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## GURNARD NEIGHBOURHOOD PLAN

Report on the 17<sup>th</sup> meeting of the Neighbourhood Plan Steering Group, held in the Gurnard Village Hall in Worsley Road on Thursday 14<sup>th</sup> March 2013 from 7pm.

### Present:

**Councillors** Richard Day, Aslam Javaid & Paul Fuller, **Messrs** Guy Boorman, Terry Nolan, Richard Cobden, Bede Townsend, **Madame** Emma Stevens. Also Rusty Adams (Parish Clerk).

### Apologies:

Apologies were received from Jon Pearson, Joss Bleriot and Greg Malone.

### Housing Needs Survey Form:

Guy ran through some final “tweaking” of the form & spoke about the methodology, including putting the stickers on each form (which Emma agreed to assist with), and using the code number for in-line completions. Rusty confirmed GPC had approved all the printing & freepost expenditure, but it was still not clear how the application process with Royal Mail works – **Emma agreed to look into this further.**

### Public Meeting 21/3/13:

Discussion focused solely on the format for the above public meeting, and formatting the IT complementary presentation. A draft power point presentation was shown, and some minor changes agreed to include showing Sections A and B pages of the form. Guy and Richard will liaise so they can jointly coordinate the presentation.

### Agenda:

A draft agenda was circulated for comment and changes agreed were:

- Front cover - Add “Look out for your survey form delivered from 15/4/13” at the bottom above the logo and caption
- Front cover - Combine introduction and update as one agenda item
- Rear cover – Top section paragraph to have Food Hall replaced with Village Hall
- Bottom section to have list of all focus groups included

Enough agendas will be copied to allow for each chair and it was agreed that the agenda would be:

- Welcome & project update – Richard Day
- Housing Needs Survey – Guy Boorman
- Questions – Richard Day, Terry Nolan, Guy Boorman, Paul Fuller & Bede Townsend

## **Topics included would include:**

**Welcome & Project Update:** Agenda for the evening, cover the basics of the Neighbourhood Plan process, where the Plan fits in with the Island Plan & NPPF (and compliance), consultation so far (meetings and initial survey) & focus group activity - extra people are welcome to assist.

**Housing Needs Survey:** Explain why it is needed and run through the form, complemented by the IT displays with Richard Cobden.

**Questions:** These will be kept to the end if possible, and any questions asked will be “fielded” by the stage panel of 5. It was suggested that names and whether they are Gurnard residents should be asked of all those posing questions.

## **Set up:**

Rusty will open up at 6.15pm and Richard D, Emma, Terry and Guy (6.30pm) will make a start on setting up

## **AOB:**

The banner was erected last week, posters will be circulated in the Village tomorrow and efforts will be made by Rusty to have one placed on the GVHA notice board.

## **Next Meeting**

Thursday 4<sup>th</sup> April 2013 – 7pm (Venue to be confirmed)

The meeting closed at 8.07