£1263.74

- g. **Resolved: To transfer £46.55 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**
- h. **Resolved: To transfer £4000.00 from the Parish Council's Halifax account to its HSBC Treasurer's account.**
- i. IT Accounts Format
Parish Council main cash and petty cash accounts for the year ending 31/3/09 were kept in both hard copy and electronic formats. Consideration was given to keeping future accounts in electronic format only
Resolved: That the main cash and petty cash accounts will be kept in electronic format only from 1/4/09.

4981 ITEMS FOR NEXT AGENDA

There were no items raised for the next meeting

- 4982 **Resolved: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted.**

4983 PARISH AWARDS 2009 FORMAT

Minutes 4940d and 4966 refer

Consideration was given to a proposed award format. The Parish Council's decision on this is included in appendix A to these minutes and will not be made public until the Annual Parish Meeting on 28/4/09.

The meeting closed at 9.58 pm.

CHAIRMAN