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## GURNARD NEIGHBOURHOOD PLAN

Report on the 22<sup>nd</sup> meeting of the Neighbourhood Plan Steering Group, held at the Woodvale Hotel on Thursday 18<sup>th</sup> July 2013 from 7pm.

### Present

**Councillors** NIL, **Messrs** Richard Day, Guy Boorman, Joss Bleriot, Greg Malone, Bede Townsend, Jon Pearson and **Madame** Emma Stevens and Rusty Adams (Parish Clerk).

### Apologies

Apologies were received from **Councillors** Fuller, McNeil, Nolan & Javaid and **Messrs** Carl Blenkinsop & Richard Cobden.

### Matters Arising from 4/7/13

#### a. Premature Development Planning Determinations

Paul Fuller has managed to have the determination of 44 Worsley Road by the IWC Planning Committee deferred for at least one month. If 44 Worsley Road is on the August agenda Planning Consultant Janet Kendall has agreed to speak on the Parish Council's behalf.

### Village Consultation

#### a. Housing Needs Survey

Consultant Justin Gardener has been appointed – he has the housing needs survey form, the analysis of the 1<sup>st</sup> general survey and the 1<sup>st</sup> draft of H/N Survey analysis as presented last month and he will be in touch with details of the process soon.

#### b. Real Time Planning & Open Forum Event

##### Date & Time etc

The Village Hall is booked for 13<sup>th</sup> & 14<sup>th</sup> September 2013, from 4pm on the Friday and as early as we want on the Saturday. (Event runs Friday 5pm to 7pm and Saturday 10am to 1pm). It was wondered if Chris Broughton might come (consultant's assistant)

##### Material/Equipment/Information

Discussion took place on what was needed for the event which included mapping (with polystyrene backing for large map), video projector rolling display, display boards and material to display, grids with coloured dots to record attendee details, post it sheets for suggestions, post it sheets for yes/no answers to specific questions, written and blank like/dislike cards, sheets of card & cocktail sticks **all of which was agreed, as was that Focus Groups should get some bullet-point information to Richard Cobden for the video projection. An update on SHLAA sites would be a useful tool too.** Discussion included seeking opinions on different styles of house design, housing density and open spaces – also standardising the colour schemes used on Focus Group mapping – Richard Day will inform all of the key colours. **It was also agreed that Joss Bleriot would speak to David Green about balancing his “cooperative launch” so as not to distract from the prime aim of the event.**

##### Using Parish Plan Successes to Encourage Participation

Consideration was given as to if and how the successes of the Parish Plan could be used to encourage participation and engagement with the Plan and this event, and **it was agreed to use a display board to**

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**profile the Parish Plan Action Plan and projects undertaken to complete the work, together with displaying the Parish Plan document and to ask Miles if he could produce a time-line for the project.**

#### How to Promote Focus Group Work

There is an open forum event too, plus planned displays and there may be possibilities to promote the Focus Group work. **It was agreed each focus group would have its own area in the Village Hall, and should meet between now and then to decide what material to display and to put together some sort of structured format for the event.**

#### IW Council

It has been suggested that representatives from the IW Council Planning Department should be invited to the event, and **it was agreed this would be a good idea, perhaps with a representative from Planning Policy having a table to show & explain how the Neighbourhood Plan will fit into the Core Strategy. Richard Day and Rusty Adams will mention this at the meeting with IW Council on 6/8/13.**

#### Young People's Participation

A lady resident (Maggie Sauven) was in touch earlier, who was keen to assist with young people involvement and this event may present an opportunity to use her skills in this area of engaging with young people. **It was agreed that Emma Stevens would ask her.**

#### Incentives to attend the Event

Consideration was given to adding an incentive of some sort to encourage attendance at the event, and it was agreed to provide raffle tickets for 2 "sweets" prizes and 2 "wine" prizes.

#### Recording the Event

It is very important that the event, together with all the consultation input from the visitors, is accurately recorded and the logistics of this were discussed. Photographing the large map is important, plus other photos and recording comments made as the 2 day event progresses. **It was agreed one person needs to be appointed for this, and Greg Malone has (a different) David Green in mind who he will ask.**

#### Setting Up and Manning the 2 Day Event

Steering Group members will be needed to set up on the Friday from 4pm, man the 2 day event and clear away on the Saturday. Whilst others will be needed **it was agreed that Richard Day & Greg Malone can cover the Friday, Rusty Adams both days, Bede Townsend both days, Emma Stevens some of the time, and Jon Pearson will check his diary and let us know. It was suggested and agreed that some of the volunteers could be asked to help on these days too (Richard Day has database).**

#### Harvest Festival Event 21/9/13

There is an opportunity to have a presence in the marquee at this event, and **it was agreed to take up this offer, using the display boards again.**

#### Focus Groups:

- Buildings & Development – nothing to report
- Environment – the group met on 11/7/13. Issues have included A3 mapping, ponds, flooding, landscaping, recreation, wildlife sites and the historic environment. The next meeting is 25/7/13.
- Regeneration, Economy & Tourism - nothing to report.
- Social Wellbeing & Community – nothing to report

#### Neighbourhood Plan Programme:

Copies of an update plan were circulated to include 2014, which was agreed subject to "instructing survey analyst" to be added to July 2013, "Harvest Festival presence on 21<sup>st</sup>" to be added to September 2013, "Submit plan to IWC for examination" to be replaced by "submit plan for examination" in December 2013

#### Community Groups – Individual Consultation

It was suggested that an additional contact to speak to could be the new Gurnard Film Society. Reports on outstanding group contacts were:

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- Gurnard WI – Paul Fuller had nothing to report
- Gurnard Sailing Club – Emma Stevens reported this has taken place
- Gurnard Mums & Toddlers Group – Bede Townsend had nothing to report
- All Saints Church – Richard Day has made contact – information yet to come
- Cameo and IT Group – Bede Townsend had nothing to report
- Landowners & Developers – it was acknowledged this was important but difficult. **It was suggested that this might be part of consultant Chris Broughton's remit, and Guy will speak to Peter Griffiths too.**

### **Press & Publicity:**

Consideration was given to the need to profile the results of the H/Needs survey analysis in September, and also to produce a 2 sided flyer to profile the results and to thank the respondents, and to use the flip side to promote the planned Real Time Planning event and open forum event in September and also how to use the media to further promote the event. An entry will also be needed in the September edition of Gurnard News and **it was agreed to use the open forum event to inform for a Press Release after the September event. Also to ask Miles if he would produce a poster for the Real Time Planning and Open Forum event, ensuring the open forum aspect is included and to send a draft around to everyone for comment and final approval. Also to use the poster for a full page entry into September's Gurnard News (deadline is 14<sup>th</sup> August), use the banner if possible, Village Talk, IW County Press and both websites. September's Gurnard News entry in the GPC section should be the usual update plus mention the presence at the Harvest Festival.**

### **AOB**

Guy mentioned he urgently needs comments on his draft letter for IW Council Planning Committee members

### **Next Meeting – Thursday 1<sup>st</sup> August 2013 – 7pm at Gurnard Village Hall**

**THIS WILL BE A HANDS-ON WORKSHOP TO PREPARE FOR THE REAL TIME PLANNING & OPEN FORUM EVENT.**

The meeting closed at 9pm