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## GURNARD NEIGHBOURHOOD PLAN

Report on the 16<sup>th</sup> meeting of the Neighbourhood Plan Steering Group, held in the Bistro at Gurnard Pines in Cockleton Lane on Thursday 7<sup>th</sup> March 2013 from 7pm.

### Present:

**Councillors** Richard Day & Aslam Javaid, **Messrs** Terry Nolan, Carl Blenkinsop, Guy Boorman, Richard Cobden, Bede Townsend, Jon Pearson, Greg Malone, Joss Bleriot & Miles Seymour (Consultant), **Madame** Emma Stevens. Also Rusty Adams (Parish Clerk).

### Apologies:

Paul Fuller

### Matters Arising from 7/2/13:

- a. Boundary Line – Following Gurnard Parish Council's resolution in February to approve the principle of the boundary line being moved, subject to the details, 3 possible options have been provided and circulated. Much discussion took place, and no specific option recommendation was made.
- b. Freepost envelopes – the business reply plus licence was confirmed as £83 + VAT, with returns being charged at 27p for 2<sup>nd</sup> class and 39p for 1<sup>st</sup> class – printing costs/methodology of the envelopes was still an unknown quantity. **It was agreed that there should be a budget for 500 2<sup>nd</sup> class returns, and that Guy would cost the envelope printing.**
- c. Steering Group Membership – Joss Bleriot was welcomed to the group

### Consultation:

- a. Initial General Survey  
The analysis results are on the N/H Plan website now.
- b. Housing Needs Survey  
Copies of the latest version were circulated and discussed, and there are now 15 questions. Crossprint has given an initial indication of costs for 1000 copies (coloured front page) with individual numbering of £699 + VAT. An alternative could be to print "in-house" and manually attach a "sticky numbering system" to each copy – as the front cover is in colour which is an issue for the Parish Council's photocopier, **Guy offered to cost this from other sources, together with the number labeling system.**
- c. Secondary Data  
A handout from Martha James was circulated for information, which included a list of estimates of what would be required (such as market trends, supply and demand, affordable housing, future households requiring houses etc), together with details of where this information could be sourced.
- d. 3<sup>rd</sup> Public Meeting  
This is still confirmed as 7pm on Thursday 21<sup>st</sup> March 2013 at the Village Hall, with access from 6.15pm.  
The pre-public meeting "meeting" is also confirmed as Thursday 14<sup>th</sup> March from 7pm, to discuss the finer details of the 21/3/13 meeting agenda. The projector and screen will also be needed to check out the "on screen" presentation, **which Richard Cobden will work on before then.**

- e. Public Meeting Publicity  
The 2 banners are being collected tomorrow (8/3/13) and **Rusty will erect the one advertising the meeting then.**  
**Miles will produce posters and send to Rusty tomorrow, who will forward them on to all Steering Group members. It was agreed that distributing posters to shops, pubs etc would be shared by all the Steering Group members. Richard Cobden will e-mail posters to all the “helpers”, asking them to promote the meeting in their streets as best they can. Rusty has informed the IW County Press office of the meeting, and will ensure the meeting details are passed to Cowes Village Talk. It was also agreed that details of the public meeting will be sent to local businesses by Emma.**
- f. Helpers on 21/3/13  
Helpers will be needed from 6.15pm on 21/3/13 to set up the hall.

### **Focus Groups:**

- Buildings & Development – the group met on 4/3/13 and topics discussed included secondary data, recently released census 2011 statistics, getting a plan in place and categorising the information. It was again emphasised how liaison with developers is fundamentally important.
- Environment – there are now 5 members on the group, which met on 13/2/13. Work is progressing on prioritizing information, and the group meets again on 13/3/13 (7.50pm).
- Regeneration, Economy & Tourism – Work on producing an action plan is on-going, which it is hoped will be ready in a fortnight or so. **It was agreed that this group would attempt to make contact with business groups and the self-employed in the Village, and Rusty will send contact details to Bede for the Readers site agent.**
- Social Wellbeing & Community – Following on from receipt of Paul Fuller’s remit list for the group, which included transport, recreational facilities, medical services, community events and provision for young people, the group met on 6/3/13 for the 1<sup>st</sup> time and 5 people attended, with 3 apologies being given. Some proposals were discussed which included establishing a youth group, a satellite post office and establishing a community and business group database. Care will be taken on possible environment group cross-over issues.
- Focus Group Consultation – the idea of holding an event or events was preferred to a combined focus group questionnaire, and techniques such as planning for real could be incorporated at which ideas could be “shared and voiced”. The school could be involved with this producing some “village models” which could be used in conjunction, perhaps, with a very large printed map of the Parish **which Astrid may be able assist with.** Community Action (IW) may be able to assist with planning for real techniques.

### **Neighbourhood Plan Programme:**

Copies of the latest programme were circulated, and the following changes were agreed:

- **Adding focus group planning for real exercise to June**
- **Adding regatta to August**

### **Community Groups – Individual Consultation**

- Gurnard WI – there was no information available from **Paul**
- Gurnard Cottage Garden Society – **Rusty** has been in touch – there is still no response following the group’s February meeting.
- Gurnard Sailing Club – **Emma** reported that there has been a meeting with Julian and Steve at the club, and they will help to publicise the N/Hood plan process, including posters in the club, the next newsletter and on their website. There are plans to increase and rejuvenate the membership, which

may result in attracting more members from outside the Parish (50% are currently from the Parish). Expansion is restricted by boat space (currently 120, but would like 10 more)

- Gurnard Primary School & Friends Association - **Richard Cobden** confirmed Liz Jackson would be very amenable to a possible "Planning for Real" exercise, but there was no report on contacts with the Friends Association.
- Gurnard Scouts & Guides – **Greg** has been in touch with Paul Savill and the response is that the 1<sup>st</sup> input opportunity could be the May Queen event
- Gurnard Mums & Toddlers Group - **Rusty** confirmed that, provided notice is given, Lisa Anderson would welcome Steering Group members any term time Friday at the Village Hall between 9.30am and 11.30am. **It was agreed Rusty would send Lisa's e-mail address to Bede, who will arrange a visit to the group.**
- All Saints Church – Richard Day will speak to Amanda Collinson (consider input to fayres & jumble sales etc)
- Gurnard Club (Age UK) – **Aslam will go into the group on Tuesday 12/3/13 to profile the N/Hood Plan.**
- Cameo and IT Group – **Bede will speak to Carolyn Sibley about access to these 2 groups.**

### **Press Release**

**Miles will produce a draft press release, which needs to be with IW County Press by Wednesday next week at the latest** (have no note of who will be submitting the press release!)

### **Other Urgent Business**

Not urgent business, but suggestions made were:

- Liaising with other N/Hood Plan Steering Groups to share ideas etc
- Checking on the notice the IW Council requires for the referendum
- Steering Group information and mug shots should be posted on the N/H Plan website, **and all agreed to send a short personal profile (and photo if possible) to Richard Cobden.**
- There was a mention of using Facebook and Twitter to better effect.

### **Next Agenda**

Nothing was mentioned

### **Next Meeting**

Following the public meeting preparation gathering on 14/3/13 from 7pm and the public meeting on 21/3/13 at 7pm, both in the Village Hall, the next Steering Group meeting was confirmed as 4/4/13 at 7pm – venue to be confirmed.

3 formerly agreed Steering Group meeting dates have been changed as follows:

- 9/5/13 moved to 16/5/13
- 26/9/13 moved to 19/9/13
- 12/12/13 moved to 5/12/13

The meeting closed at 9pm