

Minutes of the Full Council Meeting of Gurnard Parish Council held at Gurnard Village Hall in Worsley Road, Gurnard on Thursday 11<sup>th</sup> December 2014 at 7.00 pm.

**PRESENT: Councillors** Harrison (Chair), Bugden, Fuller, Jacobs, Javaid, McNeil, Nolan and Spencer.

**PUBLIC: 0**

**PCSO Howard** attended to provide a short verbal report. He advised that the crime figures have increased from last year for Gurnard and Northwood combined from 2 to 6. The main community priority is still vehicles and cycles in Cowes High Street. 2 cyclists were stopped during November, details taken and educational information given. A Community Speedwatch took place on 11/12/14 for 45 minutes, but only 14 vehicles used Cockleton Lane during this period. A demonstration of the speedwatch will be taking place on Tuesday 16<sup>th</sup> December in Baring Road. Questions were asked about the movement of Log Cabins from Gurnard Pines. The Police are aware of the situation. Another question was asked about the very faded Neighbourhood Watch sign – PCSO Howard advised that Mr John Pullen is the person to contact for this matter.

#### **6128 APOLOGIES**

Apologies for absence received from Cllr McKean

#### **6129 MEMBERS' DECLARATIONS OF INTEREST**

a. To receive declarations of pecuniary & non-pecuniary interests

Cllr P Fuller declared a non-pecuniary interest on the Open Spaces project as he is an IWC Councillor, he also declared a pecuniary interest in the item regarding the budget as he is a paid member of the IW Council, so withdrew for this item.

Cllrs Bugden, Harrison and Jacobs all declared a non-pecuniary interest in the Open Spaces project as they live close by.

Cllrs Harrison, Bugden, Jacobs, Javaid, Nolan and Spencer all declared a pecuniary interest in the budget item as they all live in the village and pay the Gurnard Parish Council precept.

b. Dispensation requests

None received.

#### **6130 MINUTES**

**RESOLVED: The minutes of the Full Council meeting held on 13<sup>th</sup> November be approved as an accurate record and duly signed by the Chairman.**

#### **6131 PLANNING, LICENSING AND TREE PRESERVATION ORDERS**

a. The following planning applications were discussed:

P/01268 – 27 Shore Road – this application had been approved without comments from the Parish Council.

P/01398 – 4 Woodvale Close

**IT WAS RESOLVED THAT:**

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**1 The council objects to application number P/01268 on the grounds of overdevelopment of the site and overlooking of the neighbours. A complaint is also to be lodged that the application was granted permission without the comments being received from the parish council, even though a time extension was requested.**

**2 That the parish council raises no objections to the application number P/01398**

- b. The following planning decisions were received.  
**Application No:** P/001192/14 – 2 Marsh Road  
**Decision:** Granted Plan Permission
- c. There were no planning appeals reported
- d. There were no licencing applications received
- e. Confirmation of TPO/201/36 – Sunnycot was received.

### **6132 TO RECEIVE THE FOLLOWING REPORTS**

- a. Parish Council Chairman – nothing to report.
- b. Clerks Report had been circulated to all members.
- c. Cllr Fuller circulated his newsletter to members. He highlighted issues that will be discussed later on the agenda.
- d. The Minutes of the Village Hall Committee held on 4<sup>th</sup> December 2014 had not yet been received. Cllr Budgen provided a verbal report. Liz Downer is no longer the bookings secretary – she has been replaced by Suzanne Longstone. The Financial Policy has been changed to fall in line with the Financial Regulations of the Parish Council regarding work over £1,000 and a small working party has been set up to review quotations received. There are major problems with the construction work with lorries reversing down the lane, no banksman being used, contractors' vehicles using up all the parking in Worsley Lane. The clerk advised that no response had been received from the letter sent to the agent last month. Therefore it was

#### **RESOLVED THAT:**

**1 That Cllr Paul Fuller (as IW Council and Gurnard Parish Council member contacts the developer**

**2 That the Parish Clerk also contacts the developer**

**3 That as no response has been received from the agent, the clerk contacts IW Council Planning Enforcement as the conditions of planning consent are not being adhered to**

**4 That the clerk contacts the Health and Safety Executive raising concerns that the contractors are not following safe practice.**

- e. Minutes of the IWALC Meeting held on 20<sup>th</sup> November had previously been circulated to members. Cllr Javaid added that the two most important items were the presentation by IW Council regarding the budget cuts and the request from Fishbourne Parish Council regarding the lateness of information given to the Planning Committee.

### **6133 POLICIES FOR REVIEW**

Child Protection Policy  
Complaints Policy  
Equality – Adopted Principles

#### **RESOLVED:**

**1 The Gurnard Parish Council Policy is amended to show the safeguarding contact as Hampshire County Council**

**2 That the Complaints Policy requires no amendment**

**3 That the Equality (Adopted Principles) requires no amendments**

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## 6134 BUDGET

A three option budget formulated by the Financial Working Group had previously been circulated to members for email discussion ahead of the meeting. Some discussion had taken place between councillors, mostly around the cost of the Beach Cleaning service which IW Council wish to be funded by Town and Parish councils, even though they are unable to quantify the cost of the Statutory Duty of the IW Council. Discussion took place about the requirement to increase the reserves (as detailed by both the auditors and the insurers) and the need to have sufficient funds to pay for the services voted for by the public. There is still insufficient detail received from IW Council regarding the Beach Cleaning contract, so it was decided to accept the amounts shown by the IW Council but without the further detail, no monies would be paid to IW Council.

### RESOLVED:

- 1 That whichever budget is agreed below, the clerk advises the IW Council of the precept required to include any grant.

## 6135 WORKING GROUPS

Financial Working Group – details of the meeting held on 26/11/14 had been circulated to members.  
Open Spaces Project Working Group – details of the meeting held on 26/11/14 had been circulated to members

Therefore it was:

### RESOLVED:

- 1 Option 1 of the budget is accepted subject to the word “contingency” being added to the line about Beach Cleaning
- 2 That in January members will discuss the implication of “on –line banking” for the parish accounts.
- 3 That the Parish council accepts the lease terms provided by the IW Council and enters into negotiations to take over the lease of the former Gurnard Primary School playing fields and orchard for 125 years at a peppercorn rent.

## 6136 COMMUNITY EMERGENCY PLAN

The clerk circulated a copy of the updated plan, where all contacts within the plan had been verified.  
Therefore it was:

**RESOLVED: That the updated plan is accepted and circulated as per the distribution list.**

## 6137 NEIGHBOURHOOD PLAN UPDATE

Following the public consultation, the consultants have produced the draft plan which requires the parish council to consider some policy options.

**RESOLVED: That the Parish Council authorises the Neighbourhood Plan Steering Group to discuss the policy options and formulate a report for the next Parish Council meeting.**

## 6138 COMMUNITY BUS

Cllr Fuller advised that Southern Vectis are cutting both the Saturday and Monday service of the Number 32 Community Bus which serves Gurnard, Cowes and Northwood. This route is well supported by passengers and voluntary drivers. He also advised that there is approximately £3,000 in the Community Bus account which has been raised by voluntary contributions. As this is a very useful community resource it was:

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**RESOLVED: That voluntary contributions are used from the fund to keep the Monday service in operation for the next three months.**

### 6139 FINANCE

- a. The cheque payments were circulated. **RESOLVED: Approve cheque payments of £8,949.04.**
- b. The petty cash payments were circulated. **RESOLVED: Petty cash payments of £14.88 were approved.**
- c. A transfer of the transfer of funds from savings to current account.  
**RESOLVED: That £6,000 is transferred from the savings to the current account.**
- d. The internal audit was due in October. Due to the illness of the appointed auditor, a new internal auditor needed to be appointed  
**RESOLVED: That Mrs Julie Jeffers is appointed internal auditor**
- e. The internal audit was carried out on Monday 8<sup>th</sup> December. It was:  
**RESOLVED: That the internal audit is received and accepted.**
- f. The clerk's salary is in line with a National Scheme. A two year agreement has been reached.  
**RESOLVED: That the clerk's salary is increased from 01/01/15 by 25 pence per hour and a one off consolidation payment amounting to £54.05 is paid in December in line with the National Salary Pay Awards.**

### 6140 ITEMS FOR NEXT MONTHS AGENDA

- a. Date for Annual Parish meeting
- b. Appoint Grants panel
- c. Payment of the grant to the Gurnard Village Hall Association
- d. Grass Cutting Contract
- e. Update on the Community Bus
- f. Wheelie bin for the summer season by the Gurnard Sailing Club
- g. Update on the Neighbourhood Plan
- h. Update on the Open Spaces Project

The meeting closed at 8.47 pm.

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CHAIRMAN