

## Gurnard Village Hall Association Minutes of meeting on March 5<sup>th</sup> 2009 at 7 p.m. in the Village Hall

Those Present: Carolyn Sibley, Wendy Peskett, Marie Bugden, Elaine Butler, Emma Glasbey, Liz Downer, Alan Jacobs, Carly Dawkins, Sylvia Pain, Charlie Barnard (7.30).

The minutes of the meeting held on January 15<sup>th</sup> 2009 were read and signed as agreed a true record by Carolyn (Chair) and Wendy (Treasurer).

### Matters Arising

a) Sylvia told us about her training day regarding Heat Audits in Village Halls held at Arreton CH. By the Rural Community Council. There was a useful delegate pack that has been passed to Wendy to study, although it seems that Gurnard Village Hall needs only to renew the gas heaters and insulate the loft space to be as efficient as it is possible in a hall of 70 years. Sylvia reported that the lunch was poor.

b) Carolyn reported back on the Hallmark Scheme training day she had attended at RCC and that she had agreed on behalf of GVHA to become an assessor and had registered Gurnard village Hall for the first level. This allows access to further funds and seems worthwhile although very admin heavy and lots of volunteer hours needed.

c) action items on January minutes had all been met

Freya Woodford is running Keep Fit on Tuesdays at 11- 12.15 in the hall, Diana Kimpton has received new photos from Charlie but more are needed EG had researched green heating but it is thought unsuitable for Gurnard Village Hall

Poster for the Barn Dance and tickets have been distributed by Carly

### Finance

Wendy presented a paper of the up to date state of the finances, all agreed that £2000 was a suitable sum to try to keep as 'rainy day' reserve, and that at present hirings cover running costs - extra funds are needed to continue maintenance, refurbishments and repairs.

Wendy signed the report agreed by all present.

### Hirings

New hirer on Tuesdays Freya Woodford running Keep Fit for the Mature 11-12.15.

\*Liz agreed to ensure all returned hiring agreements are filed in the cabinet in the hall.

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Maintenance. Cleaning. Gardening. Chairs. New works

Carolyn explained that the cleaning was still minimal and that she had had to clean during half term and the cleaners had gone on holidays without informing us, any ideas? They certainly do not merit extra money.

Carolyn had had discussions with various gardeners but Steve was anxious to keep the work so after instructions about keeping everything tidy painting the fences repairing the back fence, and communicating by email - we await results.

\*Carolyn had enrolled Gurnard Village Hall with the education Consortium a source of all sorts of equipment for public spaces at reasonable prices, Wendy has also got the log in details and we are researching for 30 chairs for inside and outside use.

\*RCC/SEEDA have granted us some money about £900 so long as it is spent by 20<sup>th</sup> March - stage curtains and stage flooring comes to a bit more than a £1000 but we have gone ahead and this should all be completed by 20<sup>th</sup> March .

Coastline windows have been and adjusted the door in the hall and put caps on the front doors.

The gas heater has been fixed at a cost of £70.

Quotes will now be sought for the summer painting and decorating inside and outside, and new gas heaters for next winter.

Fund Raising /Barn Dance/ Art Exhibition/May Queen

\*SEEDA grant see previous item, WI has £6000 to donate when needed/CS to prepare a bid to the HIW Grassroots fund

\*Donation Tin still making money - more items needed please

\*Barn Dance - every member to bring/send a raffle prize be here about 6.30 to prepare the room-Sylvia to run raffle £1.00 per strip.

\*Art Exhibition booked for April 11<sup>th</sup>-12<sup>th</sup> raffle prizes needed Sylvia will run the raffle and Liz will create a rota of those doing teas. Charge £ 1.00 for drink and cake 50p for squash. The scouts will lend a raffle tombola drum. Bunting to be put up and banners out as before.

\*May Queen - the hall will be open from 11 a.m. - 4 p.m and we will serve teas, coffees cakes soup/ bread. Sylvia to take charge of the raffle.

\*Cake makers for both events will be given £2.50 expenses per reasonably large cake.

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Gift Aid

Charlie showed us his excellent 1<sup>st</sup> drafts of the new leaflet and envelope for gift aid and was thanked for his efforts.

He has sent Diana some of the new photos for the web page.

\*CB to research with HMRC the amount saved on gift aid and take the remaining photos when the new curtains are up (before 20<sup>th</sup> March)

\*Alan to research who will print.

Next meeting April 30<sup>th</sup> at 7 p.m. 2009 in Village Hall.

**FOR ACTION SEE\***