

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 14th July 2009 at 7.00pm.

PRESENT: Councillors Day (Chairman), Jacobs, Fuller, Mrs McKean, Mrs Bugden, Mrs Butler & **Youth Advisor** Sam Flux.

IW Council Neighbourhoods and Environment Officer Jacqui Darby reported that parking enforcement officer powers have been extended to include issuing tickets for drivers parking on dropped kerb accesses, and she has recently completed a worthwhile ward walk with Councillor Fuller. The pavement below the Portland Inn will be resurfaced soon, and several untaxed vehicles have been reported. 4 old save our school posters were found and have been removed, and there is a clampdown being implemented for dog owners not keeping their dogs on the lead when adjacent to the highway. The Safer Neighbourhood Officer was not able to attend but passed on some news: a 7 year old outboard motor (Yamaha 15MHL) was stolen from the Luck Estuary on 3/7/09, and information should be passed on to the Police. A bottle of milk was stolen from a Cockleton Lane doorstep on 13/7/09, and a Freelanders was stolen from Rew Street on 2/7/09 which was later used in the Cowes Benzie's robbery. 1 male (charged) and 1 female (bailed) were arrested in Sussex last week, and a 2nd male was arrested today and is on his way back to the IW. The Street Mapping exercise continues in the Village and completed questionnaires will be collected on 21/7/09. Lack of available parking caused by new developments seems to be an early indicator.

Comments from members of the public present (23)

The sole issue raised was the Gurnard Luck Village Green application. Points were made in both support of and opposition to the application and these included legality of access, right of access to moored boats, restricted activities such as parking, dinghy storage, camping and that sea defences would not be upgraded. 59 people had completed witness statements in support of the application, but equally some local people were aware of the land being in private ownership and had sought permission to use it. There seems to be no formal designation for use of the land, so Village Green status may not be necessary.

Youth Advisor Sam Flux was welcomed to his 1st Full Council meeting.

5030 APOLOGIES

Apologies were received from Councillor Mrs Pain who was unwell

5031 MEMBERS' DECLARATIONS OF INTEREST

Councillor Fuller made a personal declaration of interest in agenda item 5 due to his serving on the IW Council Planning Committee. Councillor Mrs Bugden made a personal declaration of interest in agenda item 15, due to one of the applicants being known to her.

5032 MINUTES

- a. The Minutes of the Planning Committee meeting held on 30th April 2009 were received and noted
- b. The Minutes of the Community Projects Committee meeting held on 30th April 2009 were received and noted
- c. The Minutes of the Annual Meeting held on 9th June 2009 were taken as read, approved as a correct record and signed by the Chairman

5033 MATTERS ARISING FROM THE ANNUAL MEETING ON 9th JUNE 2009

- a. Re Minute 5019b: The section of pavement from the Portland Inn to 38 Worsley will most likely be resurfaced in September
- b. Re Minute 5019b: The shrubbery in Winding Way should be cut back very soon, and the Area Superintendent has issued a job ticket to repair the surface cracks at the edges of the footpath.
- c. Re Minute 5021: The Parish Council's Beachwatch event registration has been acknowledged by the Marine Conservation Society, and it is advertised in the July/August edition of Gurnard News seeking volunteers, with Councillors Day and Fuller being given as the contacts. Provision of

bags, gloves and collection of rubbish by the IW Council has yet to be confirmed, and the information pack has not arrived.

- d. Re Minute 5020: The Area Superintendent hopes to replace the dead tree outside No 60 Solent View Road soon, budget permitting. Councillor Day reported that there were 2 trees considered at risk in Worsley Lane. One has a preservation order on it and the other was not considered to be at risk, but the Tree Department may decide to inspect.

5034 PLANNING APPLICATIONS & TREE PRESERVATION ORDERS

- a. Report from Parish Clerk.

The following planning application has been refused:

P/02204/08: Demolition of dwelling. Replacement detached dwelling. Vehicular access and parking (revised scheme) at "Peru" 5 Shore Road, Cowes. The Planning Inspectorate's appeal hearing is taking place on 4/8/09 at 10am at Seaclose and Councillor Day hopes to attend.

A presentation on the new proposals for the Solent Lawns site is taking place at Gurnard Sailing Club this evening.

P/00025/09: Retention of dwelling as built with parking and vehicular & pedestrian access at Harts Cottage, Rew Street, Cowes. The appeal site inspection by the Planning Inspector will take place at an unspecified time, and the Parish Council will not be able to attend. The reason given is because the site can be seen from public land.

P/01298/07: Demolition of dwelling. Replacement dwelling (revised scheme) (re-advertised application) at 2, Marsh Road, Cowes. The appeal hearing will take place at Seaclose Park from 10am on 9/9/09 **and the Parish Council indicated its wishes to attend.**

P/00611/09: Alterations: Enclosure of 1st floor decking area to provide extended dining facilities at the Woodvale Inn, 1 Princes Esplanade, Cowes. This application goes to the IW Council Planning Committee on 21/7/09, but the Parish Council will not be speaking at the meeting. The recommendation is for refusal.

- b. **TPO/2009/20:** Tree Preservation Order at Bucklers View, Worsley Road, Gurnard.

Resolved: That the Parish Council supports the order

- c. **P/00970/09:** Renewal: Construction of detached bungalow. Alterations to vehicular access at "Haslemere", Rew Street, Cowes.

Resolved: That the Parish Council has no objection to the application and has no further comment to make.

5035 REPORTS

- a. Report from IW Councillor

Councillor Fuller handed out a written report to members which included details of his work on Gurnard Beach, Gurnard School, a ward walk with the Environment & Neighbourhoods Officer, Worsley Road pavement, Woodvale Inn planning application, Dinghy storage on Gurnard Green, Gurnard Pines and the Cowes Secondary School competition. He is also writing to Nationwide Building Society opposing the closure of its Cowes branch, and has asked for some enforcement against cycling on pavements.

- b. Parish Clerk's Report

Interest is being sought from the community in taking part in the National Lottery's Village SOS project, but there has been no response to date.

Footpath CS 36 on the Marsh should be cut back very soon.

Miss Sarah Truckell has confirmed her willingness to continue as Parish Council Internal Auditor for another year.

Gurnard scored 77 out of 100 in the IW Best-Kept Village Awards judging this year, and the results are posted on the noticeboard. The awards event takes place at Arreton Community Centre on 10/9/09 from 7.30pm.

Sweeping of the Cockleton Lane junction with Hilton Road has been requested and acknowledged

The water leak at the Hilton Road/Cockleton Lane junction was repaired very promptly on or about 20/6/09.

Further requests have been made for replacement of the wooden posts that are broken in Cockleton Lane.

2 barrel planters by Londis in Worsley Road were damaged by a van driver on 16/6/09 - the delivery company has admitted liability and the Parish Council is assisting the In-Bloom Chairman with retrieving some money from the company to replace them.

A code of conduct training session takes place at County Hall on 22/7/09 from 2pm to 4pm.

After much lobbying, the grass at the northern end of Worsley Road has at last been cut.

A walking festival debrief meeting takes place at the Riverside Centre on 11/8/09 (6pm), and the Gurnard walk coordinator has been informed.

One complaint was made to the Parish Council about the continuous hammering on the Solent Lawns site – Allied Developments were most apologetic and explained the depth of the old chalet foundations was the problem. The work was finished that week, and an offer was made to send some flowers to the lady concerned.

The Parish Council was invited to attend the Cowes High School awards celebration at Cowes Yacht Haven on 9/7/09 - Councillor Day was due to attend but it was cancelled at the last moment due to widespread illness.

Further complaints have been received about odours from Woodvale pumping Station – a fresh communiqué was sent to Southern Water but no response has been received. **It was agreed to ask Southern Water to attend a future Parish Council meeting to follow up on this issue.**

The box file will be circulated again during August.

The IW Fire Service is holding a series of “Model for Change” consultation events, and the closest is 20/7/09 - 6.30pm at Newport Football Club.

A section of missing downpipe on the Village Green toilet block was reported and has been replaced already.

All Councillors’ Registers of Financial and Other interest forms have been sent to the Monitoring Officer.

The new Gurnard nameplate sign for Tuttons Hill has been manufactured and it should be fitted, together with the new securing modifications for all signs, very soon.

The Change4Life healthy communities project is being launched on 22/7/09 from 6.30pm at Medina Theatre, and Councillor Fuller plans to attend.

There was a problem with the Parish Council’s website forum last week following a server change - it is operating properly again now.

A report was received on the evening of 10/7/09 of a possible raw sewage discharge from the outfall immediately adjacent to the Sailing Club slipway - Southern Water tested the outfall and it was clear.

A letter giving 3 months notice of end of hire for the Esplanade wheelie bin has been sent. Hire ceases on 2/11/09

c. Gurnard Community Association

6 Community Projects Committee members and the Parish Clerk have agreed to serve as Trustees and members of this new committee. 1 additional resident has also agreed to serve and news of a possible 9th member is awaited.

d. Society of Local Council Clerks IW Branch Meeting 3/7/09

About 18 Clerks met for a meal at the Woodvale Hotel in Gurnard before the meeting, and the Society’s president, Trina Jarrett was also present. The President’s presentation was brief and this was followed by reports from the Treasurer, the Secretary and the National Executive Committee branch representative. The branch still supports the tripartite agreement, and agreement was reached to supplement the technical library with 4 more books, and the open forum raised 6 points.

e. Cowes Youth Club AGM 15/6/09

Councillor Mrs McKean reported that it was a short meeting focused solely on the Senior Youth Worker’s report (Darren Poplett). There has been a freeze on youth worker recruitment and the building’s future is uncertain.

f. Gurnard Beach Meeting 25/6/09

The meeting was held in the Outlook Café on Gurnard Marsh and attended by Matthew Chatfield (IW Council), Councillors Fuller and Day and the Parish Clerk. The IW Council is considering 2 main issues: whether to take legal action against the perpetrators and restoring the beach to its original state - the matter is still with County Hall’s legal team and a solution is not imminent. The IW Council is not the land owner, but the beach is leased from Crown Estates to the IW Council. The section of beach covered by the lease extends from Mean Low Water to a line defined on the map attached to the lease agreement – he remained confident no resident owns the beach. The IW Council is responsible for maintaining the beach and the public has right of access – there are no plans to change this. The Coastal Protection Plan for this area states the intention as to “hold the line”, and there are no plans for sea defenses. Any beach works carried out will almost certainly require planning consent, but it is more normal for a public body to apply for this consent than an individual. The IW Council has agreed to produce a fact sheet for distribution to local residents to explain what can and what cannot be done in coastal areas.

g. IW Association Local Councils AGM 19/6/09

Councillor Day reported that 19 Councils were represented and that 28 IW Councils out of 33 were members. A tribute was given to the late Brenda Lawson, and the main speaker was Michael Chater, NALC’s Chairman. The open forum included IWALC no longer being represented on the IW Council Scrutiny Committee, meaningful planning consultation at Ventnor and the youth service reorganization. The next meeting is 16/7/09.

- h. Gurnard Village Hall Association Hall Management Committee 9/7/09
Councillors Mrs Budgen and Mrs Butler reported that bookings remain steady and that a new hi-fi system had been installed. The hall will be closed in August for redecoration, and help is needed on 1/8/09 to empty the hall in preparation. There are 2 constitution points that need changing, **and this should feature on the next Parish Council agenda.**
- 5036 GURNARD LUCK VILLAGE GREEN APPLICATION
Minutes 4310, 4331 & 4854 refer.
A resubmission of the Village Green application has been made, following the original application in September 2008. The Parish Council discussed the options and considered whether to comment on the proposals.
Resolved: That the Parish Council declines to comment on the application.
- 5037 PLAY AREA PROJECT
Minutes 4651, 4891 & 5026 refer.
- a. Report
A portfolio of information on the scheme was given to the IW Council, and the IW Play Strategy Team has formally approved a £50,000 grant. £25,000 has been transferred to the Parish Council's bank account, with the 2nd £25,000 becoming available on completion of the project. The manufacturer requires a 50% advanced payment with the instruction to proceed. Both the Play Builder and Leader agreements have been signed by the Chairman and the Clerk, and there are some fairly detailed administration procedures to comply with. The fencing and gating contractor will be informed as soon as the project gets underway on site, at which time he will place the order with the mainland manufacturer, and confirmation has been received that the price quoted remains the same at the moment. There is one unknown at the moment, namely reparation of the grassed surface of the Village Green upon completion. A resident has offered to fund a litter bin and a dedicated seat for the play area enclosure. A Play Builder Board Meeting was held at the Guildhall on 9/7/09 for Gurnard and Wootton Bridge PC's to raise any concerns, and the details of the IW Council's insurance, maintenance and safety regime were confirmed. Initial problems with Eibe Play accepting the security and insurance liability during installation have been resolved – the company now accepts responsibility until the scheme is signed off. Eibe will be required to produce a programme of works to enable project management to work smoothly.
- b. Advanced payments
Resolved: That the Parish Council suspends section 6.2 of Financial Regulations to allow for advanced and staged payments to be made in connection with the Play Area Project.
- c. Insurance, Maintenance and Safety Regimes
Eibe Play will cover all risks until the scheme is signed off and handed over to the Parish Council. The IW Council has offered to take the on-going responsibility for insurance, maintenance and safety off the Parish Council for an annual fee of £1500, provided that the ownership of the play scheme is handed over to the IW Council.
Resolved: That ownership of the play scheme is handed over to the IW Council upon completion, and that the Parish Council accepts the principle of the IW Council's offer to cover insurance, safety and maintenance regimes for an annual fee of £1500.
- d. Insurance, Safety and Maintenance Agreement
Resolved: That the Parish Clerk is authorised to sign the IW Council agreement on the Parish Council's behalf
- e. Interim and Advanced Payments
Staged and advanced payments will be required for the play equipment, the fencing and insurance costs.
Resolved: That the Parish Council approves the principle of making of staged, advanced and interim payments as required for the play area project.
- 5038 DOG BIN ON PRINCES ESPLANADE
The Community Projects Committee has recommended that an additional dog bin is provided for the seat recess just to the east of the Parish boundary close to the gas pipeline crossing. Guideline prices for the bin and its servicing were provided.
Resolved: That the Parish Council approves the principle of providing the additional dog bin, but that Cowes Town Council is asked if it will share the purchase, installation and servicing costs of the bin.

- 5039 YOUTH ADVISOR SCHEME
- a. Report
- The scheme has worked well over the past 12 months, with 4 students from Cowes High School and 2 students from Year 8 at Solent Middle School attending various meetings, but 2 advisors from Cowes High School move on to University in September 2009. The remaining 2 move up a year in September and the the 2 Middle School advisors move to High School in September, and all 4 would like to continue. The Clerk had a meeting recently at Solent Middle School with a view to starting the process of finding 2 new Year 8 replacement advisors. The school still supports the scheme and has asked the Parish Council to speak to Year 8 in September to explain the role, and perhaps bring a High School Youth Advisor along too if that's possible. Pupils from Year 8 that are interested in the role will then work on producing a manifesto, which will then be followed by an election of 2. It will probably be October until 2 are appointed. **It was agreed that Councilors Day, Fuller and the Clerk would speak to Year 8.**
- b. Confirmation of Youth Advisors
- Resolved: That Hannah Tew, Bill Holland, Matthew Church and Jonathon Luter serve as High School Youth Advisors for the forthcoming academic year.**
- 5040 COMMUNITY LED PLANNING EVENT 15/7/09
- The Clerk is willing to attend this training event, but there is a fee of about £12 for attendance.
- Resolved: That the Parish Council covers the costs of the Clerk's attendance at the community led planning event.**
- 5041 CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION - POWER OF WELLBEING MODULE
- An additional module has been introduced to the CiLCA Portfolio of evidence to prove proficiency in the use of the new power of wellbeing. The Clerk is willing to sit this module, but there is a fee of about £15.
- Resolved: That the Parish Council covers the costs of the Clerk sitting the CiLCA Power of Wellbeing module.**
- 5042 SOCIETY OF LOCAL COUNCIL CLERKS NATIONAL CONFERENCE 2009
- Details of the 2009 conference were given to the Members, which takes place at Staverton Park in Daventry from 23rd to 25th October 2009. Details of the programme were also provided, together with expected costs.
- Resolved: That the Parish Council funds the attendance of the Clerk at the conference.**
- 5043 USE OF THE GURNARD SIGN FISH LOGO
- A resident has asked permission to use the fish part of the Gurnard sign logo on polo shirts in connection with his business. The history of the sign creation, including their design, was given to the members together with the understanding that there is no copyright or patent on the logo.
- Resolved: That the Parish Council has no objection to the resident using the fish logo.**
- 5044 CO-OPTION ONTO THE PARISH COUNCIL
- Minute 5001 refers
- Due to the June 2009 elections only producing 7 out of the 9 required Councillors, the Parish Council is required to co-opt to fill the 2 vacancies as soon as possible. 3 applications for the 2 vacancies have been received, which the Parish Council considered.
- Resolved: That Ben Hollis and Nigel Harley are co-opted onto the Parish Council.**
- 5045 PRINCIPLES OF RACE RELATIONS – ANNUAL REVIEW
- An annual review of the Parish Council's Race Relations Adopted Principles was carried out.
- Resolved: That the Parish Council approves the review without change**
- 5046 RESPONSE TO THE CRIME & DISORDER ACT 1998
- An annual review of the Parish Council's response to the requirements of the Crime and Disorder Act 1998 was carried out.
- Resolved: That the Parish Council approves the review without change**
- 5047 TRAFFIC PLAN
- a. Working Party Meeting 18/6/09
- The meeting took place in the ballroom at Gurnard Pines and was attended by 7 members, 1 youth advisor and the Parish Clerk. Discussion included speed monitoring in Cockleton Lane, traffic plan items from the Parish Council's May Queen consultation, Solent Middle School's travel plan and Hilton Road. Included in the outcomes from the meeting is agreement to monitor the

- safety of youngsters crossing the road at the Round House, to raise concerns about speeding in Place Road and to investigate any means of providing level 2 cycle training for youngsters.
- b. Speed Indicator Device (SID) for Solent View Road
In response to public input at the May Queen consultation event the Working Party has recommended that speeding towards the bottom of Solent View Road prior to entering Marsh Road might be reduced if a speed indicator device, similar to that erected in Tuttons Hill, is placed at a suitable distance above the Lower Church Road junction.
Resolved: That the Parish Council does not support the request for the provision of a SID in Solent View Road.
- 5048 GURNARD HEIGHTS FOOTPATH CLAIM
Minutes 4291, 4973b & 5019b refer.
Rights of Way is in the process of dealing with the Parish Council's application for a modification order to have the section of footpath behind the Gurnard Heights houses included on the IW Definitive Map. However, a suggestion has been made by Rights of Way that a Dedication Agreement could be made under Section 25 of the Highways Act 1980 instead, to which the land owner has no objection, and which would have the effect of bringing the maintenance of the footpath under the Rights of Way remit. Rights of Way has asked if the Parish Council would consider a Dedication Agreement in place of the application for inclusion on the IW Definitive Map.
Resolved: That the Parish Council supports the idea of a Dedication Agreement under section 25 of the Highways Act 1980 being made for the footpath in place of its application for it to be included on the IW Definitive Map
- 5049 GURNARD POWER BOAT EXCLUSION ZONE
Minute 5029a refers
There have been incidents of jet skis moving at high speed close to swimmers and other water users. Research has produced Statutory Instrument SI 1470 of 2005 and the Dockyard of Portsmouth Order 2005, which refer to exclusion zones but not in Gurnard Bay. Cowes Harbour Commission confirms there is no exclusion zone in Gurnard Bay, but the IW Council produced a Byelaw entitled "Seaside Pleasure Boat Byelaws" some time ago which includes some restrictions of speed within certain distance from the shore. The Parish Council considered the best way forward to address the problem.
It was agreed that the Parish Council would make enquiries as to who has jurisdiction and enforcement powers over this issue in Gurnard Bay, and also to mention it in September's Gurnard News.
- 5050 PARISH COUNCIL MEETING VENUE
Minutes 4598, 4623 & 5029b refer
Consideration was given to the practicalities and benefits of alternating or changing the Parish Council's meeting venue, which included the Village Hall.
Resolved: That the Parish Council enquires of the Village Hall Management committee about availability of the hall to suit all the Parish Council's requirements. That consideration of making the Village Hall the Parish Council main meeting venue will be considered in September.
- 5051 ACCOUNTS
- a. Petty Cash
The Parish Council was given the details of the £0.60 expenditure from this account since the last meeting.
- b. Financial Review 1st Quarter 2009/2010
Income and Expenditure spreadsheets for the 1st quarter were circulated to all members
Resolved: That the financial review for the 1st quarter 2009/2010 is noted and approved
- c. External Audit 2009
The audit has been advertised and it starts on 4th August, after which time the auditor in Plymouth will be available to answer any questions the public may have.
- d. **Resolved: To confirm the following payments:**
- | | |
|-----------|--------|
| Room Hire | £10.00 |
|-----------|--------|
- e. **Resolved: To make the following payments:**
- | | |
|------------|--------|
| Telephone | £32.99 |
| Travelling | £36.06 |
| Petty Cash | £20.00 |
| S Dines | £32.00 |
| SLCC | £55.60 |

Salaries £945.78
Post Office Ltd £445.60

- f. **Resolved: To transfer £46.45 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**
- g. **Resolved: To transfer £44,000 from the Parish Council's Halifax account to its HSBC Treasurer's account.**

5052 ITEMS FOR NEXT AGENDA

- a. Proposed use of the Gurnard Primary School site
- b. The status of Gurnard Pines residents
- c. The Parish Council's response to the impact of the Swine Flu virus
- d. Congested parking in the Village caused by staged events
- e. The IW Council's requirement that dinghy owners hold public liability insurance

Resolved: To suspend Standing Orders to allow the meeting to continue past 9.30pm.

- 5053 **Resolved: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted.**

- 5054 FURTHER REVIEW OF PARISH CLERK'S TERMS & CONDITIONS OF EMPLOYMENT
That the Parish Council sets up a working party to identify means of reducing the Clerk's working hours. That the Clerk is encouraged to take the full holiday entitlement.

The meeting closed at 9.46pm.

CHAIRMAN