

Minutes of the Full Council Meeting of Gurnard Parish Council held at Gurnard Village Hall in Worsley Road, Gurnard on Thursday 14th November 2013 at 7pm.

PRESENT: **Councillors** Harrison (Chairman), Javaid, Fuller, Jacobs, McNeill, Nolan & Mrs McKean

The representatives from the Environment and Neighbourhoods Team and the Safer Neighbourhoods Team were not able to attend the meeting, but PCSO Derek Howard sent a report which, in the past 30 days, included two crimes involving damage to 11 beach huts and a burglary from Tuttons Hill. There has also been a cold calling zone infringement issue in Tilbury Road, and trading standards booklets have been delivered since. Following the training of 10 speed watch volunteers, CRB checks are currently being processed.

There were no comments from members of the public (0)

5905 APOLOGIES

Apologies were received from PCSO Howard and from Cllr Mrs Bugden who had a prior engagement

5906 MEMBERS' DECLARATIONS OF INTEREST

a. To receive declarations of pecuniary & non-pecuniary interests

There were no declarations of interest

b. Dispensation requests

No dispensation requests were received

5907 MINUTES

a. The Minutes of the Planning Committee Meeting held on 31st October 2013 were noted

b. The Minutes of the Full Council Meeting held on 10th October 2013 were taken as read, approved as a correct record and signed by the Chairman

5908 MATTERS ARISING FROM THE FULL COUNCIL MEETING ON 10th OCTOBER 2013

a. Parish Council Vacancy

Re: 5896a (5814r, 5832b, & 5847f & 5864a also refer)

The last deadline came and went without any applications being received. Accordingly the deadline has been extended to 3/12/13, and the vacancy re-advertised.

5909 PLANNING, LICENSING & TREE PRESERVATION ORDER APPLICATIONS

a. Report from Parish Clerk.

2 Temporary Event Notices have been submitted, both for The Little Gloster, for 1st & 2nd December for the sale of alcohol between 9am and 1am and again for 28th & 29th December for the sale of alcohol between 10pm and 2.30am.

Revised plans have been received for **P/01201/13**: Variation of condition No 2 on P/01837/12 to allow amendments to approved plans to include installation of Jacuzzi & reduction in ground levels at 76 Worsley Road, Cowes. The changes are considered to be a minor revision of the scheme and no further comment is required.

5910 REPORTS

a. Parish Council Chairman

The Chairman reported that he laid a wreath at All Saints Church on 9/11/13 on behalf of the Parish Council, and it was a good service and lovely to see the Brownies and Scouts there too.

b. Parish Clerk

The all risks and theft section of the Parish Council's insurance cover has been amended to reflect the loss of the 2 gazebos, and will be further updated shortly to reflect the addition of the 2 new picnic tables.

The Personnel Working Party met in October and November

Attempts to resurrect the Youth Advisor Scheme with Cowes Enterprise College are still not being successful, and further assistance from the Chairman was requested.

Community Action (IW) has moved to the Riverside Centre but the contact details are the same

The problems with the Village Clock stopping in mid October were resolved, and the "Keeper of the Clock" managed the change to winter time very smoothly.

The recent storm caused some damage to the esplanade at the eastern end – Coastal Protection was informed, safety barriers were erected very promptly repairs are in hand.

The Solent Protection Society has its AGM on Monday 2/12/13 from noon at Ocean Village in Southampton.

The sale of the buildings site at the former primary school has now been completed.

Island Roads has cleared up the sand and stone debris on the sea front by the beach huts and on Princes Esplanade.

One of the rockers in the play area is currently out of action, and will be replaced soon.

The IW Council has been informed last week that toilet block cleanliness has been below par recently

The 2 wheelie bins were removed from the esplanade on 4/11/13, and the new litter bin for the area opposite the Watersedge Restaurant has been fitted.

c. IW Councillor

Cllr Fuller provided a written report which included Cowes Enterprise College, continuing investigations into the Luck Estuary, a traffic regulation order for Baring Road and repairs to Gurnard Esplanade sea wall. Most of his time recently has been spent on dealing with concerns and questions about the Place Road 99 house development.

d. Community Transport

Minutes 5269c, 5288, 5319g, 5337, 5352, 5368, 5421g, 5440, 5456, 5471, 5489, 5508, 5522e, 5538d, 5552d, 5568e, 5588, 5622f, 5637h, 5653d, 5667d, 5686d, 5705d, 5726d, 5741i, 5755d, 5770d, 5790, 5825, 5834d, 5849d, 5866d & 5898d refer.

Two more driver candidate volunteers have come forward, and their details were passed to the driver coordinator on 25/10/13 & 6/11/13. It is hoped the No 32 route will include the Aldi store by the end of November, and the new return £2 fare doesn't seem to be causing many problems. The Cowes, Northwood & Gurnard Community Transport Forum is keen to see the IW Community Transport Forum re-established soon.

e. Neighbourhood Plan

Minutes 5306, 5525, 5538f, 5555, 5570, 5587, 5624, 5644, 5691, 5709, 5730, 5741e, 5758, 5773, 5786f, 5821, 5836, 5851, 5867, 5886c & 5898e refer

The N/Hood Plan Steering Group met on 24/10/13, and following some discussion on the new Place Road application, topics discussed included the influence of the housing needs survey, updates on village consultation, reports on focus group progress, a draft format for the final plan document, forthcoming policy writing and funding.

The Parish Council has been successful with its Locality/DCLG funding application, and 90% of the £7K funds are in the Parish Council's account – the funders will be asking for quarterly updates on progress and the spending. One implication of this new funding stream is that the current N/Hood Plan project accounts will have to be completely rewritten. The Clerk met with the consultant on 4/11/13 to run through how the grant funding should be handled as well as discussing policy writing. The Steering Group meets again on 21/11/13, when the planning consultant will be present to make a start on identifying what is needed from the group for the policy writing. 4 members of the Steering Group will be meeting with the IW Council Planning Policy Team on 26/11/13 to discuss the influence of the recently adopted housing needs survey. Meetings with SHLAA site owners are now taking place.

f. Medina Valley Area Action Plan Update Meeting 30/10/13

9 Councillors and 2 Clerks attended this session, which was arranged to inform and involve Parishes on progress made by the IW Council. The session involved working through 16 criteria which ranged from identifying development sites through to affordable housing, settlement boundary changes and green gaps as well as some policies. The IW Council is behind schedule and a revised programme should be available by the end of the year. The next information session is set for 24/2/14.

g. SLCC National Conference 17th to 19th October

The venue was the Hinckley Island Hotel near Leicester and was attended by about 150 Clerks plus officers and exhibitors. The 3 day programme was very intense and busy and, in addition to 2 very high profile speakers, topics were very relevant to the profession and included the Institute, clerk working conditions, enhancing work performance and motivation, community infrastructure levy, community asset development, audit & accountability and sustainable communities. Also there were many valuable networking opportunities.

h. Picnic Table Project

Minutes 5854, 5866f & 5884b refer

The 2 concrete bases were laid about 2 weeks ago but HMP Albany has had material delivery challenges, so the manufacture of the 2 tables is a little behind schedule. The contractor who will be collecting and fitting the tables has been kept informed.

i. Gurnard Heights Footpath

4291, 4973b, 5019b, 5048, 5834b & 5847e & 5989b refer

The footpath was formally dedicated on 8/11/13 with full agreement from the landowner, and in due course it will appear on the IW Definitive Map as a footpath, but it will not be maintained by the IW Council at the moment. **It was agreed that this makes the Parish Council's original application for a Modification Order unnecessary, and so it will be withdrawn.**

- j. Age UK Good Neighbour Scheme Volunteers' Meeting 11/10/13
The meeting took place at St Andrews' Hall in Cowes and the different groups are now learning from each other as they exchange information and practices. The branch network is expanding and there are over 500 volunteers involved now.
- k. GVHA Meeting 17/10/13
5 committee members attended and topics included the purchase of new chairs, black out blinds, finance, hirings, and the building fabric. Instructions have been given on how to use the projector system and the next meeting is 16/1/14.
- l. Gurnard Regatta Steering Group Meeting 13/11/13
Topics discussed included all the events and activities that took place at the event on 10/8/13, and identifying any areas to improve upon and learn from. There was also a statement of the grant funding income and expenditure incurred. The subject of a repeat event was discussed for 2014, at which time it was stated that the Parish Council would not support the event with manpower or administrative support, but would obviously consider any grant application in February to help with the costs. This was received with disappointment but there will be a 2014 event on 12th July.
- 5911 LITTER PICK EVENTS
Minutes 5240b, 5855c r& 5899 refer.
- a. Litter Pick Exercise 26/10/13
6 attended this event and areas covered included Gurnard Beach, the Village Green and Worsley Road, resulting in several bags being filled.
- b. Next Event
Consideration was given as to when to stage the next event and it was
Agreed: That the next event would take place on Saturday 22nd March 2014 and Councillor Mrs McKean will lead the event.
- 5912 OPEN SPACES PROJECT
Minutes 4960, 5152a, 5062, 5104h, 5123c, 5253f, 5189a, 5302, 5317b, 5331b, 5454, 5495, 5523b, 5554, 5573, 5591, 5626, 5637i, 5656, 5668, 5687, 5706, 5729, 5741f, 5757, 5772, 5788, 5822, 5835, 5850, 5866e & 5900 refer
- a. Asset Transfer Meeting with IW Council 7/11/13:
The meeting took place at 56 Baring Road and was attended by Cllrs Fuller & Javid and the Clerk from Gurnard PC, together with Des Widger and Andy Bond from the IW Council.
The meeting was inconclusive, hence there being nothing on the agenda looking for a GPC response. It was suggested that further land valuation surveys are needed to meet IW Council asset transfer protocols, and that these should be the Parish Council's account. The IW Council favours a freehold transfer to a lease transfer, but even with a lease transfer there should be a rent involved that, in the long term, would not be dissimilar to a freehold transfer in terms of value. This was all opposed, with good sound reasons being given, and further discussions will take place later on. A meeting with Steve Stubbings & John Metcalfe before 28/11/13 was suggested as being a good idea.
- b. Planning Application for Change of Use
Agreed: That this item is deferred until more information is to hand.
- 5913 GRASS CUTTING 2014
Consideration was given to appointing a grass cutting contractor to maintain Gurnard Heights for 2014, and 2 quotes were sought for the work.
Resolved: That the Parish Council reappoints the current contractor, Steve Dines.
- 5914 OUR PLACE!
Our Place! is a new Government initiative, which forms part of its Neighbourhood Community Budgets programme and the DCLG is asking all Local Government bodies, including Parish & Town Councils, to consider becoming part of the programme. The programme is primarily about service delivery, and an explanatory letter from Don Foster MP, Parliamentary Under-Secretary of State for the DCLG, was copied to members.
Resolved: That the Parish Council takes no further action.
- 5915 GENERAL POWER OF COMPETENCE
Now that the Parish Council meets all the criteria to use this new power, consideration was given to formally adopting the power
Resolved: That the Parish Council adopts the General Power of Competence as it meets the 2 criteria in that at least 2/3rds of the seats were filled by elected Councillors at last ordinary election and at the time of making this resolution, and also that it has a qualified Clerk.

- 5916 PROJECTS BUDGET 2014/2015
The projects budget identifies projects that are funded by outside funding and not from the Parish precept, and various projects were considered for inclusion for the financial year 2014/2015.
Resolved: That the Parish Council includes the following in the Projects Budget for 2014/2015: Neighbourhood Plan and Open Spaces projects.
- 5917 CONSULTATIONS
The Parish Council considered **if and how** it would respond to 4 consultations:
- a. Northwood House Charitable Trust: A New Vision for Northwood Park
Resolved: That the Parish Council continues to support the work of the Trust
 - b. Electoral Commission/NALC: Standing for Election in the UK
Resolved: That the Parish Council declines to comment
 - c. IWALC: Survey of Sustainable Measures
Resolved: That Councillors Fuller & Javid respond on the Parish Council's behalf
 - d. IW Council: Street Trading Review
Resolved: That the Parish Council declines to comment
- 5918 ACCOUNTS
- a. Petty Cash
The Parish Council was informed of the £0.80 expenditure from this account since the 10/10/13 meeting.
 - b. Payments
Resolved: To make the following payments

Telephone, broadband & calls	£20.49
Travelling	£50.40
IT consumables	£63.14
Fuel	£57.26
Salaries	£1,011.85
Post Office Ltd	£742.84
Project Admin	£433.28
GVHA	£60.00
Steve Dines	£19.00
SLCC	£215.00
M Bean	£31.92
Biffa Waste Services	£424.51
 - c. Transfer
Resolved: To transfer £49.28 from the Parish Council's HSBC Treasurer's account to its HSBC Business account.
 - d. Transfer
Resolved: To transfer £3,000.00 from the Parish Council's HSBC Savings account to its HSBC Treasurer's account.
- 5919 ITEMS FOR NEXT AGENDA
- a. Best Kept Village Awards report, including Village Maps.

The meeting closed at 8.21pm.

CHAIRMAN