



Minutes of the Full Council Meeting of Gurnard Parish Council held at the Village Hall, Westbrook Lane, Gurnard on Thursday 11 February 2016 at 7.00 pm.

**PRESENT: Councillors:** Harrison (Chair), Bugden, Fuller (7.40pm), Jacobs, McNeill and Spencer.

As he was unable to attend, PCSO Howard sent a written report which was circulated to members. There were 2 reported crimes in Gurnard during January, the same as last year and the Community Priorities are:-

1. To prevent and detect non dwelling burglaries in the Cowes, Northwood and Gurnard areas
2. Reduce the number of reportable incidents at Cowes Enterprise College, as a result of bullying and student-on-student assaults.
3. Speeding along Mill Hill Road close to zebra crossing with Love Lane.

Councillor Bugden added that at the Neighbourhood Watch meeting last week, the Police advised that they would like residents to report any drink drivers or those driving when banned from doing so.

There was one member of the public present who did not ask any questions.

#### **6326 APOLOGIES**

Apologies were received from Councillors Javid, McKean and Nolan. Councillor Fuller had sent his apologies but managed to attend later in the evening.

#### **6327 MEMBERS' DECLARATIONS OF INTEREST**

a. To receive declarations of pecuniary & non-pecuniary interests

Councillor Harrison declared a non-pecuniary interest in that he an employee of the Isle of Wight Council for any agenda item relating to Isle of Wight Council services.

When Councillor Fuller arrived, he declared a pecuniary interest as a paid member of the Isle of Wight Council and Executive member for Public Realm, so left the meeting while the Public Toilet agenda item was discussed.

b. Dispensation requests

There were no written dispensation requests.

#### **6328 MINUTES**

**RESOLVED: The minutes of the Full Council meeting held on 14 January 2016 are approved as an accurate record and duly signed by the Chairman.**

#### **6329 PLANNING, LICENSING AND TREE PRESERVATION ORDERS**

- a. There were four planning application for councillors to comment on. Although Councillor Nolan was unable to attend due to illness, he had checked all the applications and raised no objections. He also advised that no negative comments had been registered on the Isle of Wight Council website.

**RESOLVED: That the Parish Council makes no objections on the following applications:**

**P/00030/16 – 44 Church Road**

**P/00034/16 - Woodvale Stables, Woodvale Road**

## GURNARD PARISH COUNCIL

**RESOLVED: That the Parish Council raises no objections on the following application as neighbours have not expressed any objections.**

**P/00062/16 – 40 Solent View Road**

**P/00091/16 - The Glen, 34 Worsley Road**

- b. There was one planning decision received.
- c. There were no planning appeals reported.
- d. There were no licensing applications received
- e. There were no Tree Preservation Orders received.

### **6330 THE FOLLOWING REPORTS were received**

- a. The Parish Council Chairman advised that he had nothing to report this month.
- b. The Clerks Report had been circulated to all members – it highlighted a training that she had attended, and an update on the Clean for the Queen – a community litter pick being held on Saturday March 5. All to meet at the Village Hall at 10am. The idea of a Patron’s Lunch was discussed and members were advised that although asked, the Gurnard Village Hall Association has declined to organise an event for Gurnard. Councillor McNeill advised that he is part of the planning committee for the Cowes event and will ask that Gurnard residents are invited to their celebrations.
- c. Councillor Fuller had circulated his report to members – as he was unable to attend, there was not a chance for questions.
- d. Minutes from the Gurnard Neighbourhood Plan Steering Group meeting held on 21 January 2016 were circulated to members, plus the latest version of the Draft Plan. Councillors have been asked to make any comments by 18 February when the Steering Group are next meeting.
- e. The minutes from the IWALC meeting held on 21 January 2016 were circulated to members.
- f. Notes from the Open Spaces Project meeting held on 27 January 2016 were circulated to members. It was:

**RESOLVED: That the Parish Council funds the purchase of fence posts and staples at a total cost of £50.00 and a chain and padlock to the value of £20.00**

- g. Members discussed the training which was held on Thursday 28 January 2016. Councillor Bugden advised that the training was good and refreshed her knowledge. She also advised that some of the councils procedures need improving, particularly where a letter was sent by the chairman to the Northwood Parish Council chairman without being agreed by members, and that a letter received regarding the service charge for Westbrook Lane was not shared for some months. The clerk accepted these criticisms.
- h. Councillor Bugden provided a short verbal report from the meeting of the Community Waste Forum held on 09/02/16. Fly tipping will be monitored due to the size of the non-recycling bins being provided. Only families with 6 or more members will be provided with a larger bin. Bins will not be collected if the lid is not shut tight, and they will not collect any additional rubbish not contained within the bin. Recycling will be segregated with a separate section for cardboard and paper. Residents will receive their new bins in April, but the new arrangements will not start until 02/05/16. Leaflets regarding the new service will be delivered to all households by Royal Mail. Textile recycling will also be available this summer. The next meeting will be 21 March which she will not be able to attend.

# GURNARD PARISH COUNCIL

## 6331 ANNUAL PARISH MEETING

Members discussed the contents of the evening including a Parish Award. It was:

### RESOLVED:

- a. That Councillor Harrison will provide a talk on the Fire Brigade "Safe and Well" agenda being adopted across the Isle of Wight, and Home Fire Safety.
- b. That the clerk will ask for nominations for a Parish Award via the Gurnard News, website and noticeboard.
- c. That a budget of £25.00 is agreed for refreshments, which Councillor Spencer will serve.

## 6332 FREEDOM OF INFORMATION ACT – Publication scheme

The clerk presented an amended version for councilors to review and it was:

**RESOLVED: That the amendments are noted and approved.**

Councillor Fuller left the room whilst the following item was discussed.

## 6333 DEVOLUTION OF SERVICES FROM THE ISLE OF WIGHT COUNCIL

The Isle of Wight Council has confirmed that no public conveniences on the Island will be funded by them from 01/04/16. The IW Council has accepted the report of defects and will endeavor to carry out repairs before handing over the building on The Green to the Parish Council. If the repairs are not completed to the satisfaction of the Parish Council, a Tenancy at Will document will be prepared which will enable the running costs to be taken over whilst negotiations continue to ensure that the facility remains open for the benefit of residents and visitors alike. Quotations for a drain survey, condition survey and cleaning were presented by the clerk. It was:

### RESOLVED:

- a. That councillors agreed to accept a Tenancy at Will agreement for the toilet block on The Green and take over all running costs from 01/04/16 except repairs.
- b. That a drain survey is commissioned as soon as possible, to a total cost of £175.00 plus VAT.
- c. That a condition survey is not commissioned until the current defects have been rectified by the Isle of Wight Council, but will be considered again before the transfer of the freehold is accepted.
- d. That the quotation from Company B is accepted for a total of £3, 810.75, but this figure should be reduced by clustering with Cowes Town Council if possible.

Councillor Fuller returned to the meeting.

## 6334 PLANNING ENFORCEMENT OFFICER

An update regarding funding the legal and investigative expenses associated with planning enforcement was presented by the clerk. Councillor Fuller advised that the IW Council Executive has recommended that the one full time equivalent Planning Enforcement Officer is funded for another year, although this proposal has not yet been resolved by full council who meet on the 24 February 2016 to complete the budget. It was:

### RESOLVED:

**That Gurnard Parish Council will contribute (the £487.00 requested) to the cost of a Planning Enforcement Officer for 2016/17 on the proviso that the majority of Town and Parish councils contribute to the scheme. If the contribution is not specifically for a Planning Enforcement Officer, then their contribution will be withdrawn.**

# GURNARD PARISH COUNCIL

## 6335 SERVICE CHARGE FOR WESTBROOK LANE.

The clerk presented a quotation for legal advice regarding the enforcement of the service charge and two draft letters to the agent as agreed at last month's Parish Council meeting. After much discussion about the legal liability for the service charge, it was:

### RESOLVED:

- a) That the quotation for legal advice is not taken forward at this time.
- b) That a reduced version of the draft letter is forwarded to the agent requesting an explanation of the rationale underpinning the calculation of the percentage amounts, as the costs appear to be disproportionately excessive for the Village Hall.

## 6336 FINANCE

The clerk presented:

- a) Electronic and cheque payments of £1724.23 were presented.
- b) The annual subscription to IWALC
- c) Transfer of funds from the deposit to current account.

It was:

### RESOLVED:

- a) That the electronic payments of £1724.23 are approved.
- b) That the annual subscription to IWALC of £306.40 is paid for 2016/17.
- c) That the transfer of £5,000.00 from the deposit to the current account is approved.

## 6337 FUTURE AGENDA ITEMS

- a) Gurnard in Bloom
- b) Parking Outside Gurnard Primary School (Councillor Fuller)
- c) The request for a financial contribution to the Isle of Wight Walking and Cycling Festival costs.
- d) Street Furniture survey (Councillor Nolan)
- e) Destination Cowes (Councillor McNeill)

The meeting closed at 8.30 pm.

-----  
CHAIRMAN