

Minutes of the Full Council Meeting of the Gurnard Parish Council held in the main hall at Gurnard Primary School in Hilton Road, Gurnard on Tuesday 9th March 2010 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Hathaway, Harley, Jacobs, Mrs Pain, Mrs McKean, Mrs Butler & Mrs Bugden

Presentation: The IW Volunteer Support Team with Estelle Thomas (Community Support Officer IWRCC)

Estelle Thomas began by briefly outlining the supporting role the IW Rural Community Council has for the voluntary sector. The Voluntary Support Team is a new project with 4 year's funding in place from the Big Lottery, which has been running behind the scenes for the past 12 months. The plan is to attract and train up 48 volunteers across the IW by this time next year, and the view is that much of the IWRCC current work would be taken over by the teams. The Island will be split up into 8 areas with 6 volunteers working in each, all coordinated and line managed from the RCC base in Newport. The volunteers will be constantly supported and monitored, with their remit being no more than they are trained for. Assistance available will include grant sourcing, equality and diversity, governance, fundraising, building management, IT and general finance & account management. Currently there are 12 volunteers and assistance is requested in attracting further recruits from the community.

IW Council Neighbourhoods and Environment Officer Jacqui Darby reported that she had recently attended a successful crime event in Newport. Shore Road building works are being monitored with a view to keeping the road clear of mud and 1 vehicle without road tax has been reported in Albert Road. Some rubbish found on public land has been investigated and she is hoping to meet with the owner of a stray dog from outside the Village that is causing lots of problems in Gurnard. Budget restrictions mean dog bag provision is being stopped, and existing dispensers and stock are being offered to Parish Councils. The boneshaker event for dog chipping (at £10 each) and bike wrapping (free marking) takes place at the Village Hall on 27/3/10 from 2.30pm to 4pm. Questions followed which included littering and rubbish being left out too soon before collections are due.

PC Mark Thomas from the Safer Neighbourhoods Team attended and reported that there had been 1 crime in the last 30 days, namely damage to a car aerial in Lower Church Road. Mark has a Blackberry now to keep him on the beat more.

There were no comments from members of the public present (3)

5166 APOLOGIES

There were no apologies

5167 MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest made

5168 MINUTES

- a. The Minutes of the Planning Committee Meeting held on 23rd February 2010 were received and noted
- b. The Minutes of the Full Council Meeting held on 9th February 2010 were taken as read, approved as a correct record and signed by the Chairman

5169 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 9th FEBRUARY 2010

- a. Re Minute 5151(c) (minute 5138 also refers): The IW Council's Neighbourhoods and Environment Officer will give an annual review at the Annual Parish Meeting, extra chairs from the store have been requested for the meeting and use of the school's urn and crockery etc has also been requested.

5170 PLANNING APPLICATIONS

- a. Report from Parish Clerk.
A new stainless steel chimney has been erected on the site of the former Reader's site, and Planning Enforcement is investigating.
The reported tree felling at Dottens Farm has been reported to the Tree Department but there has been no response.
The erection of a large outbuilding to the rear of 34, Cockleton Lane is being investigated by Planning Enforcement.
An explanation of the new community infrastructure levy being implemented in some areas of the country was given and the IW Council is considering its options as to using it.
Councillor Hollis attended the appeal site inspection of P/00611/09: Alterations: enclosure of 1st floor decking area to provide extended dining facilities at the Woodvale Inn 1, Princes Esplanade, Cowes on 25/2/10.
- b. **P/00264/10:** Householder application: Alterations: conversion of garage into additional living accommodation. Single storey extension to enlarge lounge with roof terrace over. Increase in height to roof pitch to create loft conversion. Alterations to car port to form enclosed garage at 59, Hilton Road, Cowes
Resolved: That the Parish Council has no objection to the application and has no further comment to make
- c. **P/00258/10:** Householder application: Proposed vehicular access at 13, Solent View Road, Cowes
Resolved: That the Parish Council has no objection to the application and has no further comment to make

5171 REPORTS

- a. Report from IW Councillor
Councillor Fuller provided a written report for Councillors which included the IW Council budget and the expected 2.5% tax increase, Wightbus services 30 & 32 and the current consultation, concessionary fares and a request for the 9.20am dial-a-bus to be timetabled a little later so it qualifies, the forthcoming Solent Middle School travel plan meeting, refuse collection, the possible loss of the Bucklers View warden, planning enforcement, street mapping, traffic regulation orders, the gas main replacement project and Gurnard Beach. He is concerned that there will be considerable disruption with the gas main replacement works.
- b. Parish Clerk's Report
A report about rubbish being left out on the pavement in Shore Road anything up to 5 days before collection was investigated, and there has been no recurrence since.
The display boards for the Parish Council's table at the May Queen fete are booked and Councillor Day will transport them – Councillor Fuller has been asked to seek volunteers from the school asset transfer working party to help man the stall. Some additional display material is currently being arranged.
A Tuttons Hill resident has volunteered to become a street neighbourhood watch coordinator and the Village Coordinator is aware.
Property Services has undertaken to replace the hand dryer in the ladies toilet block early in the new financial year
It is hoped to arrange the end of year internal audit for early April.
A schedule of works for the Victorian water fountain at Woodvale has been received but quote breakdown details are not available. The project will cost the IW Council a total of £5208.35.
Issues raised by residents of flooded pavement areas in Worsley Road and broken pavement areas in Tilbury Road have been passed to Highways for action, and some village potholes have also been reported.
It is unlikely the new code of conduct will be launched before the general election
Speed monitoring of Place Road between the SID and the Round House has been in place for about 2 weeks, and the traffic plan working party chairman has a copy of the results.
All Councillors are now approved bank a/c signatories.
The grant applications have been considered by the Grants Panel.
Several Village clock files have been passed to the Parish Council.
The Northwood allotment gardens project has ceased due to action taken by the landowner.

Hopefully a recent visit to Royal Mail's sorting office in Newport about mail vans mounting the grass verges in the village will have the desired effect.

All planned CRB checks have now been processed - 6 Councillors and the Parish Clerk have been checked.

Cowes TC has now been asked to pay its portion of the purchase and servicing costs for the new dog bin on the Esplanade.

2 of the 3 fir trees on the village green behind the pumping station have been replaced with 2 cabbage palms, and further communication has been received from a Princes Esplanade resident complaining again about them and the play area – the Parish Council will respond soon.

The IW Council has replaced the rocks on Gurnard beach, and **it was agreed to discuss this further next month**

A stop loan shark launch event takes place at the Riverside Centre on 20/4/10 from 1030.

Councillor Day will join Councillor Fuller on 18/3/10 at Solent Middle School for a safe-routes-to-school meeting.

The Parish Council has been successful in qualifying for the £20 cash back discount on its recent Hewlett Packard printer purchase.

Members were informed that the box file order of circulation has been changed.

A CD containing an environmental statement in connection with the forthcoming application for the cross-Solent replacement gas main project was issued to all Councillors for comment later.

The IW Council has undertaken to effect repairs to the damaged lifebuoys on Princes Esplanade.

c. Cross Solent Gas Main Replacement Exhibition 25/2/10

Minute 5153(b) refers

58 people visited the exhibition in the Village Hall, which the organizers said was a satisfactory turnout in the weather conditions and apparently questions asked and comments made are proving useful with most of these focused on the impact of the works, namely road closures, noise and also the new pressure reduction station. It is anticipated work will start in July or August and the removal of the topsoil prior to the works beginning will hopefully alleviate the road mud problem. Drilling should start in September. Contacts have been established for during the project.

d. Play Area Project

Minutes 4651, 4891, 5026, 5037, 5061c, 5083, 5106 & 5123(h), 5151(b) & 5139 refer.

The seat installation project seems very slow - the IW Council has been asked to proceed urgently with the installation – approaches have been made to Awards for All again to ask for an extension in submitting the end of project report, which is due 20/3/10.

A new site plan has been produced to reflect the exact positions of all the equipment and how the seats and the new swing will fit in. This plan has now been sent to the IW Council and Eibe, and A3 copies are ready to give to the installation team when it arrives.

The bolts on one section of fencing to facilitate its removal and allow access by the digger have been modified.

Full details of the alterations have been passed to the planning case officer for information.

An explanatory letter was hand-delivered to all Esplanade residents and businesses that front onto the Village Green on 19/2/10 to advise them of the forthcoming works.

e. Village Hall Project

Minutes Minute 5108, 5121(b), 5133(a) & 5151(d) refer.

The Clerk met with the Village Hall Association Chairman and Treasurer on 12/2/10 to conduct a mock inspection and run through the Hallmark 2 & 3 criteria, which went well and the £4370.18 funding should be released soon. The Hallmark inspection takes place on 25/3/10 in the afternoon, and the Chairman is hopeful of meeting the SEEDA deadlines for completing the heating and insulation works.

f. Gurnard Regatta Working Party Meeting 18/2/10

Minutes 5123(d), 5143 & 5151(a) refer

There are 8 members of the working party, and discussion focused separately on the land and water based activities – this year's theme will be pirates and sea creatures. Ideas for the Village Green include a community picnic, a bouncy castle, a craft workshop, a wet suit dressing competition, Scouts & Guides demonstrations & activities and BBQ & ice cream. Ideas for the water include swimming races, canoe races, a cork scramble & boat trips. Ideas

- for the club house include food and drink being available & displays about the club's history and past regattas. The next meeting is 15/4/10
- g. County Training Partnership
Apologies have been made for the disruption to the training programme, all of which was caused by the demise of the tripartite agreement and Parish Team. The training programme is being revised and attempts are being made to access new trainers. The Chairmanship course will be rescheduled for the autumn 2010, and new venues to hold the sessions are being identified. The Clerk's course will go ahead at the Broadway Centre soon, and a new train the trainer course is planned to fill the void.
- 5172 COMMUNICATION
A full review was carried out on how the Parish Council communicates with the electorate and to how it could be improved, if it proved necessary .
It was agreed that the Parish Council would profile in Gurnard News the opportunity the public has to come and speak at the start of Parish Council meetings.
- 5173 LITTER PICK EXERCISE
Minutes 5082(g) & 5159 refer.
Contact has been made with both schools & Gurnard Scouts and Guides, and a Big Tidy up event has been registered with the Keep Britain Tidy Campaign on-line - some gloves, bags and tabards have been received to assist. Gurnard Primary School is keen to be involved, but not on a Saturday and Solent Middle School is consulting its school council on the idea. Gurnard Scouts and Guides has responded positively to the idea and there are 2 residents, 2 Parish Councillors and the IW Councillor who have volunteered so far. On 8/5/10 high tide will be 8.06 am and low tide 1.36pm. Consideration was given to further measures.
It was agreed to encourage the primary school to cover Tuttons Hill on 7/5/10, Solent Middle School cover Baring Road, Scouts and Guides cover Worsley Road and the Parish Council with Gurnard Sailing Club and Village residents cover Gurnard Beach from 10am to 12.30pm, all on 8/5/10. Enquiries will be made about extra bags and rubbish collection points as well as sourcing some litter picking tools.
- 5174 PARISH MASTER CLASS
Minutes 4816(b) & 4926 refer.
Consideration was given to the idea of carrying out a further review of the Parish Master Class exercises originally staged in May 2008 and January 2009.
Resolved: That the Parish Council declines to carry out a further review.
- 5175 STREET MAPPING ACTION PLAN
Minutes 5144 & 5153(b) refer
IW Councillor Fuller and the Parish Clerk met with IW Council officers on 10/2/10 to discuss issues in Gurnard resulting from the recent Street Mapping exercise, which focused mainly on parking & congestion, street lighting and public transport. Assistance with parking enforcement and checking the existing street light performance was promised, but whilst practical assistance would be given if asked for in connection with securing additional public transport or additional street light provision there were no funds available.
Agreed: That the Parish Council carries out an initial and informal consultation on the bus service provision and street lighting coverage in the Village at the May Queen event. Enquiries will be made as to what progress has been made with the street light survey and light provision in Winding Way.
- 5176 COUNCILLORS' AREAS OF RESPONSIBILITY
Minutes 4541, 4562, 5128, 5141 & 5157 refer.
Consideration was given to the allocation of specific areas but due to absences it was
Agreed: That this item is deferred to the next meeting.
- 5177 IT EQUIPMENT
Minute 5158 refers
The details of a black & white laser printer were supplied to the members.
Resolved: That the Parish Council purchases the new black and white laser printer for £85 + VAT.

5178 CONSULTATIONS

The Parish Council considered if and how it would respond to 3 consultations:

- a. Options for the Military Road
Resolved: That the Parish Council declines to comment
- b. Gurnard Traffic Regulation Order 2010
Resolved: That the Parish Council approves the 3 additions
- c. Local Subsidised Bus Services
Agreed: That the Parish Council considers the subsidies good use of public money. It also commented that an afternoon and weekend bus service is desirable, and that the No 32 service early morning bus needs a greater capacity.

5179 ACCOUNTS

- a. Petty Cash
The Parish Council was informed there had been no expenditure from this account since the last meeting.
- b. **Resolved: To confirm the following payment:**

IW Council	£170.00
Island Computers	£117.50
- c. **Resolved: To make the following payments:**

Telephone	£29.76
Travelling	£40.27
Internet Security	£22.00
Salaries	£925.99
Post Office Ltd	£437.37
Island Computers	£99.88
Signpost Express	£235.00
IW Council	£1500.00
- d. **Resolved: To transfer £46.92 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**
- e. **Resolved: To transfer £5500.00 from the Parish Council's Halifax account to its HSBC Treasurer's account**

5180 ITEMS FOR NEXT AGENDA

Restoration works on Gurnard Beach and Gurnard Beach in general.

5181 EXCLUSION OF PUBLIC AND PRESS

Resolved: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted.

5182 PERSONNEL ISSUES

The HR Working Party presented a draft appraisal system to the Parish Council for approval.
Resolved: That the Parish Council approves the appraisal system.

The meeting closed at 9.30pm.

CHAIRMAN