

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 8<sup>th</sup> March 2011 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Whitehouse & Mrs Pain and **Youth Advisor** Zoe Divers.

The representative from the Environment and Neighbourhoods Team was not present. PC Mark Thomas & PCSO Steve Oatley attended from the Safer Neighbourhoods Team and reported that in the past month there had been an incident of vandalism on 20/2/11 in Hilton Road, Worsley Road and Cockleton Lane involving 4 16/17 year olds from Northwood, who have been arrested and bailed. One male has also been arrested for possession of cannabis and a copper cylinder was stolen from Woodvale Close in early March.

There were no comments from members of the public present (3 + IWCP)

5361 APOLOGIES

Apologies were received from Youth Advisors Harry Collier & Mark Adair and from Councillors Harley & Mrs Bugden who had other arrangements – from Councillor Mrs McKean who was unwell and also from Councillor Hathaway.

5362 MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

5363 MINUTES

- a. The Minutes of the Community Projects Committee Meeting held on 22<sup>nd</sup> February 2011 were received and noted.
- b. The Minutes of the Full Council Meeting held on 8<sup>th</sup> February 2011 were taken as read, approved as a correct record and signed by the Chairman.

5364 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 8<sup>th</sup> FEBRUARY 2011

- a. Re Minute 5353 (Minute 5342a also refers): Jeremy Hunt MP has responded to the Parish Council's request for a review to be carried out on the IW Council's library closure proposals, but has not answered the Parish Council's question. If a review is carried out it will be publicly announced but the Parish Council will not be informed individually.
- b. Re Minute 5348b (Minute 5339 also refers): From the invitations sent out for the Annual Parish Meeting on 26/4/11 to PC Mark Thomas, ENO Neil Perry, Neighbourhood Watch Coordinator Ken Chapman and IW Councillor Paul Fuller, only Councillor Paul Fuller and PC Mark Thomas have confirmed. The school PTFA will loan urn and crockery for refreshments, and extra chairs have been ordered from the education store. 3 e-mails with Parish Award recommendations have arrived so far.
- c. Re Minute 5345: No demand that the Parish Council vacancy is filled through a by-election was received by the deadline, and so the process of filling the vacancy through co-option commenced on Friday 4<sup>th</sup> March – this has been widely advertised and an initial deadline of 31/3/11 has been set.
- d. Re Minute 5350b (Minutes 5333b, 5301b & 5319b also refer): Further attempts have been made to deal with the unacceptable condition of Shore Road and adjoining highway due to mud from the Solent Lawns site. The Area Superintendent has visited the site a couple of times, and he has requested more attention to detail to be taken. Discussion also included the forthcoming works at Costa del Gurnard on Princes Esplanade, with it being suggested Highways asks for a wheel washing facility to be provided on the site to be made a condition of any revised scheme planning application that may be made. **It was agreed to ask the IW Council about the routing of HGV's from the Princes Esplanade site.**

- e. Re Minute 5356: The parts needed for the clock refurbishment are being ordered and the Parish Council will be advised when work will start. The Parish Council's insurers have been advised of this forthcoming work to be undertaken by a volunteer, to confirm he is covered under the policy.

#### 5365 PLANNING APPLICATIONS

- a. Report from Parish Clerk.  
The following 2 planning appeals have been dismissed:  
**P/00580/10:** Demolition of dwelling. Proposed pair of three storey semi-detached houses. Vehicular access and parking. Bridged pedestrian link to Shore Road (revised scheme) at 13, Shore Road, Cowes.  
**P/00503/10:** Proposed detached bungalow with parking on land southeast of Kenley House, Woodvale Road, Cowes.  
Although plans are being provided by the IW Council the provision of information still falls short of the original status quo. In particular no decision notices are received and there are often delays with them being posted on-line. IWALC has been informed and is considering if further representation is needed.  
A comment has been received that the development at 5, Shore Road (P/01725/09) seems to be very close to the road edge and has the appearance almost of overhanging the road. The block plans indicate it does extend right up the road edge **and it was agreed to inform Development Control.**
- b. Tree Preservation Order **TPO/2011/01:** Tree Preservation for an Oak Tree at 7, Shore Road, Cowes.  
**Resolved: That the Parish Council supports the order.**

#### 5366 REPORTS

- a. Parish Council Chairman  
Councillor Day reported that it is being suggested the IWALC Chairman represents the Island at the Queen's Garden Party this year.
- b. Parish Clerk  
Gurnard features in the IW Walking Festival programme again this year, thanks to the efforts of the coordinator, Jo Moore. It will be another 3 mile cliff top walk from the Little Gloster on Gurnard Marsh to Thorness and back, setting off at 2pm on Sunday 8<sup>th</sup> May. There is also a 2<sup>nd</sup> walk on the same day, which is a 1 mile seaside story walk setting off from the Watersedge Restaurant 10.30am.  
The IW Council has produced a very detailed map of the Village for the forthcoming Highways PFI project with all street furniture marked upon it and confirmation of the details is requested – **it was agreed that the Clerk will undertake this.**  
Although negative, one more response has been received in connection with the appeal for Parish Plan Steering Group members. There are still only 4 of the required 10 member slots filled so far.  
Another complaint has been received about dog mess in the Village, particularly in Cockleton Lane this time with children picking it up on the school run and taking it in to school on occasions. The Environment and Neighbourhoods Officer has been asked for help again, and the matter will be mentioned in April's Gurnard News.  
Some additional work and upgrading has been carried out on the Parish Council website this past month, and there has been some low activity on the forum.  
The Parish Council has been reminded that 27/3/11 is National Census Day, and it is a legal requirement that all households complete it. This has been included in the March edition of Gurnard News.  
The broken guttering downpipes on the toilet block have now been repaired.  
The Traffic Plan Working Party meeting room booking for its next meeting on 12<sup>th</sup> May has been confirmed  
The next Island Waste Advisory Group meeting is 17/3/11 – 2pm at Forest Road  
The Gurnard Regatta Steering Group meets at the Sailing Club for the 1<sup>st</sup> time to consider the arrangements for the 2011 event on Thursday this week.  
An annual review of registers of financial and other interests for all the non-Councillors serving on the Community Projects Committee was carried out on 22<sup>nd</sup> February – there is just one alteration to make.

There was some vandalism to litter bins and plants in the Village on 20/2/11, and the Police arrested 4 men. The IW Council has been asked to re-secure the litter bins, and the In Bloom Team managed to save the plants.

A resident has been in touch concerned about the danger to children posed by the speed traffic approaches the turning head by the Watersedge Restaurant, wondering if a sleeping policeman and warning signage about children playing might be a good idea. There has been some initial dialogue with the IW Council on the matter.

Jackie Bellard has been appointed as external auditor for the Parish Council this year.

Following the IW Council's recent budget meeting, the toilet block on Gurnard Village Green is to be retained, as is Cowes Library.

The resident who is working to keep the school swimming pool open for a bit longer has been in contact and suggests that by Thursday this week he will know if the project is feasible or not.

Gurnard Sailing Club has been in touch in response to the Parish Council's request for some low key dialogue with the club, seeking a convenient date. **Councillor Day will make contact.**

c. IW Councillor

Cllr Fuller provided a written report, which included the IW Council budget vote, the community bus project, Green Tank, sale of woodland, cold calling problems, and highway matters. Items of particular note were: seating is now provided in the Round House bus shelter, there is a campaign on pavement parking, a pot hole watch project and a dog mess hotline are being launched and he is keen to start moving Gurnard towards Green Town status.

d. Southern Gas Networks Liaison Meeting 4/3/11

10 members attended and topics discussed included an update on general drilling progress, works across Rew Street and Cockleton Lane, pipe deliveries down Cockleton Lane, communication with residents, work at Tuttons Hill, a possible shut down over Easter and the final commissioning. The mud and debris created during the trench work in Cockleton Lane will be taken away by dump trucks to the Butcher's field. The pipeline will be pulled through to Jenny Thomas's field by the rig in Rew Street and a traffic management plan has been agreed with the IW Council for the Cockleton Lane closure 21/3/11 for 10 days. The next meeting is 8<sup>th</sup> April 2011 at 11.30am.

e. IWSLCC AGM 17/2/11

16 Clerks were present at the AGM, and topics discussed included the Clerks training day, which has been moved to April, the Chairman's annual report, the National Executive Committee representatives report, the Treasurer's annual report and an update from the County Training Partnership. Officers elected for the forthcoming year were Maxine Yule (Chairman), Vincent Thompson (Vice-Chairman), Val Taylor (Secretary), Susannah Jennings (Treasurer) and Rusty Adams (Media Officer). The open forum included branch meeting frequency, power of wellbeing training for Councillors, the Parish Task Group, new external audit arrangements and a farewell to the past-Chairman, Liz Murray, who is stepping down as Clerk. The next meeting is set for 16/6/11.

f. Newport Parish Circle of the IW Older Voices meeting 9/2/11

The Parish Council representative didn't attend the meeting, so there was no report.

g. IW Campaign to Protect Rural England Luncheon Event 8/2/11

Councillor Mrs Pain reported that this was the 1<sup>st</sup> time Gurnard had been represented, but she was also representing Gurnard WI. The meal was excellent and there was a speaker from the Garlic Farm.

5367 LITTER PICK EVENT 26<sup>th</sup> MARCH 2011

Minutes 5240b, 5323 & 5331a refer

The litter pick takes place on Saturday 26<sup>th</sup> March, starting at 10am outside the Newsagents shop in Worsley Road. Councillor Mrs Bugden will lead the event with Councillor Harley as standby and Councillor Whitehouse will also attend if he can. The event has been widely advertised and bags & gloves, some litter pickers and hi-vis jackets will be provided. The Parish Council Insurers have been informed of the event and a risk assessment completed. The rubbish collected can be disposed of at Councillor Whitehouse's home.

- 5368 COMMUNITY TRANSPORT  
Minutes 5269c, 5288, 5319g, 5337 & 5352 refer
- a. IW Community Transport Forum Meeting 24/2/11  
19 people attended this meeting from community groups, Parish Councils and individual residents. The amended terms of reference for the Forum were formally agreed, and Conrad Gauntlett was elected Chairman with Rusty Adams taking the minutes for this meeting. Those present gave a further update on where they are in moving their schemes forward, and most were all in their infancy except for the Cowes, Northwood & Gurnard and West Wight FTYbus schemes. FYTbus is working on a business plan and has passed the 1<sup>st</sup> steps in the application process for funding from Leader and The Lottery. The IW Council subsidy for the commercial bus will be reduced by about 25% this year, and so some services may stop. The IW Council will be applying for a Sustainable Transport Grant, but this is a long term application process with results not expected before February 2012. Southern Vectis will be attending the next meeting on 24/3/11 – 6pm at the Riverside Centre.
- b. Cowes, Northwood & Gurnard Community Transport Forum Meeting 3/3/11  
This was the 3<sup>rd</sup> meeting of this new Forum, which was held at the home of Northwood PC's Chairman. Southern Vectis was not able to attend, but it is hoped to meet with the company again very soon. Topics discussed included representation from Cowes TC, communications with the community both to date and in the future and the IW Community Transport Forum. Of particular note was the encouraging fact that there were 21 drivers on the volunteer list (this has increased to 30 now), and 3 of these are from Gurnard. Consideration was also given to the route for the new service and whilst any new service is expected to broadly reflect the No 32 route, ideas will be sought from the communities next month. The next meeting is 7/4/11 unless Southern Vectis wants to meet before then.
- c. Further Action  
Consideration was given as to whether there was anything else the Parish Council should be doing at the moment that isn't already in hand.  
**It was agreed that no additional action was needed at this time.**
- 5369 GURNARD PUBLIC TOILET BLOCK  
Minute 5082(i) refers.  
The Parish Council formally resolved on 13<sup>th</sup> October 2009 to monitor the toilet block for cleanliness twice a week, and the Clerk also inspects the block on most Fridays. A review of how the Parish Council continues this monitoring role was carried out and it was:  
**Resolved: That when possible Councillor Day will inspect on Wednesdays, and Councillor Mrs Pain will inspect on Mondays.**
- 5370 QUEEN ELIZABETH II FIELDS CHALLENGE  
This is a project being led and promoted by Prince William to mark HM Queen Elizabeth II's Diamond Jubilee in 2012, and the aim is to protect outdoor recreational sites. There is an opportunity for landowners to participate in the Challenge by nominating a recreational site to be included in the programme. Eligible spaces could include small / informal open spaces, parks, children's play areas, wildlife areas, woodland & nature trails, bike trails, playing fields and open spaces within new development. The Parish Council considered its response to the challenge.  
**Resolved: That the Parish Council would not participate.**
- 5371 GURNARD REGATTA 2011  
Minute 5287 refers  
This year's event is set for Saturday 20<sup>th</sup> August 2011, and consideration was given to the Parish Council's representation on the Steering Group, and also to its commitment on the day.  
**Resolved: That Councillors Whitehouse and Mrs Pain together with the Parish Clerk will represent the Parish Council on the Steering Group.**

- 5372 MAY QUEEN 2011 (2<sup>nd</sup> May)  
Minute 5355b refers
- a. Parish Council Presence at May Queen Fete  
The May Queen committee has welcomed a Parish Council presence and will provide space in the marquee. Consideration was given to the format of the presence and display, as well as possibly using the event to consult on some issues.  
**Resolved: That the Parish Council would use the event to consult on the community bus project and also to promote the Parish Plan review.**
- b. Stall Manning  
Consideration was given to the practicalities of setting the stall up, and manning it for the afternoon. Attempts are being made to borrow some display boards. Councillor Fuller offered to assist on the day.  
**Agreed: That Councillor Day would transport the display boards and that further consideration would be given to this next month.**
- c. May Queen Committee  
A new Parish Council representative is needed to serve on the May Queen Committee.  
**Agreed: That this item is deferred until next month.**
- 5373 GURNARD VILLAGE HALL ASSOCIATION  
Consideration was given to the appointment of a replacement Parish Council representation on the GVHA Hall Management Committee.  
**Agreed: That this item is deferred until next month.**
- 5374 STAFF APPRAISAL 2011  
Consideration was given to carrying out an annual appraisal of the Parish Clerk.  
**Resolved: That the Parish Council carries out an appraisal of the Parish Clerk and a programme was approved. That Councillor Day is appointed as Appraiser.**
- 5375 ACCOUNTS
- a. Petty Cash  
The Parish Council was given the details of the £2.40 expenditure from this account since the last meeting.
- b. Payments  
**Resolved: To make the following payments:**
- |                       |          |
|-----------------------|----------|
| Telephone & Broadband | £12.49   |
| Travelling            | £29.60   |
| IT consumables        | £48.59   |
| Internet Security     | £31.98   |
| IWSLCC                | £10.00   |
| Salaries              | £975.89  |
| Post Office Ltd       | £464.79  |
| Post Office Ltd       | £1500.00 |
| Urbaser Ltd           | £686.40  |
- c. Transfer  
**Resolved: To transfer £48.79 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**
- d. Transfer  
**Resolved: To transfer £3500.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account**
- 5376 CONSULTATIONS  
The Parish Council considered if and how it would respond to 5 consultations:
- a. IW Council Community governance Review and Polling Districts & Places Review  
**Resolved: That the Parish Council strongly resists the proposal that part of Calbourne Parish should be included within Gurnard Parish. That the Parish Council supports the Village Hall remaining as the Polling Station.**

- b. NALC Code of Recommended Practice for Local Authorities on Data Transparency  
**Resolved: That the Parish Council feels Parish Councils should be excluded from the requirements, that details are given of those documents currently published and that challenges for complying include both the time and cost involved.**
- c. IW Council (Various Streets IW) (Width Restriction) Order No 1 2011  
**Agreed: That the Parish Council accepts the proposals**
- d. NALC The Public Forest Debate  
**Resolved: That the Parish Council declines to comment**
- e. IW Council Local Subsidised Bus Services 2011  
**Resolved: That the Parish Council requests that the current (2010) levels of subsidy remain until the Wightbus service is withdrawn.**

5377 ITEMS FOR NEXT AGENDA  
There were no items raised.

The meeting closed at 8.46pm.

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CHAIRMAN