

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 14th June 2011 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Harley, Longman, Mrs Bugden, Mrs McKean & Mrs Pain.

The representatives from the Environment and Neighbourhoods Team and the Safer Neighbourhoods Team were not able to attend.

Comments from members of the public present (3)

Comments included a general, but appreciative comment, on the recent SHLAA public meeting, which was well attended but that perhaps several present didn't have a full understanding of the issues.

5432 APOLOGIES

There were no apologies, but the Chairman received a letter of resignation from Tony Hathaway on 9th June, which took immediate effect. The process of filling the vacancy commenced on 10th June.

5433 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

5434 MINUTES

- a. The Minutes of the Planning Committee Meeting held on 31st May 2011 were received and noted.
- b. With the one exception, namely that minute 5431a should indicate the Chairman made the report not the Personnel Working Party, the Minutes of the Annual Meeting held on 10th May 2011 were taken as read, approved as a correct record and signed by the Chairman.

5435 MATTERS ARISING FROM THE ANNUAL MEETING ON 10th MAY 2011

- a. Re Minute 5424 (Minutes 5345, 5364b, & 5381b also refer): Councillor Longman signed his declaration of acceptance of office and his written undertaking to be bound by the code of conduct on 20/5/11, and formally took his seat on the Council at the Planning Committee meeting on 31/5/11. His register of financial and other interests has also been completed.
- b. Re Minute 5419c (Minutes 5383d, 5356, 5364e & 5383d also refer): Mark Spencer has now carried out his inspection on the Village clock, and has stated that in his opinion it is stable but he does plan, with Colin Fairall, to carry out some further investigation to the inside of the column, and will pass on any advice as to measures that could be taken to slow any further corrosion.
- c. Re Minute 5419b (Minutes 5240b & 5384b also refer): Cllr Jacobs contacted the Guides to see if they were keen to take part in the lityter pick but no response - the scouts are at Corfe so cannot assist. Some smaller pairs of gloves for any youngsters that turn up have been obtained. A risk assessment will be completed soon and notices are displayed on the notice board and website home page. All will meet at the Woodvale Pumping Station in time for the 10am start, and Gurnard Primary School has confirmed it will be taking part, but on Friday 24th June from 3pm for about an hour, instead of the Saturday, and **Councillor Mrs Bugden will represent the Parish Council on this.**

5436 PLANNING APPLICATIONS

Report from Parish Clerk.

The following application has been approved:

P/00504/11: Demolition of garage. Proposed alterations: new roof to provide living accommodation at 1st floor level with dormer window on side elevation and balcony on rear and side elevation with external staircase. New detached garage (revised scheme) at Jamesbridge, Rew Street, Cowes.

Revised plans have been received for the following application:

P/01627/10: Demolition of garage. Alterations: Provision of bay windows on front elevation. Single storey side extension to provide additional living accommodation (revised scheme) (revised plans) at 30, The Avenue. Cowes - the amended plans are considered a minor revision to the scheme and have been approved under delegated powers, so no further comment is required from the Parish Council.

The Chairman has received a call from a resident concerned about proposals to redevelop The Glen on Worsley Road. This application will be advertised on 17th June.

5437 REPORTS

a. Parish Council Chairman

Councillor Day reported only that he had received this call from a resident about proposed development on The Glen.

b. Parish Clerk

Grass verges in the Village have now had some attention from the IW Council's contractors.

The Parish Council's insurance renewal with Aviva, together with the 3 year loyalty agreement, is now in force.

An email sent through the Gurnard social media website requesting to upload agendas and minutes has not been acknowledged.

The Parish Council's website was off line one weekend last month, but it was only a temporary blip with the server.

There have been a couple of problems with the toilet block on the Green: it was closed for a couple of days following some minor vandalism (tiles removed), also a guttering downpipe was removed, but fortunately saved and should be back in place soon. One light in the ladies was extinguished last Friday and has been reported.

The IW Council's traffic department does not consider warning signage for drivers about youngsters on the section of Shore Road that leads down to the Watersedge is required.

Councillors' details in Gurnard News will be updated for the July/August edition.

The IW Older Voices Forum report on the 12th May meeting is in the box file.

The Internal Auditor has confirmed she is willing to continue for another year.

The Parish Council's website has been updated to reflect the recent May Queen event.

One, possibly two, additional people have come forward to help out on the Parish Plan review Steering Group. We now have 7 or 8 – 4 more are ideally needed.

The Parish Council's Information Commission Office's data controller's notification has been renewed successfully.

The local Area Superintendent has made another approach to the developer of the old 4 Solent View Road site, to have the grass verge reinstated.

Age Concern (IW) will be coming along to the July meeting to explain the new good neighbour scheme.

Youth Advisor Harry Collier has resigned due to him having other priorities now. Contact has been made with Cowes High to find a replacement.

The IW Council has been asked to cut the hedges and shrubbery in Cockleton Lane and Winding Way. The Area Superintendent advises that an inspection ticket has been issued.

Unfortunately the Parish Council was not successful in its National Lottery awards application for additional play area funding. (minute 5350b refers)

The damaged litter bin on the Village Green has been reported.

The Parish Council has registered with an alternative stationery supplier, Online Office Depot. News has been received that the Power of Wellbeing will shortly to be replaced by a "General Power of Competence", but the details are not clear yet.

Gurnard Village Hall Association was awarded a certificate of merit as runner up in the Local Communities Category of the recent Community Action Awards evening – the certificate came with a £100 cheque.

The damaged wooden posts and chain have been replaced by the seating area at the northern end of Worsley Road – there is still one length of chain link missing, which has been chased up.

c. IW Councillor

Councillor Fuller produced a written report which included Gurnard Beach, Shore Path, The IW Festival, the SHLAA and the Island Plan Core Strategy, the Gurnard Luck Village Green application, parking in the Village and details of his personal activity log for the past month. Investigations are on-going as to why the quality of water on Gurnard Beach has been downgraded to a "pass" by the Marine Conservation Society, and there will be a debate soon on the Fire Control Station issue. Questions followed, and it was mentioned that there were brambles growing across Baring Road pavements.

- d. Island Plan Core Strategy (SHLAA) Public Meeting 19/5/11
Minutes 5422a refers
About 140 residents attended and concerns at the proposals included local infrastructure, Village identity, green buffer zones, access difficulties and highway capabilities. Discussion led to a plan of action to raise the profile of the consultation in the Village by circulating flyers to all houses, which was completed by volunteers from the meeting the following weekend. The Chairman thanked all those who helped. Feedback since then is that 891 representations were made from 550 different people island-wide.
- e. Play Area
When the play area was inspected on 3rd June, it was noticed that a bolt securing one of the 4 ropes on one of the toddler's swings had sheared. The IW Council was informed and the swing was removed the same day, and replaced last week. The IW Council was thanked for its prompt action.
- f. Traffic Plan Working Party Meeting 12/5/11
6 Working Party members attended and topics discussed included speeding in Tuttons Hill, the next Traffic Regulation Order, car parking on verges, HGV's in Church Road and Hilton Road, route to Gurnard Pines, visibility splays in Woodvale Road & Worsley Road and mud on Cockleton Lane. One member of the Working Party has resigned, and a replacement will be sought through Gurnard News. The next meeting is on 22/9/11 and **the Parish Council was asked, and agreed, to contact the Police about traffic speed enforcement on Tuttons Hill.**
- g. May Queen Committee Meeting 23/5/11
11 people attended this wash up meeting on the 2/5/11 event. Topics discussed included all the weekend events and the roles played by many to make it the success that it was. The prize draw made a £400 profit, and it was felt that better use could be made of the marquee space next year, and future attractions could include the Cowes Concert Band, falconry and a steam carousel, whilst working towards filling the whole field eventually with attractions. It is hoped to appoint a parade organizer for next year to overcome some small issues experienced this year, and discussion also focused on the use of the funds raised. The meeting then moved on to discuss some scout hut business, which included general maintenance and reports from the Treasurer and Chairman. The next HQ management committee meeting was set for 19/9/11, and the HQ management committee AGM will be 18/11/11.
- h. IWALC Executive Committee meeting 19/5/11
27 councils were represented and, following a presentation on the schools capital programme, topics discussed included a draft resolution on the Youth Service reorganization, IWALC stand on concessionary fares, a new draft protocol between the Parish sector and the IW Council, cold calling and a private member's bill, the training programme, community bus schemes and various reports. The next meeting is the AGM on 16/6/11.
- i. Southern Gas Networks Liaison Meeting 13/5/11
7 people attended the meeting at the Woodvale Hotel and, following a short time spent on dealing with a few comments and complaints, topics discussed included the mud return line across Rew Street, the new pipeline pull-back, work in the playing field, the end of heavy machinery operations, bore hole drilling at Solent Middle School, pipe welding operations in Jenny's field, reinstatement and the final commissioning. Of particular note was: the pullback in Jenny's field will be a continuous 36 hour operation towards the end of this month, work in the school field was expected to be finished by the end of May, work in Cow Lane is programmed for August/September, the Rew Street sound barrier will remain in place probably until the end of June and SGN has the use of the Downer's field for 2 years, so the office will probably remain in place for some time after most of the work appears to have finished. There was some criticism over recent poor communication with residents, and the next meeting is 17/6/11.

5438 COUNCILLOR AREAS OF RESPONSIBILITY

Minutes 4541, 4562, 5128, 5141, 5157, 5176, 5224 & 5241 refer

Following a resolution in June 2010 to postpone this item for 12 months (minute 5241) the Parish Council reconsidered the issue of Councillors taking on individual areas of responsibility.

Resolved: That the Parish Council defers this item until there is a full council again.

5439 PARISH CLERK'S JOB DESCRIPTION

Minute 5431a refers

One outcome from the recent appraisal of the Parish Clerk was that several work areas were not included in the contractual job description. The Parish Council considered a response to the situation and it was

Resolved: That the Parish Council delegates the negotiated review to the Personnel Working Party. That Councillor Mrs McKean will join the Personnel Working Party.

- 5440 COMMUNITY TRANSPORT
Minutes 5269c, 5288, 5319g, 5337, 5352, 5368 & 5421g refer.
- a. Cowes, Northwood & Gurnard Community Transport Forum Meeting 13/5/11 & IW Community Transport Forum Meetings 26/5/11 & 7/6/11
The IW Community Transport Forum spent most of the time running through the bus scheme application form, and some time was spent on the funding of the various schemes. Nobody attended the 7/6/11 meeting.
The Cowes, Northwood & Gurnard meeting was attended by 6 members of the Forum, and discussion focused for a short while on the IW Community Transport Forum, which it was felt had lost its way a little in terms of what its agreed terms of reference are.
The rest of the time was spent following up on progress made with the local scheme – the application form was submitted to the IW Council on 18th May and a draft timetable, agreed at the meeting, followed this submission on 27th May. It seems that an amended version of the application form was produced by a separate Cowes Transport Group, which the local Forum considered but rejected! Discussion continued on how to manage the day-to-day business and the drivers in particular, and some ideas were aired. What was agreed is that the management role could not be handled by any of the local Councils involved. An interview panel for the drivers' days was agreed, and the next meeting will be when Southern Vectis is able to meet with the Forum members.
- b. Driver Vetting
There are now 29 drivers on the database, and contact was made with all of them during the week commencing 16th May to update them on progress to date. A contact at Southern Vectis was e-mailed on 31/5/11 asking for 3 choices of days and times for the drivers to attend. A response was not received until 8th June and some work has started on finding the availability of Southern Vectis staff to assist with the vetting process, but it was emphasized that the calendar needs to be set very quickly as there is only just over a couple of months to go.
- c. Recent Events
A brief account was given to all members on an incident that took place following the submission of the application which was perceived by the Forum as interference, where an alternative submission was made by a representative of a separate transport group in Cowes. The Parish Council considered if this warranted a response.
Resolved: That the Parish Council makes no response.
- 5441 COMMUNITY PAYBACK
Minute 5426 refers
The Chairman, the Parish Clerk and the local landowner met with the Community Payback Team on 10/6/11 to examine proposals for replacing the steps and handrails on the path leading down from land at the northern end of Worsley Road, and also erecting fencing along the boundary with Winding Way. The Community Payback Team is able to undertake the work from 7/9/11, and consideration was given to covering the Community Payback Team costs of £65/day.
Resolved: That the Parish Council agrees to cover the Community Payback Team's costs of £65 per day for the project.
- 5442 GURNARD REGATTA 20th AUGUST 2011
Minutes 5287 & 5371 refer
- a. Steering Group Meeting 19/5/11
6 members of the Steering Group attended, and every aspect of the event on the 20th August was discussed, including the requirements for the craft stall. A bouncy castle will be hired, and sponsorship will be sought to cover the hire and insurance. Many were tasked with sourcing materials needed, such as pallet boards etc for the raft constructions. Village community groups will be invited to come along to promote what they do, but they will not be allowed to sell anything as there will be no licensing in place. A programme of water activities was discussed, and some practicalities like booking the Village Green, risk assessing, advertising and covering all the manpower requirements were discussed and arranged. The next meeting was set for 23rd June.
- b. Village Green Hire Agreement, Terms & Conditions and Indemnity Forms
The IW Council requires 3 forms to be signed in respect of the hire of the Village Green, and it was
Resolved: That the Parish Council authorises the Parish Clerk and the Chairman to sign the forms.
- c. Expenditure
Consideration was given to delegating authority to the Parish Clerk to incur expenditure in connection with the regatta up to a maximum of £500.
Resolved: That the Parish Council authorises the Parish Clerk to incur expenditure for the regatta up to a maximum of £500.

5443 PARISH COUNCIL REPRESENTATIVES

Consideration was given to the appointment of representatives to serve on 3 organisations:

a. Toilet Block Monitor

Resolved: That Councillor Mrs McKean replaces Councillor Mrs Pain as toilet block monitor for the Monday or Friday.

b. Gurnard Village Hall Association

Resolved: That Councillors Longman and Mrs Bugden will represent the Parish Council on Gurnard Village Hall Association.

c. Green Tank

Resolved: That Councillor Mrs McKean will represent the Parish Council on the Green Tank Group.

5444 SHORE PATH & GURNARD BEACH

The Ward Councillor has advised that he has been contacted by residents complaining about a range of anti-social behavioural issues in Shore Path and on Gurnard Beach west of the Sailing Club. Councillor Fuller explained that the beach to the west is not cleaned by the IW Council due to the fact that local residents are doing such a good job themselves, and so his advice was that instead they refer problems to him and the IW Council in future. Discussion took place as to possible courses of action and it was

Resolved: That the Parish Council supports Councillor Fuller on this matter, and the situation will be monitored and reviewed as proves necessary. That if a meeting is called with agencies and residents, Councillors Day & Harley will represent the Parish Council.

5445 ACCOUNTS

a. Petty Cash

The Parish Council was given the details of the £7.75 expenditure from this account since the last meeting.

b. External Audit

The Audit Commission External Audit commences on Monday 20th June. The Annual Return, along with the supporting documents required for the intermediate Audit, will be sent by 1st class recorded delivery on Friday 17th June. No requests to view the accounts have been received.

c. VAT Claim 2010/2011

The VAT claim for 2010/2011 has been completed and was sent off to HMRC on 27th May. The total claimed was £1702.81, which has now been received.

d. Payments

Resolved: To confirm the following payment:

Room Hire	£10.00
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Resolved: To make the following payments:

Telephone, Broadband & calls	£16.64
Travelling	£19.80
IT Consumables	£47.94
Petty Cash	£40.00
Salaries	£976.03
Post Office Ltd	£446.45
Peacock Insurance	£40.00
IW Council	£47.50

e. Transfer

Resolved: To transfer £48.79 from the Parish Council's HSBC Treasurer's account to its HSBC Business account

f. Transfer

Resolved: To transfer £1000.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account

5446 CONSULTATIONS

The Parish Council considered if and how it would respond to 5 consultations:

a. NHS (Pharmaceutical Services) Regulations 2005 – Regulation 25: Determination of Controlled Locality

Resolved: That the Parish Council declines to comment

b. DCLG /NALC – Relaxation of Planning Rules for Change of Use from Commercial to Residential Use

Resolved: That the Parish Council declines to corporately comment, but that Councillors are encouraged to respond individually

- c. DCLG/NALC - Inspiring Big Society – Regulations under the Sustainable Communities Act 2007
Resolved: That the Parish Council declines to comment
- d. DCLG/NALC – Planning for Traveller Sites
Resolved: That the Parish Council declines to comment
- e. ICO – New Information Rights Strategy
Resolved: That the Parish Council declines to comment

5447 ITEMS FOR NEXT AGENDA
No items were raised.

The meeting closed at 8.35pm.

CHAIRMAN