

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 8th December 2009 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Hollis, Harley, Hathaway, Mrs Pain, Mrs Butler & Mrs Bugden and **Youth Advisor** Jonathon Luter.

IW Council Neighbourhoods and Environment Officer Jacqui Darby was unable to attend the meeting but has stated that another beach litter pick has been carried out and that the damaged Cockleton Lane sign has been reported.

PC Mark Thomas from the Safer Neighbourhoods Team gave a report on the completed Street Mapping exercise: 359 forms were completed and out of those 76% of people felt very safe in Gurnard, 22% fairly safe, 1.7% a little unsafe and 0.3% very unsafe. The top issues were parking and congestion, speeding and dog fouling with other issues including infrequent bus services, ineffective street lighting, littering, planning over-development and poor condition of roads and footways. Also weekend beach patrols are still taking place.

There were no comments from members of the public present (0)

5117 APOLOGIES

Apologies were received from IW Council Neighbourhoods and Environment Officer Jacqui Darby, and from Councillor Mrs McKean who had a work commitment.

5118 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest

5119 PARISH COUNCIL VACANCY

Minutes 5055, 5080(b) & 5112 refer

Following his cooption in November Councillor Hathaway has signed his declaration of acceptance of office and a written undertaking to be bound by the code of conduct. He has also completed his register of financial and other interests.

5120 MINUTES

- a. The Minutes of the Planning Committee meeting held on 24th November 2009 were received and noted.
- b. The Minutes of the Full Council Meeting held on 10th November 2009 were taken as read, approved as a correct record and signed by the Chairman.

5121 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 10th NOVEMBER 2009

- a. Re Minute 5102(b) (minutes 5038, 5059(b) & 5082(l) also refer): The new dog bin for Princes Esplanade is in position, and a 2nd is ordered for Marsh Road by the CS36 sign. There are problems identifying a suitable site with good servicing access for the Gurnard beach litter bin, and **so it was agreed to put the installation of a litter bin on hold for the moment and to monitor the litter situation.**
- b. Re Minute 5108 : The Clerk has met with the Village Hall Chairman to talk about how the Parish Council could best assist the committee. The initial production of 3 policy documents was identified as a 1st measure, 2 of which have been completed in draft for comment.
- c. Re Minute 5105 (minute 5084 also refers): Progress is being made with the criminal records bureau checks administration and some forms are completed and ID's verified, but the project continues.

5122 PLANNING APPLICATIONS

a. Report from Parish Clerk.

The following planning applications have been approved:

P/01425/09: Demolition of garden room, Proposed single storey extension to form bedroom and wet room. Conservatory (revised plans) (re-advertised application) at 57, Hilton Road, Cowes.

P/01490/09: Demolition of conservatory. Proposed replacement conservatory at 11, Church Road, Cowes.

P/01492/09: Retention of archery range with associated timber building at Gurnard Pines Holiday Village, Cockleton Lane, Cowes.

The enforcement officer expects to issue notices demanding the removal of the stable block in West View Road and also full compliance with the road resurfacing approval condition for Clarke's Construction, in the New Year.

b. **P/01725/09:** Demolition of dwelling. Replacement detached dwelling, Vehicular access and parking (revised scheme) at "Peru", 5 Shore Road, Cowes.

Resolved: That the Parish Council objects to the application on the grounds that the proposals amount to over-development of the site, that the scaling and massing of the dwelling are excessive and that vehicular access to the site is unsatisfactory.

c. **P/01680/09:** Householder application: Retention of garage at Flat 1, Woodvale House, Cowes

Resolved: That the Parish Council has no objection to the application, but that it disapproves of retrospective planning applications.

5123 REPORTS

a. Report from IW Councillor

Councillor Fuller provided a written report for Councillors which included the Cheverton Downs wind turbine application, concessionary bus fares, the Gurnard Primary School asset transfer working party meeting, road repairs, the Round House junction, Gurnard Beach sea defences, liaison with Gurnard Sailing Club and street mapping.

b. Parish Clerk's Report

A request for the clearance of tree pruning debris from Cockleton Lane has been rejected by the landowner but he has agreed to trim the hedge over the wall just above the Church Road junction.

A request has been made for the repair of one wooden post in the Cockleton Lane verge, but it was reported another is damaged as well as one in Shore Road.

Some administration problems with the toilet block condition reporting the Parish Council is involved with, have been resolved now. The Parish Council inspects on Mondays and Wednesday mornings, increasing to Tuesday and Thursday afternoons also in the summer.

Confusion over the adoption of Parish & Community Plans into the Island Plan, which would have affected the Gurnard Plan, has been clarified but it may be over a year before it is formally adopted by which time the Parish Council may have agreed to review it.

The wheelie bin was finally collected from the Esplanade on 11/11/09, but the Parish Council was only invoiced up to 2/11/09.

Sandbag provision for Gurnard Marsh in high tide situations failed on 14/11/09, but eventually some bags were transferred from Cowes to the Marsh.

The Environment Agency hosts a Community Flood Plan workshop on 11/12/09 in Sandown but nobody from the Parish Council can attend.

Beach debris on Princes Esplanade from the bad weather was finally cleared away by 27/11/09.

The Southern Water representative has been asked for an update on Woodvale Pumping Station, but nothing has been forthcoming yet.

Enquiries about the Gurnard Marsh Village Green application have revealed that reports are still being written, but that the end of the process is in sight.

The grass verge outside 4 Solent View Road will be temporarily replaced with gravel soon due to the damage being caused by contractors' vehicles, but it will all be reinstated upon completion of the building work.

Lloyds Banking Group rights issue will not affect the Parish Council as any rights will be sold and, if the proceeds exceed £3, a cheque will be issued.

The Police has been informed about further criminal damage caused by beach users, to private property adjacent to Gurnard beach.

The Chairman has received a complaint about the new BBQ ban signs on the Esplanade, and the complainant has been referred to the IW Council.

The former delicatessen shop at the top of Church Road is to become a hairdressing salon.

A Community Projects Committee meeting will take place on 22/12/09

The Village carol singing event this year takes place on Friday 18/12/09 – setting off from All Saints Church at 6pm.

- The Clerk has passed the new Power of Wellbeing Module 7 to complement his existing Certificate in Local Council Administration qualification.
- c. Gurnard Primary School Asset Transfer Working Party Meeting 26/11/09
11 residents attended, and the meeting started with suggestions for the site use and these included allotments, a Village Hall, retaining the swimming pool, affordable housing, a family community facility and parking space. An environmental assessment should also be carried out at some stage. Discussion also included Hilton Road and its own problems. Proper engagement with the community is essential, using a questionnaire leading to the production of a business plan. Members were tasked with carrying out some investigation work and the next meeting is set for 25/1/10 at 7pm.
 - d. Gurnard Sailing Club Meeting 26/11/09
Councillor Day reported that it was a good meeting, but the club appeared unsympathetic to the trailers on the beach issue. Beach users are sometimes upset at having to move to make way for boats and trailers when perhaps the slipway could be used. A regatta has been agreed, probably for 14/8/10, and the Parish Council has been asked to assist with a community picnic event to coincide with the regatta. This will be discussed in January. **It was agreed to discuss the Parish Council's involvement with the regatta in January, and also to write to the Sailing Club requesting that consideration is given to creating a designated and coned-off area for boats and trailers, and that a beach master is present to control events.**
 - e. IW Council Stakeholder Budget Meeting 1/12/09
Councillor Mrs Pain reported that it was a very interesting and transparent meeting, with many ideas being proposed and questions asked. A full report is expected later.
 - f. IW Association of Local Councils Executive Committee Meeting 19/11/09
Councillors Day reported that the meeting was attended by about 18 representatives, and reports were received from the secretary, treasurer and outside body representatives. Discussion topics included affiliation fees, the constitution, finance and general purposes, the recent workshop, the tripartite agreement, regional development, audit fees, high quality architectural features and ended with an open forum. Of particular note were the expected affiliation fee increases, the creation of a new website, a forthcoming review of the Training Strategy and discussions over the article 4.2 heritage proposals. The next meeting will be 21/1/10.
 - g. Business Plan and Budget Training Workshop 23/11/09
The Clerk reported that 10 people attended from various community groups, and the workshop looked closely at why business plans and budgets are need for projects and how to produce them. All the considerations in writing a business plan were examined, which included using a SWOT analysis of the project (Strengths, Weaknesses, Opportunities and Threats) and a Portfolio analysis and all participated in group exercises. Tips on terminology use were given before moving on to budget setting, and this section of the workshop included taking part in exercises on the use and value of knowing fixed and variable costs.
 - h. Play Area
Minutes 4651, 4891, 5026, 5037, 5061c, 5083 & 5106 refer.
The opening ceremony on 16/11/09 went really well with about 150 children and adults present, and the ribbon was cut by 2 members of the School Council, but the IW County Press coverage was a little disappointing. The school has been thanked for all its effort with involving the children in the event. The seating and litter bin works are in hand waiting for fair weather but the connecting footpath is completed. Awards for All has given its permission to use the balance of their funds for something else, but there is still Playbuilder grant money remaining so the Community Projects Committee will be looking into further use of these funds. Any balances remaining will have to be paid back to Playbuilder. Another VAT claim has been submitted to HMRC, which has been refunded.
 - i. Youth Advisor Scheme
Following the presentation made to Year 8 at Solent Middle School in September the pupils have elected 2 of their peers as Youth Advisors. They are Zoe Divers and Harry Collier and the Chairman and Clerk have met with Harry and will be meeting with Zoe this week. They will serve on the Traffic Plan Working Party and the Community Projects Committee only, and their 1st meeting will be 22/12/09. One further advisor is needed from the High School, but there are communication problems at the moment.
 - j. Gurnard Village Hall Management Committee Meeting 3/12/09
Councillors Mrs Bugden reported that all is going well and that finances are healthy. There are some exterior and heating works to be undertaken, and quotes are being sought for roof insulation. The recent art exhibition went well but refreshment sales were slow. The next meeting is 19/2/10.

5124 BUDGET AND PRECEPT 2010/2011

Minute 5113 refers

The Members were provided with information including a draft general income and expenditure budget, a draft project income and expenditure budget, together with other background information to enable the setting of the precept.

Resolved: That the Parish Council sets the following budgets: General Income £33,703, General Expenditure £34,821, Project Income £32,500 and Project Expenditure £32,500. That the Precept for 2010/2011 is set at £32,000.

Councillor Harley left the meeting at 9.15pm

5125 APPOINTMENTS TO OUTSIDE BODIES

a. Older Voices Circle (Champion)

It was not possible to appoint a representative

b. Island Waste Advisory Group

Agreed: That Councillor Hollis represents the Parish Council

c. IWALC Deputy Representative

It was not possible to appoint a representative

5126 ACCOUNTS

a. Petty Cash

The Parish Council was given the details of the £34.25 expenditure from this account since the last meeting.

b. **Resolved: To confirm the following payments:**

Easy Gate Ltd £1569.75

Biffa Waste Services £241.50

c. **Resolved: To make the following payments:**

Telephone £29.04

Travelling £26.64

Salaries £935.29

Post Office Ltd £438.73

Petty Cash £40.00

Colin Newnham Services £690.00

SLCC £201.00

d. **Resolved: To transfer £46.92 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**

5127 **Resolved: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted.**

Resolved: To suspend Standing Orders to allow the meeting to continue past 9.30pm

5128 FURTHER REVIEW OF PARISH CLERK'S TERMS & CONDITIONS OF EMPLOYMENT

It was agreed that a trial would be run for 2 months to reduce the Clerk's workload by reducing the Gurnard News entries, reducing the length of minutes and e-mailing them instead of providing hard copies, reducing the box file content, making less frequent visits to the Village and taking more holiday. The idea of Councillors taking on areas of responsibilities will be considered again in January, and the Clerk will no longer administer the Traffic Plan Working Party and its meetings.

5129 ITEMS FOR NEXT AGENDA

No items were raised

The meeting closed at 10.25pm.

CHAIRMAN