

Minutes of the Full Council Meeting of Gurnard Parish Council held at Gurnard Village Hall in Worsley Road, Gurnard on Thursday 12th September 2013 at 6.30pm.

PRESENT: **Councillors** Harrison (Chairman), Javaid, Fuller (arrived 7.50pm), McNeil, Nolan, Mrs McKean & Mrs Bugden.

The representatives from the Environment and Neighbourhoods Team and the Safer Neighbourhoods Team were not able to attend, but PCSO Lisa Paul sent a report: Mike Sizer is on secondment, and has been replaced by Inspector Dunlop. In the past 31 days incidents included broken window broken criminal damage in Worsley Road, a person drunk in charge of a vehicle, cannabis possession and assault at Gurnard Pines, Burglary in Cockleton Lane, anti-social behaviour in Solent View Road and a report of pavement obstruction in The Avenue. Residents are advised to be secure with possessions and keeping doors locked to deter the opportunist. A report of dog faeces being thrown into a garden has been investigated, but not substantiated yet. PC Martin Egerton has just joined the Cowes team, who has 12 years' experience. A speed watch demonstration is taking place in Rew Street on 26/9/13 from 2pm (this has been advertised and is on the GPC website) – community volunteers needed.

Comments from members of the public (9)

Comments focused on the proposed footpath modification order, both in support and opposition, and comments included the proposal closing what is considered the nicest part of the footpath when there seemed to be nothing wrong with it at the moment, and that the stone steps should be kept even if the path was closed. It was mentioned that the stone steps are on private land and that the cliff is in a critical state. The status quo was described as having risk and uncertainty, whereas the proposals do not. Concerns of there being continued access to the Luck in the event of closure of the small section were aired, and that the IW Council has a responsibility to maintain footpaths.

5861 APOLOGIES

Apologies were received from Councillor Jacobs who had a prior engagement, from Councillor Fuller who will be late due to another meeting and from PCSO Lisa Paul.

5862 MEMBERS' DECLARATIONS OF INTEREST

a. To receive declarations of pecuniary & non-pecuniary interests

Councillors Javaid and Mrs Bugden made non-pecuniary declarations of interest in agenda item 12 due to them being Age UK volunteers.

b. Dispensation requests

No dispensation requests were received

5863 MINUTES

a. The minutes of the Planning Committee meeting held on 27th August 2013 were noted

b. The minutes of the Community Projects committee meeting held on 25th July 2013 were noted

c. The Minutes of the Full Council Meeting held on 11th July 2013 were taken as read, approved as a correct record and signed by the Chairman

5864 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 11th JULY 2013

a. Parish Vacancy

Minute 5847f refers (Minutes 5814 & 5832b also refer)

The 3rd deadline on 2nd September passed without any applications, so it has been further extended to 8th October and the vacancy re-advertised.

b. Esplanade Litter Bin & Littering

Minute 5855 refers

Complaints were received during the summer break about Village Green littering. Actions taken by the Parish Council included chasing the IW Council for 7 day litter bin emptying and arranging 3 extra lifts of the Parish Council's wheelie bins during the summer break.

The Parish Council resolved to provide another litter bin, to be placed adjacent to the existing bin opposite the Watersedge, but the IW Council will not service the new bin, which is estimated to cost about £100 pa to service. The Parish Council considered if it would cover the servicing costs too and it was

Resolved: That the Parish Council purchases the double derby litter bin and covers the servicing costs of the new litter bin.

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5865 PLANNING, LICENSING & TREE PRESERVATION ORDER APPLICATIONS

a. Report from Parish Clerk.

The following applications have been approved:

P/00860/13: Demolition of dwelling. Proposed replacement dwelling at 11 Shore Road, Cowes.

P/00481/13: Demolition of dwelling. Proposed detached dwelling at 9, Shore Road, Cowes.

P/00932/13: Alterations: 2 storey rear extension to provide additional living accommodation. Relocation of decking at 117, Baring Road, Cowes.

P/00945/13: Demolition of garage. Single storey side extension to provide utility room and replacement garage. Proposed conservatory. Alterations to driveway/turning area at High Mead, Baring Road, Cowes.

P/00972/13: Non-illuminated banner at junction of Worsley Road and Church Road outside Bucklers View, Worsley Road, Cowes.

It was agreed that if requests were made, the Parish Clerk could give permission to the church and other community groups to use the railings to advertise community events on an occasional and temporary basis.

b. **P/01011/13:** Demolition of bungalow. Proposed chalet bungalow with parking at "Devoran", Rew Street, Cowes

Resolved: That the Parish Council has no objection to the application and has no further comment to make.

c. **IWC Planning Committee Meeting 24/9/13:** Consideration was given as to what points the consultant should include in her presentation on 24/9/13 on the Parish Council's behalf, and access and problems for the Village Hall were mentioned.

Resolved: That Councillor Nolan would liaise with, and accompany, the consultant.

5866 REPORTS

a. Parish Council Chairman

Councillor Harrison had nothing to report

b. Parish Clerk

The Clerk's 2nd attempt at the Module 7 of the Certificate in Local Council Administration qualification in respect of the new General Power of Wellbeing has been submitted.

No new guidance on the matter of the Gurnard Heights Footpath claim issue has been received. (Minute 5834b)

Phase 4 of the Navitus Bay wind farm development consultation exercise is underway for the sea area to the west of the IW and there will be an exhibition at Medina Leisure Centre on 14/9/13 from 10am to 4pm

In July a national public sector pay award of 1% was awarded, which applies from 1/4/13.

A Tree Warden has been asked to inspect the Trafalgar 200th anniversary oak tree on the Village Green

Several highway issues which included Winding Way, Rew Street, Marsh Road, Worsley Road, Tuttons Hill, Church Road and Cockleton Lane have arisen during the summer break together with some toilet block defects and have all been reported

Following receipt of a complaint about ribs and trailers on Gurnard beach, the IW Council states that there is no policy in place on this topic but if they are left there overnight then notices can be issued, requiring their removal within 7 days.

Gurnard was awarded 70.25 marks out of 100 for the 1st round of the IW Best Kept Village Awards, and 87.5 for the 2nd round. Comments made were that the Village Map is out of date now on a couple of issues and that verges needed trimming.

A "sharps" disposal container for future litter pick exercises has been obtained free of charge.

The Island's County Training Partnership plans an Island Conference and further details will follow soon

Councillors were reminded about the planning training event on 23/9/13 (6pm to 9pm) at R/Side Centre and also a N/Hood Plan and Area Action Plans session on 9/10/13 (7pm to 9pm) at R/Side Centre.

The Village Walk Coordinator has been advised of an IW Walking Festival debriefing session on 16/9/13 from 6pm at the R/Side Centre, and that the deadline for the 2014 season will be 4/10/13

The 2nd quarter's inspection records for the play area have been received with just one week missing. One of the spring rockers has just been scaled and repainted.

c. IW Councillor

Councillor Fuller was not present at this time, but a written report was circulated

d. Community Transport

Minutes 5269c, 5288, 5319g, 5337, 5352, 5368, 5421g, 5440, 5456, 5471, 5489, 5508, 5522e, 5538d, 5552d, 5568e, 5588, 5622f, 5637h, 5653d, 5667d, 5686d, 5705d, 5726d, 5741i, 5755d, 5770d, 5790, 5825, 5834d & 5849d refer.

Community Action (IW) has agreed to extend the slot for "Volunteer Drivers" on its volunteering website. Southern Vectis has given notice to terminate the No 32 Saturday service but the Cowes, Northwood & Gurnard Forum

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expects it can continue to fund the Saturday service itself from donations made. The 5/9/13 meeting with Southern Vectis was postponed, and no new date has been set yet. However Cllr Ian Stephens met with Southern Vectis on 9/9/13 and it has been reported that some expected changes in the way that HM Government supports Community Transport will not adversely impact upon the community bus scheme here. It was mentioned that some people don't understand that the No 32 is a community bus service not a Southern Vectis service, and also there are misunderstandings about donations and concessionary fares. The Forum may consider inserting a flyer in Gurnard News to clarify.

e. Open Spaces Project

Minutes 4960, 5152a, 5062, 5104h, 5123c, 5253f, 5189a, 5302, 5317b, 5331b, 5454, 5495, 5523b, 5554, 5573, 5591, 5626, 5637i, 5656, 5668, 5687, 5706, 5729, 5741f, 5757, 5772, 5788, 5822, 5835 & 5850 refer

There has been limited success from the Parish Council's efforts to have the orchard areas cut as well as the main field, in that the IW Council has agreed to cut it all back this month – there doesn't appear to be any long term maintenance strategy or commitment in place yet though. The meeting with Steve Stubbings at IW Council was very positive in that it is highly likely the IW Council's decision on these 2 plots of land will be made next month. There has been no further progress with the planning application – details of all the equipment are needed for the application, which a small working party will be looking through on 23/9/13.

f. Picnic Table Project

Minute 5854 refers

Communications with HMP Albany in relation to ordering the 2 new picnic tables has been very difficult, but the tables are now on order and should be completed by mid October. The contractor laying the concrete bases and securing them in place will collect the tables from HMP Albany. **It was agreed that Councillor Nolan would liaise with the Clerk as to where the tables should be sited.**

g. IWSLCC Branch Meeting 30/8/13

The meeting took place at the Whippingham Community Centre and was attended by 8 Clerks and 2 guests (SLCC National President, Chris Geeson and IWALC Chairman, Gill Kennett). Topics discussed included training bursaries, Councillor induction packs, road closures, training, the CTP Conference, IW Council liaison, Quality Councils and a report from the National Executive Committee. The highlights of the meeting were the presentation from the SLCC President on his role and many different facets of the Society's work and from the IWALC Chairman on the proposed CTP conference in November. The next meeting will be in Freshwater during November.

h. Island Waste Advisory Group Meeting 11/9/13

This meeting was attended by 5 representatives, which was a tour of the Lynnbottom tip. The issue of extending household recycling/disposal of electrical items on the doorstep was raised to assist those who don't have transport, suggesting that the new contract includes this service.

i. IWALC Executive Committee Meeting 18/7/13

The meeting took place at the Riverside Centre and, following some individual and committee elections, topics discussed included area assisted status, an Island Roads update, the new training programme and various reports from outside body representatives and the secretary. There was also a presentation on the IW Playing Fields Association, of which 9 Parishes have membership. There are 4 fields in trust on the Island now, and Andrew Turner MP is patron of the Association.

j. PFI District 1 Meeting 19/7/13

Representatives from East Cowes, Northwood, Cowes and Gurnard attended, and topics discussed included an update on local PFI progress and methodology, street light replacements, Island Roads' on-line information resource, monitoring of the PFI project and the supply of asphalt. Another meeting is planned for this month, and it is hoped the District Steward will attend.

5867 NEIGHBOURHOOD PLANNING

Minutes 5306, 5525, 5538f, 5555, 5570, 5587, 5624, 5644, 5691, 5709, 5730, 5741e, 5758, 5773, 5786f, 5821, 5836 & 5851 refer.

a. Update Report

The Steering Group met on 18/7/13 and most of the meeting was given over the forthcoming Real Time Planning event workshops. There was little to report from the Focus Groups, but some further progress has been made accessing Village community groups - there are just 3 remaining to visit. There was a meeting with the IW Council on 6/8/13, and this was to update on project progress and to outline future work remaining. 2 Real Time Planning workshops took place on 1/8/13 & 27/8/13, to prepare for the event which takes place tomorrow from 5pm to 7pm and on Saturday from 10am to 1pm. The banner advertising this event was erected in good time. The H/Needs consultant toured the Village and visited every outlet and spoke to many people – a 1st draft report was commented upon and returned for a 2nd draft, which was shared with the IW Council. There was a meeting on 29/8/13 with the IW Council to see if anything needed changing for adoption purposes, which flagged up a small

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disparity between housing need in the report and the IW Housing Register figures – all of which was fed back to the consultant, who produced a final draft for the Parish Council's approval. Financial figures from the consultant who will be working on the policy document writing are expected soon, after which the application for the DCLG/Locality funding will be made.

The Chairman suspended the meeting for item (b)

b. Housing Needs Survey Report

Councillor Fuller arrived at 7.50pm during this presentation.

The consultant gave a very comprehensive illustrated presentation of the methodology and findings of the Housing Needs Survey report's final draft, which concluded that there was a need for 19 homes in the next 5 years, some of which were specialized, and questions followed.

c. Housing Needs Survey

The Chairman commended the Steering Group for its efforts, especially achieving such a high percentage return, and the Parish Council considered approving the final draft of the Housing Needs Survey Report, the conclusions of which the IW Council stated it was comfortable with.

Resolved: That the Parish Council approves the final draft of the Housing Needs Survey report.

d. Real Time Planning Event Analysis

Consideration was given to the statistics, figures and information gleaned from the Real Time Planning event being evaluated by the consultants.

Resolved: That the Parish Council approves the consultant's fee of £700 to evaluate the Real Time Planning event information, should the Neighbourhood Plan Steering Group consider the turnout warranted professional analysis.

5868 GURNARD BEACH

A JCB was used during the summer to reposition some beach material in the vicinity of the Little Gloster and the Luck, which it was reported included some channel re-routing. It is believed the landowner can carry out routine maintenance works for Crown Estates without express consent, but that perhaps the works undertaken in this case overstepped this remit. The Parish Council considered if this operation warranted any action and it was

Resolved: That Councillor Fuller would take the photos provided at the meeting of the excavations to the IW Council's legal department for a ruling, and then on to Crown Estates if necessary.

5869 GURNARD REGATTA

a. 2013 Event 10/8/13

The event went really well and, apart from an increasingly strong wind, the weather was kind too and the Chairman opened the event at 1.30pm. This year the regatta doubled up as a "Community Games" event too. There was a bouncy castle and the IW Eco-Team came long to exhibit and also ran a workshop with the youngsters. The main craft stall was kept very busy, which had a kings and queens theme in recognition of the Coronation Jubilee. There were various races including kayaks, kayak tug of wars, swimming and finally a cork scramble event – a photographic record was made of the whole day, which will appear on the website soon. Visitors were very gracious with complimentary comments about a nice community event, and the IW County Press produced a good article in the paper. The only untoward incident was the feet of the 2 gazebos snapping in the wind, resulting in both turning upside down damaging the frames beyond repair.

b. 2014 Event

The Regatta Steering Group meets again on 3/10/13 for a "wash up" meeting, and it will be decided at that meeting whether to repeat the event in 2014. Following a report on the event's sponsorship & expenditure consideration was given to supporting a 2014 event and replacing the 2 gazebos.

Resolved: That the Parish Council provides no man-power support for the 2014 event and does not replace the 2 gazebos but encourages the Sailing Club, if it continues with the event, to apply for a grant.

5870 POLICIES

a. Environment Biodiversity Policy

An annual review of the Parish Council's environment and biodiversity policy was carried out, and it was

Resolved: That the Parish Council approves the annual review, to include 2 small amendments to the 1st and 8th items as agreed

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- b. Health & Safety General Policy Guidelines
A health & safety guideline document was circulated for approval, which complements the current risk assessment regime.
Resolved: That the Health & Safety General Policy Guidelines document is approved subject to the Clerk signing “on behalf of the Council”, and that the Chairman takes on the responsibility for staff liaison on health & safety matters.
- 5871 PARISH COUNCIL DOCUMENTS AND EQUIPMENT
The current status quo with all the Parish Council’s documents and equipment being stored at the Clerk’s home is causing a problem due the amount involved and some alternative solutions, including both the disposal of some and storage of others, were discussed.
Resolved: That the Parish Council investigates storage options available and reports back in October.
- 5872 GRANTS 2013
Minute 5743 & 5789 also refer
As some funds still remain in the grants 2013 budget consideration was given to 3 late arrival grant applications from Age UK’s Gurnard Club, IW Society for the Blind and the IW Music, Dance and Drama Festival.
Resolved: That the Parish Council grants £200 to Age UK for the Gurnard Club, and suggests it applies for another grant in the 2014 grants programme.
- 5873 VILLAGE PARKING
Minute 5858a refers
Consideration was given to some problematic parking situations in the Village, especially in Albert Road and Solent View Road where parking has been reduced due to additional dropped kerbing, and whether there was any appropriate action the Parish Council could take.
Resolved: That the Parish Council asks the IW Council what the criteria and policy are for the creation of a residents’ parking scheme.
- 5874 NORTHWOOD CEMETERY
Councillor Fuller made a pecuniary declaration of interest in this item due to him being a Northwood Cemetery Trustee, and left the room for the discussion and vote.

Contact has been made with information from the Friends of Northwood Cemetery Trustees about the intention to apply for Heritage Lottery funding to help with the proposed restoration of the chapels at Northwood Cemetery, and seeking a letter of support from the Parish Council.
Resolved: That the Parish Council writes a letter of support for the project, especially due to the number of Gurnard residents with family buried there.
- 5875 GURNARD MARSH WORKING GROUP
A proposal was tabled to consider forming a working group to work on several issues affecting the Gurnard Marsh area.
Resolved: That the Parish Council calls an extra Full Council meeting on 26/9/13 to consider this item, together with agenda items 17 & 23 and any planning applications received by then.
- 5876 CYCLING IN THE VILLAGE
Concerns have been expressed about the practice of some cyclists to ride on pavements and the Esplanade, and consideration was given as to whether there was any appropriate action the Parish Council could take.
Resolved: That the Parish Council asks the IW Council to erect “no cycling” signage on the Esplanade between Woodvale Pumping Station and the Watersedge Restaurant.
- 5877 COMMUNICATIONS
The issues of keeping Councillors up to speed with events as they happen in between Council meetings was discussed, and it was
Resolved: That the Parish Council holds in camera forum update discussions after planning committee meetings, and also Councillors will send update group-emails to all as and when necessary.

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5878 CONSULTATIONS

Minute 5856 refers

Due to new information coming to light that impact upon the consequences of the Parish Council's response to this in July 2013, the Parish Council gave fresh consideration to 1 consultation. 180 residents signed documents supporting the original comments made in July.

- a. IW Council: Modification of Public Footpath CS16 at Gurnard Luck and Public Footpath CS17 (Coastal Footpath)

Resolved: That the Parish Council does not modify the comments made on this issue in July.

Resolved: That Standing Orders are suspended to allow the meeting to continue past 9.30pm.

5879 ACCOUNTS

- a. External Audit & VAT Claim 2013

One issue with the external audit was raised, due to an omission in the asset register. However the audit has been signed off without adverse comment and the completion of the audit was advertised in accordance with the regulations, and is now fully completed. The VAT claim for the year to 31/3/13 has been made and a total of £2347.51 recovered from HMRC.

- b. Petty Cash

The Parish Council was informed of the £34.20 expenditure from this account since the last meeting.

- c. Payments

Resolved: To confirm the following payments

Steve Dines	£9.50
Salaries (August)	£984.35
Post Office Ltd (August)	£432.91
J.R. Adams	£144.69
GVHA	£80.00
Royal Mail Group	£1.63
SLCC	£32.50
P/Office	£30.08
IW Council	£192.50
The Sign Company	£96.00
E Gladdis	£125.33
BDO LLP	£240.00

- d. **Resolved: To make the following payments**

Telephone, broadband and calls (2 months)	£40.00
Travelling: (2 months)	£84.60
Litter pick Gloves	£20.70
N/Hood Plan exhibition materials	£159.12
Chairman's Allowance	£31.46
Parking	£10.10
IT Consumables	£24.00
Petty Cash	£30.00
Salaries (September)	£1083.19
Post Office Ltd. (September)	£499.13
GVHA	£44.00
All Saints Garden Room	£9.00
Steve Dines	£19.00

- e. Transfer

Resolved: To transfer £100.52 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.

- f. Transfer

Resolved: To transfer £5,000.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account.

5881 ITEMS FOR NEXT AGENDA

No items were raised.

The meeting closed at 9.32pm.

CHAIRMAN