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GURNARD NEIGHBOURHOOD PLAN

Report on the 18th meeting of the Neighbourhood Plan Steering Group, held in the Chart Room at Gurnard Pines on Thursday 4th April 2013 from 7pm.

Present:

Councillors Richard Day & Aslam Javaid, **Messrs** Guy Boorman, Terry Nolan, Richard Cobden, Bede Townsend, Greg Malone, Carl Blenkinsop, **Madame** Emma Stevens. Also Miles Seymour (Consultant) & Rusty Adams (Parish Clerk).

Apologies:

Apologies were received from Jon Pearson & Joss Bleriot.

Matters Arising from 7/3/13

Settlement Area Boundary Line:

The Parish Council has favoured Option 2

Freepost:

The application for the licence has been applied for - once the number arrives the envelope design can be completed – Royal Mail has an on-line facility where design, size, address, logo can be chosen and then finally downloaded. The recommendation is to print one off and send it to Royal Mail for checking before it is used.

3rd Public Meeting 21/3/13:

The overall impression was the meeting, attended by 88 people, went well. Comments made included:

- Some comments sidetracked from the agenda
- Greg should be on the panel next time!
- Publicity worked well
- Some answers given could be more focused perhaps, and there were a couple where answers weren't known
- More engagement from the community is still needed
- There is an impression from residents that they think the Steering Group members are experts, and some misunderstanding of the Steering Group's role
- Question time was lengthy (some people wandered off towards the end)

Other Neighbourhood Plan Steering Groups:

The idea of a liaison meeting between Steering Groups has been welcomed by Freshwater and Bembridge – won't know about Brading until 8/4/13.

Agreed that once Brading's response is known a Tuesday meeting is set up at a central location (probably Newport).

Referendum:

Electoral Services publicises the referendum 28 days before the date – as much notice as possible is needed.

Housing Needs Survey

Forms:

1050 forms have been printed, but there are some IT challenges with the code sticky labels. **Emma** agreed to take on the role of sticking the labels to all the forms.

Agreed that Guy liaises with Carl on the IT & that Emma is given the forms and labels about 17/4/13.

Distribution:

Hopefully this will take place from 21/4/13, and the format with the 1st survey will be broadly followed again (Jon, Guy, Bede, Aslam, Greg, Emma & Carl). Consideration will be given again to including a typed slip with the survey form about methods available for returning forms (and/or being collected).

Agreed that Guy would produce street name lists and ensure all (including other volunteers) receive forms for distribution.

Collection>Returns:

Agreed that the same method would be used as last time for collecting forms – also that Freepost envelopes would be addressed to Rusty (Gurnard Parish Council, 63 Wellington Road, RYDE PO33 3QJ) and that Rusty would bring all the returns to the next meeting on 16/5/13 to discuss analysis methodology - that Rusty will ask if a collection box can be placed in the newsagent too – that the banner would be erected a few days after the forms are distributed - that Jon will be asked to produce an excel sheet for the analysis again.

Primary & Secondary Data:

Discussion focused on the guidelines received from Martha James which included:

- Estimates of current dwellings (size, types, condition & tenure)
- Market trends, balance of supply & demand
- Estimates of future household numbers (age & type)
- Estimates of current numbers of households with a housing need
- Estimates of future households requiring affordable housing
- Estimates of future households requiring market housing
- Estimates of future household groups with particular housing need (families, older people, key workers, disabled & youth)

Sources of Secondary Data:

- Homeless & housing register
- Current housing market, including house price statistics (Land Registry?)
- Income statistics
- Census
- Primary School growth figures
- Housing Corporation statistics (older V younger ratios in communities)
- National house building past 10 years
- Business community feedback

Agreed that Richard D would try and access some house sales statistics, that the Eden Valley Plan would be scrutinised for secondary data input and use.

Focus Groups:

- Buildings & Development – there are plans to liaise with Housing Associations and land owners.
- Environment – next meeting is 18/4/13. Still seeking information and data, and Astrid is helping with some mapping. Contact made with Red Squirrel Project, RSPB and Bat Flight group. A Gurnard Garden Watch initiative is planned, to involve the school children and families.
- Regeneration, Economy & Tourism – next meeting is 22/4/13 – **it was agreed that this group has the “Green remit”.**

- Social Wellbeing & Community – next meeting is 16/4/13 – 5 people attended the last meeting

There was some discussion over the pros and cons of a Village Design Statement and the former Gurnard Marsh Design Brief

Agreed that some of these elements of the VDS would be included to some degree in the Plan, but that there was no real enthusiasm for the Design Brief elements.

Focus Groups Combined Exhibition:

Community Action has been contacted about help with Planning for Real, and an answer is expected when the relevant person returns from leave.

The school is keen to assist but no staff time will be available, rather 2 steering group members plus the expert from Community Action could go in and work with a Year 4 activity group, perhaps to produce a power point presentation on village life which could then be shown at the exhibition, and also to design a poster. Hopefully this could take place in June.

Agreed that 4 x A0 posters of the whole Parish, joined together and backed by cork or similar, would be an asset for the Planning for Real exercise.

Neighbourhood Plan Programme:

Copies of the latest programme were circulated, but due to time constraints the programme was not reviewed.

Community Groups – Individual Consultation

- Gurnard WI – there was no information available from **Paul**
- Gurnard Cottage Garden Society – no visit is needed.
- Gurnard Sailing Club – nothing new to add
- Gurnard Primary School & Friends Association – see Focus Groups Combined Exhibition item above.
- Gurnard Scouts & Guides – May Queen event
- Gurnard Mums & Toddlers Group – This is on **Bede's** list to follow up.
- All Saints Church – This is on **Richard D's** list to follow up. (consider input to fayres & jumble sales etc)
- Gurnard Club (Age UK) – **Aslam** will be going into the group soon to profile the N/Hood Plan.
- Cameo and IT Group – these are on **Bede's** list to follow up.

Press & Publicity:

There is now a Twitter account with 20 followers. Richard C needs more Steering Group profiles please!

AOB:

Nothing was raised.

Next Meeting

Thursday 16th May 2013 – 7pm (Venue to be confirmed)

The meeting closed at 9.01pm