

Minutes of the **Annual Meeting** of the Gurnard Parish Council held at Gurnard Village Hall in Westbrook Lane, Gurnard on Thursday 12 May 2016 at 7.00pm.

PRESENT: **Councillors** Harrison (Chair) Budgen, Fuller (7.05 pm), Javaid (left at 8pm), McKean, McNeill and Nolan.

The representative from the Safer Neighbourhoods Team was not able to attend, but sent a written report ahead of the meeting which had been circulated to councillors and was read out by the chairman. There were 5 reported crimes in Gurnard in April 2016.

There were 4 Members of the Public present who asked no questions at this stage, but wished to speak on later agenda items.

6368 APOLOGIES

Apologies were received from Councillor Jacobs.

6369 MEMBERS' DECLARATIONS OF INTEREST

a. To receive declarations of pecuniary & non-pecuniary interests

Councillor Harrison declared a non-pecuniary interest as an IW Council employee

Councillor Fuller also declared a non-pecuniary interest as paid member of the IW Council.

Councillors Bugden and Harrison declared non-pecuniary interest in the Open Spaces Project in that they both live near to the site.

Councillor McKean declared a non-pecuniary interest in that she lives near to the homes being considered under the Planning application P/01505/12

b. Dispensation requests

No dispensation requests were received

6370 ELECTION OF CHAIRMAN

RESOLVED: In the absence of any other nominations, that Councillor Harrison is elected to serve as Chairman until the Annual Meeting of the Council in 2017

6371 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Harrison made a declaration of acceptance for the office of Chairman before the Proper Officer

6372 ELECTION OF VICE CHAIRMAN

RESOLVED: That Councillor McNeill is elected to serve as Vice Chairman until the Annual Meeting of the Council in 2017

6373 REVIEW OF STANDING ORDERS

A review was carried out, which included some minor amendments.

Resolved: That Standing Orders are amended as detailed by the Parish Clerk and approved.

GURNARD PARISH COUNCIL

6374 REVIEW OF FINANCIAL REGULATIONS

A review was carried out, which included some minor amendments.

Resolved: That Financial Regulations are amended as detailed by the Parish Clerk and approved.

6375 TO APPOINT AN INTERNAL AUDITOR

Mrs. Jeffers has agreed to continue as the Internal Auditor for the Parish Council, so it was:

RESOLVED THAT: Mrs. Jeffers is appointed as Internal Auditor to the Annual Meeting of the Council in May 2017.

6376 TO APPOINT A PLANNING COMMITTEE

Resolved: That a Planning Committee is appointed comprising all members of the Council except Cllr McNeil. (Cllr Jacobs agreed before the meeting as he was unable to attend.)

6377 TO APPOINT TO WORKING GROUPS

It was **RESOLVED:**

- a) That Councillor Nolan is appointed to the Cooks Bay Access Working Group
- b) That Councillors Harrison, McNeill and Nolan are appointed to the Financial Working Group.
- c) That Councillors Budgen, McKean and Nolan are appointed to the Grants Panel.
- d) That Councillors Fuller and Nolan are appointed to the Neighbourhood Plan Steering Group
- e) That Councillors Fuller and McKean are appointed to the Open Spaces Working Group.
- f) That Councillors Harrison, McKean and Nolan are appointed to the Personnel Working Group.

6378 APPOINTMENT TO EXTERNAL AGENCIES

It was **RESOLVED:**

- a) Councillor Budgen is appointed as representative to Amey Advisory Group
- b) Councillor Fuller is appointed as representative to the Cowes, Gurnard and Northwood Community Transport Forum
- c) Councillor Fuller is appointed as representative to IWALC Executive Committee
- d) That no-one is appointed as representative to the May Queen committee – there remains a vacancy
- e) Councillors Jacobs and McKean are appointed as representatives to the Village Hall Management Association (Councillor Jacobs indicated his willingness to stand ahead of the meeting)
- f) Councillor Budgen is appointed as Neighbourhood Watch coordinator
- g) That no-one is appointed as representative to cover Older Voices and that this post is removed.
- h) Councillor Harrison is appointed as Parish Council Accounts Monitor
- i) Councillors Nolan is appointed as a Tree Warden
- j) Councillor McKean is appointed as representative for Youth issues

6379 COUNCILLOR ROLES, AND RESPONSIBILITIES

It was **RESOLVED:**

- a) Environment and Waste: Cllr Bugden
- b) Governance and Finance: Cllr Harrison
- c) Highways and Transportation: Cllr Fuller
- d) Human Resources: Cllr McKean
- e) IT and Communications: Cllr Harrison

GURNARD PARISH COUNCIL

- f) **Planning: no-one was appointed so a Chair of Planning will be elected at the first Planning Meeting.**
- g) **Standards and Code of Conduct: Cllr Harrison**
- h) **Toilets: Cllr Fuller**

6380 MINUTES

The draft minutes of the Full Council meeting held on 14 April 2016 were taken as read, approved as a correct record and signed by the Chairman.

6381 PLANNING

- a) There were two planning applications to consider, both generated a lot of debate as councillors had objected to both applications previously. It was

RESOLVED:

- 1) **That as the Parish Council (along with hundreds of others) objected to application number P/00462/16 Land Rear of Place Road that Gurnard Parish Council has no further comments to make.**
 - 2) **That Gurnard Parish Council declines to comment on application number P/01505/12 Land Rear of 44 Worsley Road**
 - b) The clerk advised that planning permission had been granted to the following applications: P/00235/16 1 Bay View Road and P/00248/16 Beach Hut 4.
 - c) There was 1 licencing application to receive – Wight Ices. It was
- #### **RESOLVED: That the Parish Council makes no comments.**
- d) There were no Tree Preservation Orders to receive.

6384 REPORTS

- a. Parish Council Chairman
The Chairman advised that he had attended a Beacon lighting ceremony at Carisbrooke Castle on April 21 to commemorate the 90th birthday of her Majesty the Queen.
- b. Parish Clerk
The Parish Clerk circulated a written report and no questions were asked. Councillor McKean and the clerk will attend the IWALC training on Monday 20 June 2016.
- c. IW Councillor
Councillor Fuller circulated a copy of his report which included details of his activity the past month. He wished to add that 150 leaflets had been dropped to coastal properties in the Gurnard and Cowes West ward, advising of the roadshow on 24 May from 2pm to 7pm at the New Holmwood Hotel, to provide information about Coastal Protection Strategy which is currently under public consultation. He also mentioned that following last month's Parish Council meeting, he attended a meeting with residents from Bucklers View regarding the lack of a direct bus to Newport from Gurnard – a suggestion put forward is awaiting a response. There is no update from Island Roads following the recent survey of Shore Road.
- d. Councillor McKean provided a written report on the meeting of My Life a Full Life which she attended on 20/04/16. She urged everyone to complete the survey regarding services which has been delivered to every home on the Island.
- e. Councillor Nolan provided a notes from the informal meeting of the Cooks Bay Access Working Group held on 5 May 2016. A formal meeting with the clerk will take place before the next Parish Council meeting.

GURNARD PARISH COUNCIL

- f. The notes from the Open Spaces Project Working Group held on 11 May 2016 were received. It was discussed that the project needs further advertising, this is to be carried out by the clerk on the website and Gurnard News article.

6385 SERVICE CHARGE FOR WESTBROOK LANE

The clerk advised of the two meetings she had attended to provide further information about the rationale behind the proportional charge being levied for the use of the access lane to the Village Hall. Much discussion took place, and it was:

RESOLVED:

- 1) That GVHA are asked to estimate the footfall to the hall, as the figure of 100,000 appears very high.
- 2) That the Parish Council will continue to work to gain free legal advice.
- 3) That the invoice is not to be paid until all the information requested is received.
- 4) That any future meetings regarding this subject must include a councillor.

6386 GURNARD IN BLOOM

Following the resignation of the Gurnard in Bloom team, one resident has volunteered to take over the task. She has assessed the requirements and feels that a general tidy up is required first which will have no cost. Once this has been completed, she will see where the gaps are for additional planting. She is going to approach local business for sponsorship. She asked about removing the rubbish – the Parish Council has a supply of green bags which Councillor Bugden will pass over. The group are going to call themselves The Bloomers and are organising a Table Top sale at the Village Hall on 23 July 2016 to promote the project and raise funds. A new planter for under the Gurnard sign has been suggested – the clerk will liaise with the group regarding obtaining permission from the IW Council. For future funding, the group was advised to apply for a grant from the Parish Council.

6387 VERGES IN THE VILLAGE

A resident contacted the Parish Clerk and attended the Parish Council in April to raise the issue of parking on the verges particularly in Worsley Road. It was:

RESOLVED:

- 1) That Island Roads are asked to look at the verges as they have the responsibility.
- 2) That a poster is placed on the Parish Council notice board requesting that cars are not parked on the verges.
- 3) That an article is added to the Gurnard News by the clerk.

6388 ANNUAL REVIEWS

a. Risk Assessments

Risk assessments were carried out under the headings of home-working, finance, insurance and employees and the findings were presented to the Council.

Resolved: That the Parish Council approves the annual review and amendments where necessary.

6389 MOBILE RECYCLING CENTRE

Amey have offered a mobile recycling center to Town and Parishes as an additional resource to their resident's particularly when the Lynbottom Civic Community site is closed for refurbishment. It was:

RESOLVED: That the Mobile Recycling Centre is a useful addition for the village and that a location in Tuttons Hill will be promoted to Amey.

GURNARD PARISH COUNCIL

6390 FIGHT FOR THE WIGHT

Councillors discussed the local campaign to Fight for the Wight spearheaded by the Isle of Wight County Press. It was:

RESOLVED: That the clerk shows the Parish Council's support for the project by adding the name of the Parish Council to the on-line petition and prints a poster for the notice board.

6391 COMMUNITY RESILIENCE

Grant Funding is available to support Community Emergency Plans from the SSE. Gurnard Village Hall is an emergency respite center in the Gurnard Village Emergency Plan. Support with the funding application has been offered by IW Council. A meeting with the Gurnard Village Hall Association Chairman resulted in a list of requirements which they are prepared to store. It was:

RESOLVED: That the clerk can spend up to an additional four hours of her time to complete the funding application.

6392 COUNCILLOR VACANCY

Councillor Spencer resigned on Thursday 28 April 2016. The vacancy is now being advertised to see if 10 residents wish to call an election. The notice is now on the board and mentioned on the website. Closing date for this is May 26 2016. On May 27, Clive Joynes (Elections and Local Land Charges Manager), will advise if an election has been called. If not, the vacancy can be advertised for Co-option. It was:

RESOLVED: That if an election is not called, the clerk can start the Co-option process without delay.

6393 ACCOUNTS

- a. Monthly electronic payments totaling £3,354.37 were circulated.
- b. The cost of increasing the Beach Cleaning contact was circulated.

It was **RESOLVED:**

- 1 That electronic payments totaling £3,354.37 were approved**
- 2 That no additional "top up" to the Statutory Beach Cleaning contract provided by the Isle of Wight Council is funded for this year, but the situation is monitored and reviewed in time for next season.**

6394 ITEMS FOR NEXT AGENDA

- 1 Environment Officer duties including weekly toilet inspections.**
- 2 The publication of the World War One book (Councillor McKean)**
- 3 Community Bus route to Newport (Councillor Fuller)**
- 4 The Neighbourhood Plan.**

The meeting closed at 9.25 p.m.

CHAIRMAN