

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 8th February 2011 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Harley, Hathaway, Whitehouse, Mrs Bugden, Mrs Pain & Mrs McKean and **Youth Advisors** Zoe Divers & Mark Adair.

The representative from the Environment and Neighbourhoods Team was not present.

PC Mark Thomas attended from the Safer Neighbourhoods Team and reported that in the past 30 days there had been a man arrested at Gurnard Pines for firearms, theft and drugs offences, and there had also been a burglary from an unoccupied property in Worsley Lane – a black Panasonic netbook was taken. If anyone has any information please call 0845 045 45 45. He has also spoken to John Peck Construction about the extent of mud on Shore Road and Worsley Road, resulting in an improvement.

Comments from members of the public present (9)

Concern was expressed about the complaint made by an anonymous resident that Gurnard Pines looked like a Shanty Town when viewed from Rew Street and that this might be due to there being 52 weeks a year occupancy in some chalets (agenda item 10). Some occupancy figures were provided together with some history of various attempts at enforcement over the years, as well as the complicated range of lease agreements on the site. There are 179 units occupied, with 5 different lease agreements, ranging from those which are fairly prescriptive through to no restrictions on occupancy whatsoever. Surprise was expressed that the complainant was not named, and the question was asked that if the chalets were unoccupied would that change the “look” of the site. Comment was made that there had been no similar complaint about Marsh Road over the years. A request for the complaint to be made in writing had been made, but none has been received.

5345 APOLOGIES

Apologies were received from Youth Advisor Harry Collier and from Councillor Mrs Butler, who has also tendered her resignation which took effect on 1st February 2011.

5346 MEMBERS' DECLARATIONS OF INTEREST

Councillor Mrs Pain made a prejudicial declaration of interest in agenda items 5b & 10 due to her living at Gurnard Pines. Councillor Day made a personal declaration of interest in agenda items 5b & 10 due to his daughter living at Gurnard Pines.

5347 MINUTES

The Minutes of the Full Council Meeting held on 11th January 2011 were taken as read, approved as a correct record and signed by the Chairman.

5348 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 11th JANUARY 2011

- a. Re Minute 5333b: Mark Adair has joined the Parish Council as Youth Advisor, and he will be replacing Jonathon Luter who moves out of the Village very soon.
- b. Re Minute 5339: David Green from Green Tank and Graham Street from the IW Bat Hospital have been booked to speak at the APM. Responses are still being awaited from some other invitees, but ENO Neil Perry has confirmed he will not be available.
- c. Re Minute 5332a: IWALC has been successful in persuading the IW Council to return to the original status quo in terms of the plans and other planning information previously supplied to Parish Councils.
- d. Re Minute 5335 (minutes 5253b, 5282a, 5305 & 5371c also refer): With respect to the village emergency plan the IW Council has suggested that no money is spent on equipment - also storage at the Village Hall may be a problem – if any temporary shelter is upgraded to a rest centre, the IW Council would take over.

- e. Re Minute 5333b (minutes 5306 & 5317a also refer): The Clerk met with Gurnard Pines on 28/1/11 and they have appointed a representative for the Parish Plan Review Steering Group. There are now 4 confirmed members, but 4 more residents along with 2 Councillors are still needed.
- f. Re Minute 5341: Island Waste has confirmed the hire of an 1100 litre wheelie bin from 18/4/11 to 31/10/11, and the hire fee will be £7.75 + VAT per week or lift.

5349 PLANNING APPLICATIONS

- a. Report from Parish Clerk.
The following planning applications have been approved:
 - P/01627/10:** Demolition of garage. Alterations: provision of bay window on front elevation. Single storey side extension to provide additional living accommodation (revised scheme) (revised plans) at 30, The Avenue, Cowes.
 - P/01674/10:** Replacement of planning permission (P/00162/07 TCP/02505/J: demolition of bungalow. Residential development of 5 houses and 9 apartments with parking. Formation of vehicular access. Landscaping (revised scheme)) in order to extend the time limit for implementation at 24, 25 and land adjacent, Princes Esplanade, Cowes.
 - P/01793/10:** Alterations to ground floor store to provide additional living accommodation. Alterations and extension at upper ground floor level including raised deck with glazed screen. Cladding at 12, Shore Path, Cowes.
 - P/01857/10:** Demolition of chalet. Construction of replacement chalet at 10, Beachside Chalets, Marsh Road, Cowes.The following application has been refused:
 - P/01842/10:** Lawful Development Certificate for proposed partial demolition of lean-to. Single storey rear extension to provided shower room at 75, Church Road, Cowes.
Revised plans have been received for **P/01671/10:** Demolition of dwelling. Construction of detached house at 69, Marsh Road. The changes are a minor revision and no further comment is required.
The Parish Council was not able to speak at the IW Council planning committee meeting on 25/1/11 on the 79 Church Road application (**P/01381/09**)
Councillor Day attended 2 planning appeal site inspections at 13, Shore Road and land adjacent to Kenley House in Cow Lane on 18th & 21st January, both of which went well. Closer inspection led him to feel the Kenley House application was not such an imposition – the inspector did not have much to say. He concluded by reporting that he had expressed concerns to Dr Colin Pope at the IW Council that some of the early clearance work going on at 24 & 25 Princes Esplanade may be encroaching upon the SINC area.
- b. **P/00108/11:** Continued use of building as office accommodation at The Gatehouse, Cockleton Lane, Cowes.
Resolved: That the Parish Council has no objection to the application and has no further comment to make
- c. **P/00115/11:** Demolition of garage. Proposed alterations: New roof to provide living accommodation at 1st floor level with dormer window on side elevation and balcony on rear and side elevation. New detached garage at Jamesbridge, Rew Street, Cowes.
Resolved: That the Parish Council has no objection to the application and has no further comment to make.

5350 REPORTS

- a. Parish Council Chairman
Councillor Day reported that he had recently attended a CTP course in Chairmanship, which proved beneficial and concluded with a role play exercise. He suggested that all Councillors e-mail the Clerk once they pass the box file on, so he knows its progress and where it is.
- b. Parish Clerk
Mud on the road from Solent Lawns has become a greater problem and the IW Council has been asked to deal with it.
Highways says the repair of the verge broken wooden posts in Worsley Road is low priority and will not take place now until the new budget year.
Guttering repairs on the toilet block are still outstanding and one extinguished light has been replaced.
The Parish Council's Precept request has been acknowledged by County Hall.
Eibe spares for the play area toddler's swing are apparently in transit.

The next Island Waste Advisory Group meeting is 2pm on Thursday 17/3/10 at Forest Road. Alyson Jacobs is now the new Gurnard News Editor - Mike Peskett has been thanked for his years of cheerful service.

IWALC has produced an on-line forum for its website – this is to enable Councillors across the Island to share views etc .

The Primary School swimming pool will not be opening this year and the plan is to disconnect all utilities soon. A resident who is keen to save the pool has been in touch and will be liaising with the Parish Council as his efforts progress.

The Environment & Neighbourhoods Officer has been informed that dog mess in the Village is becoming more of a problem, especially along the seafront.

Following receipt of a complaint Island Waste has confirmed that debris on verges etc from broken household waste bags on collection days is not its responsibility, unless it was split onto the highway by the operatives.

Following receipt of a complaint the Area Superintendent has been asked to chase the reinstatement of the grass verge outside No 4 Solent View Road.

Gurnard Sailing Club has not responded to the invitation to hold a liaison meeting with the Parish Council.

In response to a HM Government request that local councils publish all expenditure over £500 online, there is now a spreadsheet on the Parish Council's website containing the relevant details.

Gurnard Pines has responded positively to the Community Projects Committee's footpath project which, if it comes to fruition, is planned to link up with the woodland walk in the Pines. Gurnard Sailing Club hosts a family event on 12/2/11 from 7pm at which the attendants for the May Queen carnival floats will be selected.

A new consolidated Equality Act comes into force on 6/4/11, and investigations are underway into its impact on the Parish Council's policies.

The Rights of Way improved signage project mentioned last month has now been shelved on cost grounds.

The 2nd cyber café event at the Village Hall takes place on 16/2/11 from 2pm to 4pm.

The Parish Council has entered the National Lottery's Good Causes Awards 2011 event which, if successful, could provide an additional £2000 for the play area project.

Some refining of the flood warning service for those who live on the Marsh is underway – it is hoped to improve the warning service for residents.

Some of the documentation required for the Quality Council reaccreditation project has arrived.

The Parish Council now features on the Isle of Wight Direct community group website.

NALC advises that the default retirement of age of 65 ceases on 6/4/11.

Green Tank has another meeting at the Woodvale Hotel on Thursday 10/2/11 from 6pm.

c. IW Councillor

Cllr Fuller provided a written report, which included some detailed figures of the IW Council's proposed budget cuts, an update on the Cross-Solent Southern Gas Networks project, IW Councillor allowances, school reorganization and planning & highway matters in Gurnard. Following the recent Traffic Plan meeting, he has requested some speed monitoring in Tuttons Hill.

d. Traffic Management Plan Working Party Meeting 27/1/11

Minutes were circulated earlier which included that 6 members attended and topics discussed included the Gurnard TRO, 4 cross road junction, traffic speed especially in Tuttons Hill, coaches using Church Road, water run-off in Cockleton Lane and muddy conditions from Solent Lawns. The next meeting is 12/5/11

e. IWALC Exec Committee Meeting 20/1/11

Minutes were circulated earlier, which included the details that 21 Councils were represented, and that the meeting started with a presentation from Police Superintendent Mellors which included the cost of policing, crime detection rates, liaison and how local councils can assist. Other topics discussed included library closures, the provision of planning application material to Parish Councils, the IWALC website, community transport, the County Training Partnership, and Quality Accreditation Panel, IWALC's newsletter, various reports and a time of open forum. The next meeting is set for 17/3/11.

f. IWALC Workshop Event 26/1/11

About 50 people attended and the session started with a report on the current challenges facing the Parish sector. There was a presentation from Mike Bulpitt (IWRCC) which focused

on how to find some solutions to the challenges which was followed by some breakout groups looking at library closures, toilet block closures, youth service changes and tourism and leisure. A 2nd workshop is planned to focus on adult social care.

g. Gurnard Community Association AGM 25/1/11

This was held at the Primary School and Paul Fuller was elected as Chairman, Richard Day as Treasurer and Rusty Adams as Secretary. Annual reports were given by the Treasurer and Secretary and the bank balance remains at £250 with no transactions during the year. There was still one vacancy, but since the AGM this vacancy has been filled by Pat Abrook from Cockleton Lane. It is expected that there will be 2 or 3 meetings each year until it undertakes a project.

h. Older Voices Circle Meeting 13/1/11

No minutes have arrived yet but topics discussed included hospital parking, libraries, toilets, changes in the Heath Service and the new GP budgets. Councillor Mazillius also gave a talk and the next meeting is in March (date to be confirmed).

i. Southern Gas Networks Liaison Meeting 4/2/11

This was held at the Woodvale Hotel and attended by 7 people. Topics discussed included the forthcoming trench work, cross-solent drilling works and progress, liaison with the community, some expected heavy load deliveries and the Egypt Point site decommissioning work. Of particular note was that the IW Council has insisted on a road closure for the trench work across Cockleton Lane, but access will be maintained to all properties, albeit not from both directions obviously – this will be a 7 to 10 day closure from about 21/3/11. There have been 2 complaints made since the last meeting, and commissioning of the scheme is still expected to be about 12/7/11. The next meeting was set for Friday 4/3/11. **It was agreed to ask at the next meeting how the trench work mud will be disposed of, how the pipeline will be pulled through Jenny Thomas' field and how will the school traffic be managed during the closure?**

5351 FREEDOM OF INFORMATION

The Parish Council carried out an annual review of its Publication Scheme.

Resolved: That the Parish Council approves the review, subject to the inclusion of the records kept of its public toilet inspection regime.

5352 PUBLIC TRANSPORT

Minutes 5269c, 5288, 5319g & 5337 refer

a. Northwood, Cowes & Gurnard Community Transport Forum Meetings 13/1/11 & 3/2/11

Cowes TC has not yet attended a meeting but the 2 meetings formalized what the role of the Forum was, and looked hard at whether the 3 areas could work together on one scheme. It was agreed to work closely with the IW Community Transport Forum which is hosted by the IWRCC and there was some discussion about whether there was any benefit from the new HM Government sustainable transport grant. An action plan was agreed which included asking the 3 communities what they felt about losing the Wightbus service, and this involved circulating posters, communicating with community groups and travelling on the bus & speaking to passengers. Southern Vectis attended the 2nd meeting which was very positive in that the company is prepared to provide a service similar to that supplied by a combination of the existing Wightbus Nos 30 & 32, provided at least 6 volunteer drivers can be found. The company will also be prepared to train the volunteers to pass their PCV licences free of charge. Some feedback is starting to filter through from residents from the poster campaign, and the Forum meets again on 3/3/11.

b. IW Community Transport Forum Meeting 27/1/11

16 people attended this meeting at the Riverside Centre from community groups, Parish Councils and individual residents. Some basic terms of reference for the Forum were agreed, which included primarily and most importantly what its remit would be – basically it is to liaise with other transport groups, and serve as a hub of knowledge and advice. Those present gave an update on where they are in progressing their schemes, and most were all in their infancy except for the West Wight FTYbus scheme, which is currently having its survey analyzed before seeking funding. The IW Council advised that the Wightbus leased fleet could disappear as early as April leaving only about 7 buses on the Island. The Forum will invite Southern Vectis to a meeting, and is currently taking steps to raise its profile on the Island.

- c. Further Action
Consideration was given as to whether there was anything else the Parish Council should be doing at the moment that isn't already in hand.
It was agreed that no additional action was needed at this time.
- 5353 PUBLIC LIBRARIES
Minute 5342a refers.
Consideration was given to Sandown Town Council's request that the Parish Council writes to the Rt Hon Jeremy Hunt MP, Secretary of State for Culture, Media, Sports & Olympics to request that he carries out a legal review of the Isle of Wight Council's decision to close libraries.
Resolved: That the Parish Council writes to the Rt Hon Jeremy Hunt MP requesting that a review of the IW Council's decision to close libraries is carried out.
- 5354 GURNARD PINES
The Parish Council considered all the circumstances surrounding a complaint received about the visual appearance of Gurnard Pines, when viewed from Rew Street.

Councillor Mrs Pain left the meeting for the decision on this item

Resolved: That in the absence of any written complaint the Parish Council takes no action.

Councillor Mrs Bugden left the meeting at 8.30pm.
- 5355 MAY QUEEN 2011
- a. May Queen Committee Meetings 7/1/11 & 4/2/11
Arrangements made so far are a Royal Wedding children's party in Tuttons Hill field 29/4/11, a beer festival and barn dance in Tuttons Hill field 1/5/11 and the May Queen procession and fete, ending in Tuttons Hill field 2/5/11. The Royal Wedding children's party is hopefully being organised by the schools and parents, and the election of the May Queen and her attendants takes place at Gurnard Sailing Club on 12/2/11.
- b. Parish Council Involvement
Consideration was given to the Parish Council's involvement in some or all of these weekend events, and
It was agreed that the Parish Council has a display and presence at the May Queen Fete, that Councillor Jacobs asks the organisers to apply for a Parish Grant for consideration by the Grants Panel in March and that Councillor Mrs McKean will try to assist with the children's party on 29/4/11 (TBC).
- 5356 VILLAGE CLOCK
The Village Clock by Bucklers View on the corner of Church Road and Worsley Road has been looked after on the Parish Council's behalf since the Village Partnership was dissolved, by a local resident in Cockleton Lane. At a recent meeting with him it was revealed that there is some maintenance work necessary, and an estimate and specification were circulated to the Council which amounted to £110.
Resolved: That the Parish Council approves the £110 estimate for the maintenance work.
- 5357 THE GREAT POPPY WEEKEND 2011
This event which runs from 10th to 12th June celebrates the 90th birthday of the Royal British Legion, and community groups are being encouraged to hold some event to celebrate. The Parish Council considered its response.
Resolved: That the Parish Council takes no action on issue.
As this is the same weekend as the IW Festival, it was further agreed to inform the organizers that there may be publicity opportunities if they make contact with the IW Festival organizers.

5358 ACCOUNTS

a. Petty Cash

The Parish Council was given the details of the £0.80 expenditure from this account since the last meeting.

b. Annual Review – Internal Audit Controls & Procedures

The Parish Council considered a review of its internal audit controls and procedures, which included internal audit planning and reporting procedures, meeting the standards and characteristics of effectiveness.

Resolved: That the Parish Council approves the annual review of its internal audit controls and procedures together with the 3 documents as submitted namely appendix 1 – finance, internal audit planning and reporting 2011/2012, appendix A meeting the standards 8/2/11 and Appendix B the character of effectiveness 8/2/11.

c. Payments

Resolved: To make the following payments:

Room hire	£10.00
Telephone & Broadband	£12.49
Travelling	£35.20
IT consumables	£140.03
Salaries	£978.40
Post Office Ltd	£466.23
Banner Business Supplies	£43.47

d. Transfer

Resolved: To transfer £48.79 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.

e. Transfer

Resolved: To transfer £1000.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account

5359 CONSULTATIONS

The Parish Council considered if and how it would respond to 2 consultations:

a. DCLG Revision & Consolidation of the Audit & Accounts Regulations 2003 (SI 2003 No. 533) as amended

Resolved: That the Parish Council declines to comment

b. IW Council Review of the Statement of Licensing Policy 2011

Resolved: That the Parish Council supports the review.

5360 ITEMS FOR NEXT AGENDA

a. Southern Gas Networks' plans in respect to Cockleton Lane clearance of debris, traffic management and pulling the pipeline through the Jenny Thomas field.

The meeting closed at 8.36pm.

CHAIRMAN