

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 8<sup>th</sup> November 2011 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Whitehouse, Javaid, Harley, Longman, Mrs Bugden, Mrs Pain & Mrs McKean.

The representative from the Environment and Neighbourhoods Team was not able to attend, but PC Justin Pringle from the Safer Neighbourhoods Team attended and reported that Gurnard was one of the safest places on the IW to live – annual crime figures have dropped steadily from 47 in 2009 to 36 this year. There has been one crime this past month, namely criminal damage at the Tuttons Hill gas station, and an arrest has been made – there was also one incident of rowdiness on Halloween. Justin gave a list of statistics, which included crime in Cowes reducing by 20.8% compared to 2010, and criminal damage reducing by 46%. Burglaries have increased by 15%, but detection rates were also up. PC Mark Thomas has moved on now, but Sgt Mike Sizer has 3 PC's and 2 PCSO's for the beat and there are still 200 officers on the IW. The Damien Nettles investigation continues, and has had a focus in Marsh Road recently. Questions followed.

There were no comments from members of the public present (2)

5499 APOLOGIES

There were no apologies.

5500 MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

5501 MINUTES

- a. The Minutes of the Planning Committee Meeting held on 25<sup>th</sup> October 2011 were received and noted
- b. The Minutes of the Full Council Meeting held on 11<sup>th</sup> October 2011 were taken as read, approved as a correct record and signed by the Chairman.

5502 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 11<sup>th</sup> OCTOBER 2011

- a. Re Minute 5494: There was a misunderstanding and Sue Chilton is happy to come along to talk to the Parish Council about training free of any charges.
- b. Re Minute 5485b (Minute 5476 also refers): An entry was placed in September's & October's Gurnard News to gauge interest in working together on a community celebratory event for the Queen's Diamond Jubilee. There has been no response as yet, and the item is being repeated in the December/January edition.
- c. Re Minute 5491 (Minutes 4310, 4331, 4854 & 5036 also refer): The Gurnard Marsh Village Green application was refused by the IW Council, with the main reason seeming to be the use of the land by the public as a right.

5503 PLANNING APPLICATIONS

- a. Report from Parish Clerk.  
There was nothing to report
- b. **P/01102/11**: Demolition of single storey element. Proposed 2 storey side & rear extension to form additional living accommodation (revised scheme) at 24, Solent View Road, Cowes. (Revised plans), (revised description) (re-advertised application)  
**Resolved: That the Parish Council has no objection to the application and has no further comment to make.**

5504 REPORTS

- a. Parish Council Chairman  
Councillor Day reported he was unable to attend the Island Waste Advisory Group meeting on 13/10/11, but notes on the meeting are in the box file. He is meeting with a Gurnard Sailing Club representative for a liaison meeting on 11/11/11.
- b. Parish Clerk  
The tiles in the Gents have still not been replaced – there are 9 missing now instead of 8 and this has been chased. One extinguished light in the Gents has also been reported.

Hopefully the Pond Green pruning work can commence soon as the Lower Church Road road-closure has come to an end.

The esplanade wheelie bin went off hire on 31/10/11.

The future of Island planning under the Localism Act presentation is taking place on Saturday 26/11/11 from 10.30am to 4pm at the Riverside Centre. Councillors Day & Javaid and the Parish Clerk plan to attend.

Gurnard Pines complained about representations made during the public session at last month's meeting, stating that some of the detail mentioned was inaccurate. The complaint has been answered.

Photos were taken of damage to an electrical box in the Worsley Road bus shelter, more over grown hedges in Cockleton Lane and faded footpath signage in Shore Road and sent to Highways and Rights of Way, but no response has been received to any of them yet.

The next Island Waste Advisory Group meeting is 19/1/12 – 2.30pm at Forest Road

The next Greentank meeting is 1/12/11 – 6pm at the Woodvale – Cllr Harley plans to attend.

Gurnard Primary School has its Christmas Fayre on Friday 9<sup>th</sup> December from 4pm to 6pm, at the Baring Road site.

In response to the water leak at the Cockleton Lane/Hilton Road junction about 4 people have attended to identify the problem and hopefully it is being repaired this week.

c. IW Councillor

Councillor Fuller produced a written report which included the refusal of the Gurnard Marsh Village Green application, the approval of the IW Council's Gurnard Primary School outline planning consent, youth representation on Parish & Town Councils, the reopening of Lower Church Road and the No 32 community bus. Questions followed.

d. Quality Parish Scheme - Re-accreditation

Minutes 5311, 5421b, 5470f & 5485d refer

The Chairman and Parish Clerk attended the Quality Accreditation Panel interview on 27/10/11 and Gurnard Parish Council has regained its Quality Parish status. Some constructive comments were made by the Panel, and the presentation of the certificate is expected to take place at the December meeting.

e. Gurnard Primary School Orchard & Playing Fields Project

Minutes 4960, 5152a, 5062, 5104h, 5123c, 5253f, 5189a, 5302, 5317b, 5331b, 5454 & 5495 refer

The Parish Council was promised details of the land valuation report and also details of an offer from the IW Council for the Parish Council to consider at this meeting, with respect to taking over control of the land. No such information has been received, so it seems likely that this will now be tabled at the December meeting. The consultation exercise in the community is underway, and it is hoped to evaluate the responses after a Community Projects Committee meeting later this month.

f. Community Payback Project

Minutes 5426, 5441, 5451b, 5468d & 5487e refer.

The Community Payback Team has completed the steps and made a start on the post and rail fencing in Winding Way. The Team will return on 17/11/11 for what is estimated to be 4 more sessions, to complete the project. The final figure should be close to what the Parish Council has already agreed to fund.

g. Society of Local Council Clerks National Conference 2011

Minute 5459 refers

The conference took place at Wokefield Park in Reading and was attended by about 170 Clerks plus some international guests, officers and exhibitors, which included a party of 8 from the Island. This was a 4 day event due to attending the International Institute of Municipal Clerks' Region XI meeting on the Wednesday, which explained the proposal to grow the region, which covers all Europe, and stage an IIMC Region XI conference in 2013 and encourage the participation and support of more Clerks in Europe. Much of the discussion focused on an international qualification for Clerks, which would allow them to work in a qualified capacity anywhere in the world, and how the IIMC in the USA can support this. The conference itself ran from Friday to Sunday, and the programme from 9am to 6pm each day was quite intense, with topics including the Department for Communities & Local Government, Big Society in Action, Impact of Localism on Village Greens and Open Spaces, emerging employment issues, Planning and Localism, Democracy and Localism, the future of the Society of Local Council Clerks, small council workshops, using Information Technology in planning, encouraging tourism, motivation, the National Association of Local Councils and Delivering neighbourhood planning.

h. Gurnard Regatta 2011 Steering Group Meeting 20/10/11

6 people attended the meeting at Gurnard Sailing Club, and the focus of the meeting was looking at all the activities, seeing what worked well and what didn't, and lessons to learn for any future event planned. There were no serious problems reported though some events didn't go quite according to plan, and the total paid out to support the event was £285.96. It was agreed to hold a 3<sup>rd</sup> event next year, and a date of Saturday 21<sup>st</sup> July was set. The 1<sup>st</sup> Steering Group meeting will be 29/3/12 – 7pm at Gurnard Sailing Club.

i. Gurnard Youth Advisor Scheme

Minutes 4739, 4750a, 4797f, 4798, 4815, 4831b, 4850b, 4904b, 4935b, 4955b, 5022, 5039, 5061b, 5080e, 5104g, 5123i, 5133b, 5153b, 5269b, 5333b, 5348a, 5383b, 5473b, 5451a refer

A report was received of a proposal for Cowes Enterprise College to roll out the Gurnard Youth Advisor Scheme across the Cowes Sprawl of Local Councils, and so the Clerk met with Cowes Enterprise College's

Deputy Principal to discuss in full detail how the scheme worked, and to try to fill the current 3 vacancies. He has given an assurance of his support for the scheme and is working on setting up a Youth Community Leadership Team at the College, after which there should be some progress. An offer has been made to go in to the college to speak to the Youth Team if that would help. The scheme was a positive and fundamental part of the Parish Council's promotion of citizenship and democracy in the community module of its Quality Parish Scheme Portfolio.

j. GVHA Meeting 13/10/11

7 attended the meeting, and topics discussed included birthday party hire rates, a finance report which was healthy, additional heating in store rooms, steps to the new shed, the AGM and possible neighbouring planning proposals. The next meeting is 15<sup>th</sup> December – 7pm in the All Saints Church Garden Room.

k. Age Concern Good Neighbour Scheme Launch 12/10/11

The meeting took place at St Andrew's Hall in Cowes and it was well attended. Mark O'Sullivan and Councillor McGregor gave presentations outlining the 3 parts of the schemes namely voluntary, home help and Handyman all for the over 50's. Cowes, Northwood and Gurnard currently are treated as one scheme, but it is hoped to have volunteers for each Parish eventually. 2 hours of labour is free of charge, with the beneficiary only being asked to pay for parts. Age Concern is the contact.

5505 PARISH MAPPING

This item was to consider subscribing to Parish Online's Parish Mapping facility, but it was subsequently realized that the IW Council facility should suffice for the Parish Council's current needs.

**Resolved: To delete this item from the agenda.**

5506 MEETING VENUE

Minute 5472 refers.

Following receipt of a request from the caretaker at Gurnard Primary School, the Parish Council considered bringing forward the moving of its meeting venue to the Baring Road site.

**Resolved: That the Parish Council will move its meeting venue to the Baring Road site with effect from the 13<sup>th</sup> December 2011 Full Council meeting.**

5507 LITTER PICK EVENTS

a. Litter Pick Event 22/10/11

Minutes 5384b, 5491b, 5435c, 5460 & 5487b

Only 4 people turned out to assist with the event, however 4 bags of rubbish were collected from Solent View Road, Tuttons Hill, Winding Way, Worsley Road and Shore Road.

b. Future Event

Minute 5240b refers

Consideration was given to a future event.

**Resolved: That the Parish Council arranges another litter pick event for 17th March 2012, meeting at the Village Hall for a 10am start. Councillor Longman will lead the event.**

5508 COMMUNITY TRANSPORT

Minutes 5269c, 5288, 5319g, 5337, 5352, 5368, 5421g, 5440, 5456, 5471 & 5489 refer.

a. Cowes, Northwood & Gurnard Community Transport Meeting 12/10/11

6 members attended, but Gurnard was not represented. Notes received stated that Southern Vectis attended and it was acknowledged there are some early morning problems with the No 32. There are 18 trained drivers across the Island now, who cover 22 driving days and there are 15 candidates waiting for training. Ticket machines should be installed soon, and Southern Vectis has undertaken to assist with the wording of a notice for the bus to encourage donations. Branding of the buses will take place in the New Year, and it was suggested that the IW Community Transport Forum was now defunct. The next meeting is 6pm on Thursday 1/12/11.

b. IW Community Transport Management Committee Meetings 26/10/11 & 1/11/11

6 attended the 26/10 meeting, and Gurnard was represented by the Clerk – Southern Vectis was not able to attend. Alan Stott has been appointed as the new Coordinator initially for a 3 month term on a self-employed basis, but he was not at the meeting. He works for 16 hours/week at £7.50/hour, and it was agreed another meeting needs to be called a.s.a.p. to meet with him. John Holsburt will still work in the background, and has yet to produce the volunteer policy. Decision-making was hampered by the absence at the meeting of Southern Vectis – a timetable of the way forward needs to be agreed to focus minds on the way ahead. The draft constitution submitted in September was rejected following a meeting with the IWRCC, and there was some discussion on how to maintain contact with the coordinator, and how often he should report – there was no agreement on this. Money collection, accounting and banking is still in disarray, and it was agreed that future Management Committee meetings should be attended by just one representative from each of the "live schemes". Details of the 1/11/11 meeting were not available.

- c. Parish Council Representative  
Fresh consideration was given to appointing Parish Council representation to cover the Cowes, Northwood & Gurnard Community Transport Forum and the IW Community Transport Management Committee.  
**Resolved: That Councillor Longman is appointed to serve as Parish Council Representative on the Cowes, Northwood & Gurnard Community Transport Forum and the IW Community Transport Management Committee.**
- 5509 COMMUNICATION  
Minute 5273a refers  
Background papers were provided on the issue of communications, in particular through social media, and further discussion took place on the Parish Council's involvement which included encouraging the Youth Advisors' involvement on the project.  
**Resolved: That the Parish Council defers this item for 6 months.**
- 5510 COUNCILLORS' AREAS OF RESPONSIBILITY  
Minutes 4354, 4541, 4562, 5128, 5141, 5157, 5176, 5224, 5241, 5438 & 5496 refer  
Following resolutions in June 2010 to postpone this item for 12 months and in June 2011 to wait until there was a Full Council in place, and then the subsequent deferral of this item in October 2011 the Parish Council reconsidered the issue of Councillors taking on individual areas of responsibility.  
**Resolved: That the following areas of responsibility would be taken on: Planning & General Policy (Councillor Day), Environment and Eco (Councillor Whitehouse) and Highways & Transportation (Councillor Longman), and that a review would be carried out in 6 months.**
- 5511 PROJECTS BUDGET 2012/2013  
Consideration was given as to what headings should be included in the Projects Budget for the year 2012/2013  
**Resolved: That the Parish Council includes the following in the Projects Budget for 2012/2013: dog & litter bins, eco-island, Parish & Neighbourhood Plan, community & village hall, footpaths & cycleways, village trail & open spaces.**
- 5512 ACCOUNTS
- a. Petty Cash  
The Parish Council was informed there had been £27.60 expenditure from this account since the last meeting.
- b. Payments  
**Resolved: To confirm the following payments**
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|----------------------|--------|
| Royal British Legion | £40.00 |
|----------------------|--------|
- Resolved: To make the following payments:**
- |                              |          |
|------------------------------|----------|
| Telephone, Broadband & calls | £12.60   |
| Travelling                   | £20.80   |
| Fuel                         | £27.34   |
| Parking                      | £0.50    |
| Salaries                     | £1057.56 |
| Post Office Ltd              | £501.13  |
| Hampshire Probation Trust    | £260.00  |
| Audit Commission             | £342.00  |
| SLCC                         | £45.00   |
| Biffa Waste Services         | £251.10  |
- c. Transfer  
**Resolved: To transfer £48.79 from the Parish Council's HSBC Treasurer's account to its HSBC Business account**
- d. Transfer  
**Resolved: To transfer £3000.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account**
- 5513 CONSULTATIONS  
The Parish Council considered if and how it would respond to 4 consultations:
- a. DCLG – Neighbourhood Planning (England) Regulations  
**Resolved: That Councillor Day will make a response**
- b. DCLG – Implementation of the Community Infrastructure Levy (CIL)  
**Resolved: That Councillor Day will make a response**
- c. ICO – Revising publication Schemes  
**Resolved: That the Parish Council declines to comment**
- d. DCLG – Local Government Pension Scheme  
**Resolved: That the Parish Council declines to comment**

5514 EXCLUSION OF PUBLIC & PRESS

**Resolved: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted**

Councillor Harley left the meeting at 8.32pm

5515 PERSONNEL MATTERS

Following discussions that took place with the Quality Parish Accreditation Panel recently, the Parish Council gave fresh consideration to the matter of the Clerk's terms and conditions of employment.

**Resolved: That a new working party will look into the Parish Clerk's terms and conditions of employment comprising Councillors, Day, Whitehouse, Javaid and Mrs Pain, which will report back to the Parish Council in January 2012.**

5516 ITEMS FOR NEXT AGENDA

No items were raised.

The meeting closed at 8.47pm.

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CHAIRMAN