

Minutes of the Full Council Meeting of Gurnard Parish Council held at the Village Hall, Westbrook Lane, Gurnard on Thursday 10 December 2015 at 7.00 pm.

**PRESENT: Councillors:** Harrison (Chair), Bugden, Fuller, Jacobs, Javaid, McNeill, Nolan and Spencer (7.10pm).

**PCSO Lisa Gray and PC Justin Pringle attended the meeting and provided a written report.** There were four reported crimes in Gurnard during November. The report highlighted the community lead priorities including reducing crimes reported from Cowes Enterprise College, vehicles and cycles using Cowes High Street and burglaries from non-dwelling properties – garages and outbuildings. The crime reports website is closing at the end of the month, but anyone can sign up to the Isle of Wight Alerts. PC Pringle will send the link to the website to the clerk for forwarding to the councillors.

There were no members of the public present to ask questions.

#### **6297 APOLOGIES**

Apologies were received from Councillor McKean.

#### **6298 MEMBERS' DECLARATIONS OF INTEREST**

a. To receive declarations of pecuniary & non-pecuniary interests

Councillors Bugden, Jacobs, Javaid, Harrison and Nolan declared a pecuniary interest in the setting of the budget and precept as they all own property within the Parish.

Councillor Fuller declared a pecuniary interest as a paid employee of the Isle of Wight Council and left the meeting for the item regarding the budget/precept setting due to the services being devolved from IW Council to the Parish Council, and that he is Executive Member of Planning and Licencing, and that his wife works for the company engaged by the IW Council for cleaning the toilets.

b. Dispensation requests

Councillor Spencer completed a written dispensation request allowing her to take part and vote in the agenda item regarding the budget and precept setting.

#### **6299 MINUTES**

**RESOLVED: The minutes of the Full Council meeting held on 12 November 2015 were amended, then approved as an accurate record and duly signed by the Chairman.**

#### **6300 PLANNING, LICENSING AND TREE PRESERVATION ORDERS**

a. There were two planning applications which Councillor Nolan presented. **It was:**

**RESOLVED**

**1) That the council has no objections to the application number P/01317/15 – 20 Church Road**

**2) That the council supports the application number P/1250/15 – The Glen, 34 Worsley Road, in that this amendment supports the requirements of the Gurnard Housing Needs Survey.**

b. There was one planning decision received.

c. There were no planning appeals reported.

d. There were no licensing applications received

e. There were no Tree Preservation Orders received.

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### 6301 THE FOLLOWING REPORTS were received

- a. The Parish Council Chairman had nothing to add at this point as all items were on the agenda.
- b. The Clerks Report had been circulated to all members – it highlighted the email that had been received from a resident about the continued problem with parking in the village due to all the construction work. Also another email which has been received requesting copies of notes from the Cooks Bay Access Working Group. It was:

**RESOLVED:**

- 1) **That the clerk forwards the details from the concerned resident to the contractor for his information and advises the resident of the action taken.**
  - 2) **That the publication of notes from working groups will be discussed under a later agenda item.**
- c. Councillor Fuller circulated his newsletter to members – he updated members about a continuing problem with bonfires on a construction site in The Avenue. It has been reported to Environmental Health who have sent a letter. Councillor Fuller has also sent a copy of his Bonfire Leaflet. He reminded councillors to encourage all residents who have problems with neighbouring bonfires to report them to Environmental Health.
  - d. The Gurnard Neighbourhood Plan Steering Group – notes for the meeting held on 8 December 2015 were circulated to members. The Landscape Assessment has been completed but requires a few changes which will be agreed by the Steering Group at their January meeting before submission to the Parish Council. It was:

**RESOLVED: That the clerk is funded for up to an additional 20 hours to provide administration support to the Steering group until the end of April 2016.**

- e. Age UK Meeting held on 2 November 2015 – Councillor Bugden provided a written report which highlighted the need for additional volunteer drivers to take residents to hospital appointments. ACTION: Councillor Fuller will highlight this in his next monthly report.
  - f. IWALC meeting held on 17 November 2015 – the minutes were circulated to all members and Councillor Fuller added that the Superfast BT Broadband project is nearly complete, but residents have to “opt in” at an additional cost. He also highlighted the item concerning financially supporting an IW Council Planning Enforcement Officer which is to be considered later in the agenda.
  - g. Amey meeting held on 1 December 2015 – Councillor Bugden attended the meeting and gave a verbal report to members. She highlighted that the clear bags for recycling are being stopped from 31/01/16 to save £180,000. She also raised concerns about the size of the new non-recycling bins being provided from 01/14/16. Lynbottom Civic Amenity Site will be closed for a period next year to increase the recycling units there.
  - h. Open Spaces Project meeting held on 2 December 2015 – notes from the meeting were circulated to members. It was
- RESOLVED: That £120 is provided from the approved budget for the project for the hire of a rotivator for the Community Growing Area.**

### 6302 POLICY REVIEWS

The Child Protection Policy, Complaints Procedure and Principles from the Equality Act were reviewed. It was:

**RESOLVED:**

- 1) **That the Child Protection Policy requires no amendments this year.**
- 2) **That the Complaints Procedure Policy requires no amendments this year.**
- 3) **That the Principles from the Equality Act require one line removing.**

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### 6303 COMMUNITY EMERGENCY PLAN

The clerk has updated the contacts but feels that a bi-annual review of the plan is sufficient. It was:

**RESOLVED:**

- 1) That the contacts require an annual update
- 2) That the reminder of the document is reviewed on a Bi-annual basis.

### 6304 ISLE OF WIGHT COUNCIL CONSULTATIONS

The clerk presented three consultations for the Parish Council to consider.

- a) Medina Valley Area Action Plan – the Neighbourhood Plan Steering Group made three recommendations.
- b) Scrutiny of Planning Services.
- c) Licensing and Gambling Act

It was:

**RESOLVED:**

- 1) That the comments to the Medina Valley Area Action Plan are:-
  - (i) That further Green Open Spaces should be identified within the Plan (as only Northwood Park has been included). For Gurnard these would be: The Green, The School Playing Field (Open Spaces Project) and East of the new flats along Princess Esplanade.
  - (ii) That a Strategic Green Gap between Gurnard, Cowes and Northwood needs identifying – especially the Jordan Valley to prevent settlement coalescence.
  - (iii) That the settlement boundary is removed.
  - (iv) That to protect employment for Gurnard Residents the waterfront at the proposed Medina Yard development is protected for the maritime industry
  - (v) That to protect employment for Gurnard residents the site at Bae Systems is protected against residential development.
- 2) That members make their own response to the Scrutiny of Planning Services.
- 3) That as Town and Parish Council's have no jurisdiction, why advise them of a licence application on such a short timescale.

### 6305 COUNCILLOR TRAINING WORKSHOP

Outcomes from the Councillor Training Workshop held on 26 November were discussed. All members completed a Training Audit to provide a list of issues to be covered by the training consultant in the New Year.

**RESOLVED: That the clerk contacts the Training Consultant to arrange a suitable date for a two hour bespoke training session.**

### 6306 COMMITTEE AND WORKING GROUPS.

Councillor Nolan provided a written report on the differences between Committees and Working Groups. Gurnard only has one Committee (the Planning Committee) which meets all the criteria. All other groups are either Working Groups or Panels. Most of these other groups operate under a Term of Reference which is governed by the Parish Council's Standing Orders and Financial Regulations – all can only make recommendations to the Parish Council for the final decision. A Projects Committee was suggested to oversee the Neighbourhood Plan Steering Group, Open Spaces Project and Cooks Bay Access Working Group. After much discussion, it was

**RESOLVED:**

- 1) That the clerk drafts Terms of Reference for any working group or panel not in existence which are discussed as an agenda item next month.

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- 2) That for openness and transparency, all notes from Project Working Groups should be uploaded to the Parish Council website.

### 6307 GRASS CUTTING CONTRACT

The contractor for cutting the small patch of grass which was not included in the Island Roads contract offered a contract for next summer. It was

**RESOLVED: That the Parish Council contracts for another year for the grass to be cut at Gurnard Heights.**

Councillor Fuller left for the next item at 8.45pm.

### 6308 BUDGET AND PRECEPT FOR 2016/17

The Financial Working Group met twice to prepare a budget and precept demand ahead of the Parish Council meeting and presented a draft budget for consideration. The IW Council will stop funding the toilets on the Island from 01/04/16 and the Community Bus and Mobile Library services are also at risk. The payments to the Village Hall Association were queried and will form an agenda item next month but remain in the budget. It was:

**RESOLVED: That a precept of £54,945 will be raised to cover the budget for 2016/17.**

Councillor Fuller returned to the room at 9.10pm.

### 6309 FINANCE

- a) The clerk presented the monthly cheque and BACS payment list for approval.
- b) The Grants Panel met before the meeting to consider two applications
- c) A request from IWALC for an all Island approach to fund an IW Council Planning Enforcement Officer was circulated to members.

It was:

#### RESOLVED

- a) **That cheque and BACS payments totaling £2,152.41 are approved.**
- b) **That a grant of the remainder of the budget of £200 is awarded to the Solent Singers**
- c) **That no grant is awarded to the Isle of Wight Athletic Club**
- d) **That before a decision is made whether to fund a Planning Enforcement Officer, a Planning Officer from the Isle of Wight Council is invited to a Parish Council meeting to explain the role.**

### 6310 ITEMS FOR NEXT MONTHS AGENDA

- a) Cost of hiring the Village Hall for meetings.
- b) Cost of annual service charge being requested for Westbrook Lane.
- c) Terms of Reference for all Working Groups and Panels.
- d) "Clean for the Queen" – the Parish Councils activities for the Queens 90<sup>th</sup> Birthday. (Councillor Bugden)

The meeting closed at 9.25pm.

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CHAIRMAN