

Minutes of the Full Council Meeting of Gurnard Parish Council held at Gurnard Village Hall in Worsley Road, Gurnard on Thursday 12<sup>th</sup> June 2014 at 7pm.

PRESENT: **Councillors** Mrs Bugden Fuller, Jacobs, Javaid, Mrs McKean McNeill and Nolan. Cllr Javaid chaired the meeting as Cllr Harrison was not present.

The representative from the Safer Neighbourhoods Team did not attend but sent a written report, advising of only 4 crimes in Gurnard during June (the same as last year). He also provided an update on the Speedwatch campaign and the best methods of contacting the Police.

There were no comments from members of the public at this stage (10), as they wished to make a presentation during item 5

#### **6048 APOLOGIES**

Apologies were received from Cllrs Harrison & Cllr Mrs Spencer and PSCO Howard.

#### **6049 MEMBERS' DECLARATIONS OF INTEREST**

a. To receive declarations of pecuniary & non-pecuniary interests

Non –pecuniary declaration were received from:

Cllr Paul Fuller – as Chair of IW Council Planning Committee and he withdrew for item 5

Cllr Marie Budgen – the Open Spaces Project as she lives close by (item 12)

Cllr Terry Nolan – as his mother lives in Albert Road (item 8)

b. Dispensation requests

No dispensation requests were received

#### **6050 MINUTES**

a. The Minutes of the Full Council Meeting held on 8<sup>th</sup> May 2014 were taken as read, approved as a correct record and signed by the Chairman

#### **6051 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 8<sup>th</sup> MAY 2014**

a. Miss Truckell has formally resigned as Internal Auditor. The clerk approached local accountants for a quotation – Bright Brown provided a quotation of £600 plus VAT, A.H. Cross are not registered to provide Internal Audits.

Cllrs decided that £600 was not cost effective for the Parish and suggested that the clerk approaches Mr Mike Coles who acts as an auditor for several local organisations.

**RESOLVED: That the clerk approaches Mr M. Coles to provide a quotation to act as Internal Auditor.**

b. Having approached 3 planning consultants to represent the Parish Council at the Planning Committee meeting regarding the 90 homes on Place Road, only one was able to provide a quotation. This would be £150 to brief the council or between £1,000 and £1,500 to attend the Planning Committee, after researching for a full report. Cllr Fuller provided the contact details for Mr Chris Hougham who represents Newport Parish Council in all there Planning Committee Meetings, as he was the previous Head of the Planning Department for the Isle of Wight Council. Cllrs discussed a budget so that the clerk can engage the services if the quotation was within budget of £600.

It was:

**RESOLVED:**

**1 That the clerk approaches Mr Chris Houghman to present the objections raised by the Parish Council to the Planning Committee for the development of the Place Road site.**

**2 That the clerk has authority to engage the services of Mr Hougham to a maximum of £600.**

Cllr Fuller left the room for this item.

# GURNARD PARISH COUNCIL

## 6052 PLANNING, LICENSING & TREE PRESERVATION ORDER APPLICATIONS

a. Cllr Nolan presented the following planning applications and the council's consideration of each application was:-

**1) RESOLVED: That the following applications were approved:-**

**Application** No: P/00587/14 Alt Ref: TCP/22091/G (865)

**Location:** 27 Shore Road

**Proposal:** Proposed extension on rear elevation at first floor level to form dining room and balcony area with opaque glass screen

**Application No:** P/00604/14 Alt Ref: TCP/31882 (867)

**Location:** 22 Gurnard Heights

**Proposal:** Demolition of garages and covered way; proposed alterations and two storey extension on side elevation to provide additional living accommodation; balcony at first floor level on front elevation

**2) That the Parish council objects to the following application:** P/00412/14 (866), OS Parcels 0277 and 7771, Rew Street, Proposed garage/storage building

**On the grounds that the proposed location is too close to neighbouring properties, is visible from the road, would cause an increased flood risk (in an area already suffering from flood problems), that there are bats locally so a survey should be undertaken and that several mature trees and hedges would have to be removed to accommodate the structure.**

**b. That the planning decisions as reported be noted:**

**Application:** P/00424/14 (TCP 12605/T) (862)

**Location:** The Old Thatch, 37 Lower Church Road

**Proposal:** Removal of condition no.8 on P/00368/11 - TCPL/12605/S which requires louvres to be installed and retained on the south west elevation of the approved extension - **Issue Cert**

**c. There were no planning appeals received.**

**Cllr Fuller returned at this point.**

**d. One licensing application was received**

Wonderwhippy to trade throughout the Isle of Wight

**RESOLVED: That the council has no comments to make on this application.**

**e. There were no Tree Preservation Orders received**

**f. An opportunity for comments to be made on the Medina Valley Area Action Plan.**

Mr. Ollie Boulter (Team Leader, Planning Policy, Conservation & Design, Isle of Wight Council) made a short presentation regarding the consultation which requires comments by 8<sup>th</sup> July 2014.

He advised that this document was the first part of an ongoing consultation, and that as Gurnard was providing their own Neighbourhood Plan, the Parish was being treated separately to other Towns and Parishes within the Medina Valley. He felt that the proposed change in settlement boundaries were of benefit to the residents of Gurnard. Cllr Nolan also pointed out the protection of green spaces proposed in the plan. Following discussion it was:

# GURNARD PARISH COUNCIL

## RESOLVED; That

- 1) The Parish Council supports the proposed change in settlement boundaries.
- 2) That one of the settlement boundaries shown is currently running down the centre of gardens in Place Road should be moved further East to the middle of the road.
- 3) That the Jordan Valley is retained as a green gap – East of gardens in Worsley Road to Baring Road and South to Place Side.

## 6053 REPORTS

- A. Cllr Harrison circulated a report of his recent successful attendance at a Garden Party at Buckingham Palace hosted by the Queen and Prince Philip. He thanked everyone for supporting the entry into "the hat" to go to Buckingham Palace Garden Party. Both Cllr Harrison and his wife thoroughly enjoyed the afternoon.
- B. Cllr Fuller (Isle of Wight Councillor for Cowes West and Gurnard) provided a written report and was available for any questions. He provided an update in that following a telephone conversation with Southern Water a CCTV survey of the pipeline is to be carried out. Also that consent from the Landowner is currently awaited to bring the footpath further inland to allow CS17 (Footpath) to be re-opened towards Thorness. And finally that the application for the housing development off Place Road has now been reduced to 87 homes.
- C. Cllr Javaid and the clerk attended a joint meeting organised by IWALC and IW SLCC, with an aim to provide a framework for an Island wide approach to the possible closure of discretionary services if local Parish/Town councils are not willing to provide them. Minutes of the meeting have now been circulated.

## 6054 GURNARD CLIFF FOOTPATH

Cllr Nolan provided a written report regarding the meeting of the Parish Council with Lee Matthews from Isle of Wight Council.

CS16 & CS17 form part of the IW Coastal Footpath and have a Temporary Closer Notice issued against them following reports of H&S issues after the 14<sup>th</sup> February storm this year. The alternative route is via Rew Street which involves walking for over a mile on a country Lane with no footpath.

A visual inspection of the Luck end of the path that has caused the closer took place and various suggestions on ways of getting the 50 meters of this 1.5 Mile closed section of the IW Coastal Path back in to use ASAP were made.

They included:-

1. Steeps down to the beach at the style entrance allowing beach access to Cooks Bay and access back up the Cliff to CS16. approx. 50 meters along the beach.
2. Reinforcing the existing cliff path with rocks and wooden structures in the places that have been damaged by the storm.
3. Asking the land owner if he would reconsider making the offer of the strip of land he had previously offered that allows access off Marsh road.

Cllrs were told by Lee that all these suggestions were dependant on permission being given by the landowners (2) and recent discussions with them regarding alternative access have not currently produced a solution. Lee said more informal talks are preferred at this stage to try to find an acceptable answer to all concerned and Paul Fuller offered to speak to one of the land owners immediately after the meeting.

One of the councillors also asked why the whole of CS16 and CS17 had been shut as the 50 meters under investigation is the east end of CS16 the other 1.5 miles including CS17 should still be accessible from Thorness linking footpaths, and although has a damaged fence at the West end of CS17 he believed it has no Landowner issues regarding its repair. GPC also said if this was reopened from the Thorness end it would at least allow all but the last 50 meters to be used by those walkers that were happy to return the way they came once reaching the Luck end. Lee made a note of this and said he would give us an answer in the next few days.

Cllr Nolan requested all copies of the footpath file and could not find any letters to the landowners.

A petition has been raised by locals residents gaining over 430 signatures requesting that the coastal footpath from The Luck to Thorness (CS 16 & 17) is re-opened. Cllr Nolan advised that the Parish Council had agreed with the Rights of Way officer from Isle of Wight Council last summer for them to approach the landowner to re-

# GURNARD PARISH COUNCIL

route the footpath inland, but to keep the existing footpath open until it became unsafe. A further two copies of the petition were given to Cllr Paul Fuller and Mr Lee Matthews (IW Council).

It was

**RESOLVED:**

- 1) **A letter is written to the Landowner - Messrs. Winston and Miles Downer requesting a meeting to provide a suitable solution.**
- 2) **That a letter is written to Mr. and Mrs. Smith to arrange a meeting regarding the possible installation of steps to the beach.**

**6055 STREET LIGHTING**

Cllr Nolan provided a written report regarding the lack of suitable lighting in Albert Road following the installation of the new LED lights by Island Roads who have recently completed replacing all existing street lights. This has resulted in a dangerous dark spot in the middle of the road (outside properties 46 – 54 inclusive). Some 8 years ago a lamp post was removed in that location, so it was not included in the survey and therefore not replaced by Island Roads. It was

**RESOLVED: That a letter is written to IW Council and Island Roads requesting the installation of a new lamp post to replace the one which was taken away 8 years ago for Health and Safety purposes.**

**6056 MARSH ROAD**

Cllr Fuller had previously called a public meeting for the residents of Marsh Road following the flooding this winter. Cowes Town Council had previously been involved with the production of a leaflet for their residents which provided a lot of useful tips and contact details for residents in the event of flooding. It was

**RESOLVED: That Cllr Fuller would work with the Parish Clerk to provide a similar leaflet for Gurnard Residents and that production and delivery costs would be investigated for the next meeting.**

**6057 NEIGHBOURHOOD PLAN**

a. Steering Group Meeting 09/06/14

Minutes of the meeting held were circulated. A new chairman has been elected – Mr. Bede Townsend. Chris from CBA (Planning Consultants engaged by the Parish Council) is visiting Gurnard on Thursday 19<sup>th</sup> June and meeting with the new chairman, heads of the focus groups and the clerk with a view to completing the audit and providing a list of further information that will be required to complete the draft plan

**RESOLVED: That**

- 1) **That Cllr Vicky Spencer joins the Neighbourhood Plan Steering Group as a Parish Council representative.**
- 2) **That the Parish Clerk provides limited administrative support to the Steering Group to a maximum of 30 hours until the end of July.**

**6058 MEETINGS**

Discussion took place regarding the possible change of meeting night for the monthly meeting, but it was

**RESOLVED: That Full Council Meeting will remain on the 2<sup>nd</sup> Thursday of the month at the Village Hall.**

**6059 OPEN SPACES PROJECT**

Cllrs Fuller, Harrison, Javaid and Nolan met with John Metcalfe (IW Council) on Monday 9<sup>th</sup> June. The IW Council would like to offer the Parish Council the playing field of the old Gurnard Primary School site for a peppercorn rent of £1 per annum on a 125 year lease. The covenant for use for sport exists for another 11 years. The restrictive lease involves the Parish being responsible of all maintenance costs, and with no rights to re-assign or sub-lease the whole or any part of the site. Although costs have been requested from the Isle of Wight Council, there were no available at the time of meeting, so it was

**RESOLVED:**

- 1) **That the Projects Committee is convened to discuss the potential project once the figures have been obtained from the Isle of Wight Council.**
- 2) **That Cllr Nolan will join the Projects Committee as a Parish Council representative.**

**6060 MISCELLANEOUS CORRESPONDENCE**

A list was circulated by the Parish Clerk of correspondence that had been received both electronically and hard copy during the last month. All electronic mail has been circulated to all members, and the hard copy mail is available for inspection.

# GURNARD PARISH COUNCIL

## 6061 LOCUM CLERK

The Parish Clerk wishes to take two week's leave in September which includes the monthly Parish meeting. A locum has been approached who can clerk the meeting for £12.50 per hour. The total cost would include travelling time from Newport, clerking the meeting and typing up draft minutes. It was:

**RESOLVED: That Emma Goldring (qualified clerk to Bembridge Parish Council) is employed to clerk the meeting on Thursday September 11<sup>th</sup> 2014 at a cost of £12.50 per hour.**

## 6062 ACCOUNTS

All year end accounts were prepared by the previous clerk and internally audited by Miss S Truckell. The external audit paperwork has been completed by the new clerk and the Audit notice has been signed and is currently displayed on the Parish Notice Board.

The Annual External Audit and Governance Statement was presented, together with a list of all cheque and petty cash payments for approval. It was:

**RESOLVED:**

- 1) That the Deputy Chairman signs the External Audit paperwork on behalf of the Parish Council.
- 2) That the Deputy Chairman signs the Annual Governance Statement on behalf of the Parish Council

3) That the following petty cash payments were approved:

Mrs M Budgen – refreshments for the Annual Meeting	£3.00
The Post Office – purchase of 24 1 <sup>st</sup> class stamps	£14.88

4) That the following cheque payments were approved:

NALC	DIS Subscription	£108.00
Miss S Truckell	Internal Audit	£ 40.00
GVHA	Hall Hire – May	£ 24.00
Sean Harrison	Travel to Buckingham Palace	£ 80.80
Island Waste	Supply of Green Bags	£ 65.00
Inner Spaces	Storage of Resources (May)	£ 57.93
Steve Dines	Grass Cutting	£ 10.00
W.B.S.	Stationery	£ 19.89
Mrs Sue Waters	Office expenses	£ 40.50
Biffa	Emptying of additional skip on the Green	£ 56.14
All Saints Church	Grant	£300.00
Gurnard Primary School	Grant	£200.00
N'wood and Gurnard WW1	Grant	£100.00
1 <sup>st</sup> Gurnard Management Committee	Grant	£200.00
Inner Spaces	Storage of Resources (June)	£ 47.93
Mrs Sue Waters	Clerk's salary	£664.08
IW Council	Clerk's pension	£252.70
HMRC	Tax and Ni – June	£239.63
Richard Cobden	Website hosting fee – NP	£ 26.39
Total		<b>£2,522.99</b>

## 6063 ITEMS FOR NEXT AGENDA

- 1) Beach Signage (Cllr Fuller)
- 2) GVHA meeting 19/06/14

The meeting closed at 9.30pm.

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CHAIRMAN