

Minutes of the Full Council Meeting of Gurnard Parish Council held at Gurnard Village Hall in Worsley Road, Gurnard on Tuesday 11<sup>th</sup> April 2013 at 7.00pm.

PRESENT: **Councillors** Day (Chairman), Jacobs, Javaid, Harrison, Fuller, Barrett, Mrs McKean & Mrs Bugden.

The representative from the Environment and Neighbourhoods Team was not able to attend, but PCSO Lisa Paul from the Safer Neighbourhoods Team did attend and reported that 25 calls had been received in the past 30 days, which included 3 cases of criminal damage (car windscreen smashed, car wing mirror damage and sign damage) resulting in one arrest and one interview - also 3 thefts of vehicle contents and 2 incidents of anti-social behaviour (cold calling & fraudulent representation). Some plant damage was also reported, and questions followed which included ways to combat dog fouling.

There were no comments from members of the public (1)

5781 APOLOGIES

Apologies were received from Councillor Mrs Sivell who had another commitment.

5782 MEMBERS' DECLARATIONS OF INTEREST

a. To receive declarations of pecuniary & non-pecuniary interests

Councillor Jacobs made a pecuniary declaration of interest in agenda item 9 due to him representing a grant applicant, and a non-pecuniary interest in agenda item 14 due to him knowing one of the nominees. Councillor Mrs Bugden made non-pecuniary declarations of interest in agenda items 5c & 14, due to her knowing the applicant and having made a nomination. Councillor Fuller made a non-pecuniary declaration of interest in agenda item 5, due to him serving on the IW Council's Planning Committee.

b. Dispensation requests

No dispensation requests were received.

5783 MINUTES

a. The Draft Minutes of the Planning Committee Meeting held on 26<sup>th</sup> March 2013 were noted.

b. The Minutes of the Full Council Meeting held on 12<sup>th</sup> March 2013 were taken as read, approved as a correct record and signed by the Chairman.

5784 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 12<sup>th</sup> MARCH 2013

a. 1<sup>st</sup> World War Centenary Commemoration 2014

Minute 5771 refers

There has been no response to a plea for assistance with this project, but it is being re-advertised in May's Gurnard News.

5785 PLANNING, LICENSING & TREE PRESERVATION ORDER APPLICATIONS

a. Report from Parish Clerk.

The following applications have been approved:

**P/01666/12:** Creation of roof terrace to existing single storey side extension including the insertion of door to side gable, provision of railings and screen to rear. Alterations to dormer window on front elevation to provide patio doors and Juliet balcony (revised plans) at 7a, Woodvale Road, Cowes.

**P/00079/13:** Demolition of conservatory. Two storey rear extension to provide kitchen/dining area at ground floor level and enlarge existing bedroom at 1<sup>st</sup> floor level to include Juliet balcony on south elevation at Shepherds Hay, Tuttons Hill, Cowes.

The following Temporary Event Notice has been submitted:

Alcohol sales and entertainment on Spencer's Field, Tuttons Hill for the period 4<sup>th</sup> to 6<sup>th</sup> May 2013

b. **P/01674/10:** Replacement of planning permission (P/00162/07 – TCP/02605/J: Demolition of bungalow. Residential development of 5 houses and 9 apartments with parking. Formation of vehicular access. Landscaping [revised scheme]) – to comment on the proposed address name of "Solent Shores" for the site  
**Resolved: That the Parish Council has no objection to the application and has no further comment to make.**

- c. **P/00398/13:** Remove existing mobile home. Proposed detached garage with access off The Avenue at 15, Worsley Road, Cowes.

**Resolved: That the Parish Council has no objection to the application and has no further comment to make.**

5786 REPORTS

a. Parish Council Chairman

Councillor Day had nothing to report but referred to his stepping down from the Parish Council, highlighting in particular the changing role of the Parish Sector. He thanked the Clerk for his support of both the Parish Council and him as Chairman. Councillor Day was thanked by fellow Councillors for his time of service and commitment.

b. Parish Clerk

There was a problem with the emptying of dog bins for the last week of the Urbaser contract, but it was dealt with satisfactorily.

Some pot holes in the Village have been repaired, particularly in Shore Road and Cockleton Lane

The Keeper of the Clock stated that the change to summer time went smoothly, and the Clerk's annual appraisal process is underway.

Judging for the IW Best Kept Village Awards takes place between now and June, and the Island Roads Exhibition vehicle visited Princes Esplanade on Tuesday, and some residents did attend.

Some concerns have been raised about the future of the Arctic Road youth club site.

The wheelie bins were in place Easter week, but some household waste has been dumped in one of them so notices have been displayed asking people not to do this and a notice will be in May's Gurnard News.

The Parish Council's computer tower system is in for repair at the moment, and All Saints Church may be carrying out a beach litter pick next month. Notification has been received of the Lloyds TSB AGM, and the Clerk will respond to the questions asked.

c. IW Councillor

Apart from his attending a recent Local Action Group meeting Councillor Fuller had no report to make due to his time being taken up with canvassing and also that there were no County Hall meetings at the moment, however there will be an entry in May's Gurnard News from him. Questions followed which included the spreading of mud on Princes Esplanade from the Solent Shores site, the continuing presence of plastic barriers on Princes Esplanade and the need for dog patrol officers due to dog fouling in the Village.

d. Picnic Tables

Minutes 5679a, 5689, 5707, 5724b, 5755g & 5770g refer

The additional securing arrangements requested have not been fixed to the tables yet, but the contractor has it in hand now.

e. Elections 2013

Minute 5755b refers

Some nomination packs were delivered, and efforts were made to encourage people to request a pack and stand, and on 5/4/13 Electoral Services stated that 8 nominations for our 9 seats were received by noon. The deadline for candidate withdrawal was 10/4/13 and there have been no withdrawals.

f. Neighbourhood Plan

Minutes 5306, 5525, 5538f, 5555, 5570, 5587, 5624, 5644, 5691, 5709, 5730, 5741e, 5758 & 5773 refer

The Steering Group met on 14/3/13 to run through the process for the Public Meeting on 21/3/13. The Public Meeting on 21/3/13 was attended by 88 people and presentations, accompanied by IT power point displays, were made on the forthcoming Housing Needs Survey and the Focus Group work, where some help is still needed - most of the meeting being given over to questions and answers. The Steering Group met again on 4/4/13, and topics included various matters arising from the last meeting, the implementation of the Housing Needs Survey, and how to include secondary data, focus group work & planning an exhibition, an update of the Plan timetable, interaction with local community groups & publicity – there is now a Twitter a/c with 20 followers. There was a recent report in the IW County Press and the next meeting is 16/5/13.

g. Annual Parish Meeting 30/4/13 – 7.30pm

Minutes 5746 & 5753a refer

It was confirmed that Toby Beasley will be speaking on his role as Head Gardner at Osborne House, followed by refreshments. All those giving reports have now confirmed, though there is some doubt as to who from the Safer Neighbourhoods Team will be giving the annual review.

h. IWALC Exec Committee Meeting 21/3/13

This took place at the Riverside Centre and was attended by about 26 Councillors and Clerks. Following a presentation on the community right to buy and community right to challenge initiatives, topics discussed included area assisted status for the Island, Neighbourhood Plan funding, registers of interest, various reports, forthcoming training events & AOB. The next meeting is 16/5/13.

i. Litter Pick 16/3/13

Minutes 5240b, 5712 & 5775 refer

It was a wet day and the few residents were joined by some scouts for the exercise. Several bags were filled up, and thanks go to the scouts & residents for their support.

- j. Gurnard Community Association AGM 26/3/13  
6 Trustees attended the AGM, and all officer posts were filled. There was almost nothing to report due to the charity being inactive during the year, but a decision was made to support the Parish Council's Open Spaces Project by assisting with some fundraising for the allotment and orchard site.
- k. Gurnard Regatta Steering Group Meeting 28/3/13  
Minute 5742 refers  
This took place at the Sailing Club and was attended by 3 members of the working party. All items were covered, with the exception of identifying a theme for the event. Much of last year's successes will be repeated again including the bath race - it is hoped to grow participation this year by encouraging companies and local business to enter the race. Additional activities such as crabbing, paddle boarding and greasy pole pillow fights are being considered too, and there are plans to look at staging a vintage picnic event on the Village Green. Various tasks were given out and the next meeting will be on 23/5/13.

5787 MAY QUEEN 2013  
Minute 5774 refers

- a. Update Report:  
The display boards will be loaned and Councillor Harrison is liaising with respect to the collection and redelivery arrangements (Collecting Thursday 4<sup>th</sup> May, returning Tuesday 7<sup>th</sup> May). The Spencers will store the packs before and after the event. Volunteers to help at the event will be sought soon.
- b. Consultations:  
In addition to the Neighbourhood Plan Steering Group's presence, further consideration was given to a separate consultation theme for the Parish Council at the event, and it was  
**Agreed: That the Parish Council would promote the open spaces project**

5788 OPEN SPACES PROJECT  
Minutes 4960, 5152a, 5062, 5104h, 5123c, 5253f, 5189a, 5302, 5317b, 5331b, 5454, 5495, 5523b, 5554, 5573, 5591, 5626, 5637i, 5656, 5668, 5687, 5706, 5729, 5741f, 5757 & 5772refer.

- a. Update Report  
One contractor has quoted for all the work to the main playing field site, and Sport England has written in support of the proposals for the site, but stated there probably would not be any need for the IW Council to consult with them due to the proposals being for a site that is smaller than their criteria that requires consultation. A 2<sup>nd</sup> site meeting has been set for 15/4/13 with another contractor to ask for a quote for all the work, and also with a local contractor to look at the orchard site conversion work on 19/4/13. Arrangements are currently being made for a 3<sup>rd</sup> contractor to quote. A 2<sup>nd</sup> contractor has yet to be asked to quote for the hedging works. No other funding applications have been submitted yet, pending clarification of the way ahead and costing the whole project. Total funding received from outside sources for this project so far is £3,625.18, with £1369.00 Parish Improvement Grant still outstanding to claim. There was no news from Cllr Fuller on the issues of Gurnard PC perhaps being treated by the IW Council as a "special purchaser" for the open space sites, **but he agreed to follow this up**. Work continues on the planning application, but it cannot be submitted now until some other information is to hand, such as equipment specs and updated reports. The buildings site has recently been secured.
- b. Site Maintenance  
In view of the IW Council's lack of maintenance to the open spaces site and also following on from the Parish Council's debate on site maintenance in September 2012, the Parish Council gave fresh consideration to the idea of taking on some initial ground maintenance of its own, and an estimate of costs were provided. **Councillor Fuller agreed to speak to the IW Council about its maintenance responsibility as land owner.**  
**Resolved: That the Parish Council does not take on any maintenance responsibility, but will promote a voluntary maintenance programme at the May Queen event and revisit this matter at the June meeting.**
- c. Marketing Strategy  
No strategy was available for the Parish Council to consider

5789 GRANT & DONATIONS 2013  
Minute 5743 refers

**Councillor Jacobs left the room for the debate and voting on this item.**

7 grant applications were received, and the Grants Panel has met. The Parish Council considered the Panel's recommendations and it was

**Resolved: That the following grants are paid: Gurnard Scouts & Guides HQ (£250), Singing for Pleasure (£50), Gurnard PCC (£300) & Gurnard Primary School (£200).**

5790 COMMUNITY TRANSPORT

a. Monthly Report

Minutes 5269c, 5288, 5319g, 5337, 5352, 5368, 5421g, 5440, 5456, 5471, 5489, 5508, 5522e, 5538d, 5552d, 5568e, 5588, 5622f, 5637h, 5653d, 5667d, 5686d, 5705d, 5726d, 5741i, 5755d & 5770d refer.

It was reported that a resident had been in touch with some detailed questions about the scheme and that the details of 2 new possible volunteer driver candidates have been passed to the coordinator for action. There have also been some road closure signage problems.

b. Problems for Community Bus Drivers

Due to drivers experiencing some problems with road closure works signage not being removed on completion of the works, consideration was given as to whether any action was required from the Parish Council.

**Resolved: That the Parish Council writes to Southern Water, copying to Island Roads, about the problems and seeking, in particular, assurances that there would be no repetition with the forthcoming Shore Road closures.**

5791 ACCOUNTS

a. Petty Cash

The Parish Council was informed of the £23.55 expenditure from this account since the last meeting.

b. End of Year 2012/2013 Internal Audit

The end of year internal audit was carried out on 5/4/13 and the Members were provided with the checklist report from the Internal Auditor.

**Resolved: That the Parish Council notes and approves the end of year internal audit.**

c. End of Year 2012/2013 Financial Review

Members were provided with an end of year review of income and expenditure for the year ending 31/3/13

**Resolved: That the Parish Council notes and approves the end of year financial review.**

d. End of Year 2012/2013 Accounts

The Parish Council's receipts and payments account, balance sheet and supporting statement for the year ending 31/3/13 were presented to the Members. The main cash and petty cash account books, together with all bank statements, were made available for inspection.

**Resolved: That the Parish Council notes and approves the end of year statement of accounts, balance sheet and supporting statement for the year ending 31/3/13, subject to external audit.**

e. Payments

**Resolved: To confirm the following payments**

All Saints Garden Room	£9.00
GVHA	£16.00
Royal Mail	£99.60

f. Payments

**Resolved: To make the following payments**

Telephone, broadband & calls	£18.26
Travelling	£57.60
Miss S Truckell	£40.00
GVHA	£20.00
IWALC	£222.89
Steve Dines	£19.00
Gurnard Pines	£10.00
Information Commissioner	£35.00
Salaries	£1002.08
Post Office Ltd	£444.31
1 <sup>st</sup> Gurnard Management Committee	£250.00
Singing for Pleasure	£50.00
Gurnard PCC	£300.00
Gurnard Primary School	£200.00

g. Transfer

**Resolved: To transfer £48.79 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.**

h. Transfer

**Resolved: To transfer £3,000.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account.**

5792 ITEMS FOR NEXT AGENDA

a. Community Bus- ease of transit through Solent View Road

5793 EXCLUSION OF PUBLIC AND PRESS

**Resolved: That in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act of 1960, the Press and Public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted.**

5794 PARISH AWARDS 2013

Minute 5746 refers

Consideration was given to any nominations received, and the Parish Council's decision on this is included in appendix A to these minutes and will not be made public until the Annual Parish Meeting on 30/4/13.

The meeting closed at 8.35pm.

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CHAIRMAN