



Minutes of the Full Council Meeting of Gurnard Parish Council held at the Village Hall, Westbrook Lane, Gurnard on Thursday 14 January 2016 at 7.00 pm.

**PRESENT: Councillors:** Harrison (Chair), Bugden, Fuller, Jacobs, McKean, Nolan and Spencer.

Councillor Harrison welcomed everyone to the meeting on a very cold night and wished everyone a Happy New Year.

As he was unable to attend, PCSO Howard sent a written report which was circulated to members. There were 5 reported crimes in Gurnard during December and the Community Priorities remain the same.

There were no members of the public present to ask questions.

#### **6311 APOLOGIES**

Apologies were received from Councillor Javaid and McNeil.

#### **6312 MEMBERS' DECLARATIONS OF INTEREST**

a. To receive declarations of pecuniary & non-pecuniary interests

Councillor Fuller declared a pecuniary interest as a paid employee of the Isle of Wight Council and that he is Executive Member of Planning and Licencing, also that he also has responsibility for public toilets and beaches. As his wife is paid to clean the Village Hall he left the meeting for item number 6317.

Councillors Jacobs and Spencer both declared a non-pecuniary interest in item number 6320 in that they both form part of the committee which organises the May Queen event.

Councillor Bugden declared a non-pecuniary interest in item number 6317 as she is a non- parish council representative member of the Gurnard Village Hall Association.

b. Dispensation requests

There were no written dispensation requests.

#### **6313 MINUTES**

**RESOLVED: The minutes of the Full Council meeting held on 10 December 2015 approved as an accurate record and duly signed by the Chairman.**

#### **6314 PLANNING, LICENSING AND TREE PRESERVATION ORDERS**

a. There was one planning application which Councillor Nolan presented. **It was:**

**RESOLVED: That the Parish Council makes no comment on application number P/01412 – 204 Gurnard Pines.**

b. There was one planning decision received.

c. There were no planning appeals reported.

d. There were no licensing applications received

e. There were no Tree Preservation Orders received.

## GURNARD PARISH COUNCIL

### 6315 THE FOLLOWING REPORTS were received

- a. The Parish Council Chairman advised he attended a meeting at Freshwater the previous week where they are setting up an "Our Place" project. This involves clustering with neighbouring towns and villages to produce a badge for shops where help is offered for vulnerable people. He also mentioned that himself and Councillor Spencer attended part one of the Isle of Wight Association of Local Councils Chairmanship training the previous evening.
- b. The Clerks Report had been circulated to all members – it highlighted that the Gurnard Community Association, which was set up by the previous clerk to apply for funding for Parish Council projects has been wound up and the funds transferred back to the Parish Council, and provided the agenda for the training arranged for Thursday 28 January for councillors. It was:

#### RESOLVED:

- 1) **That the £250.00 returned from the Gurnard Community Association is to be "ring fenced" for projects within the village.**
  - 2) **That members from Cowes Town Council and Northwood Parish Council are invited to the training at a cost of £10.00 per head.**
  - 3) **That the clerk will purchase tea, coffee and biscuits for the training session.**
- c. Councillor Fuller circulated his newsletter to members – he added that he had received a lot of complaints about the road closure in Worsley Road particularly as when it started, Island Roads also closed Shore Road for several days. The Worsley Road closure is necessary for Health and Safety purposes. The bonfire in The Avenue was reported to Environmental Health again, who visited the site and spoke to the contractor.
  - d. Minutes from the Gurnard Neighbourhood Plan Steering Group meeting held on 7 January 2016 were circulated to members. The Landscape Assessment has been amended and was presented to the Parish Council. Councillor Fuller advised that he had received confirmation from the Planning Department that the settlement boundary for Gurnard is not being removed.
  - e. The My Life a Full Life meeting held on 15 December 2015 notes were circulated to members. Councillor Harrison advised that he is working with the project in his role as Community Safety Officer for the Fire Brigade and highlighted some of the benefits for older residents.
  - f. Notes from the Neighbourhood Watch meeting held on 9 January 2016 were circulated to members. Councillor Bugden advised that John Pullen has been asked to provide new signs for the village as they have faded.
  - g. Councillor Bugden attended the Community Waste Forum meeting held on 12 January 2016 and provided a verbal report. The meeting was held at County Hall which is not good for parking, so future meetings may be held at the Riverside Centre. A Chairman was appointed – Councillor Hector from Wootton Bridge. She advised that the members of the public provided positive feedback about the extended opening hours of the Afton Amenity Site. Following the planning approval, the site at Lynbottom will be upgraded during May, June and July and will require a two week closure during this period. Afton will extend its opening hours from three days per week to seven during this period. Calendars will be delivered to each household along with the new bins for non-recyclable waste around April 1, explaining the new rules for recycling.

### 6316 TERMS OF REFERENCE

Draft and amended Term of Reference for all the Parish Council Working Groups were presented to councillors by the clerk. It was:

**RESOLVED: That all the Terms of Reference presented are approved and adopted.**

# GURNARD PARISH COUNCIL

Councillor Fuller left the meeting for this item

## 6317 HALL HIRE COSTS

This financial year, the cost of hiring the Village Hall and the Garden Room for meetings is exceeding the amount agreed in the budget. The Parish Council was advised that some of the regular hirers of the Village Hall do not pay any rent. Much discussion took place regarding the need to pay to rent for the hall which is leased by the Parish Council, but in view that the money paid is supporting a very well run village resource, it was:

**RESOLVED: That the Parish Council continues to pay rent to use the Village Hall for its meetings, but that the hire time declared to the treasurer reduces to the time of the meeting only.**

Councillor Fuller returned to the meeting.

## 6318 SERVICE CHARGE FOR WESTBROOK LANE.

The clerk presented an estimate of charges which has been received from the agent of Mr. Parker for a share of the service charge. The Village Hall is accessed via a Right of Way (now Westbrook Lane), but has always been responsible for the financial upkeep of the road. The clerk provided evidence of the Right of Way and the requirement of the Trustees of the Hall to pay upkeep from the 1938 deeds. Previously, the GVHA have paid to install a lamppost and additional shingle for the lane, but have not been asked for any annual payment. After much discussion, it was:

**RESOLVED:**

- 1) **That the Gurnard Village Hall Association is advised of the charge, and that the Parish Council is disputing the amount.**
- 2) **That the clerk works with Councillor McKean to draft a letter to the agent asking for details how the percentage charges have been calculated and that the share levied to the Village Hall appear to be disproportionate.**

## 6319 QUEEN'S 90<sup>TH</sup> BIRTHDAY CELEBRATIONS

- a) Councillor Bugden advised of the project CLEAN FOR THE QUEEN which is a general national litter pick on the weekend of 4/5 and 6 March 2016. This is a community event to pick up litter in residents own areas.
- b) Information was circulated about the PATRON'S LUNCH to be held on 12 June 2016. The main event is to be held in London but all Towns and Villages have been asked to hold an event centered on a community picnic with fundraising both for local causes and the Patrons Fund, which is shared between the Queen's charities.

It was:

**RESOLVED:**

- a) **That the clerk registers for an event in Gurnard, and invites the local Scouts, Guides, Primary School, Sailing Club and the Church to join councillors on Saturday 5 March 2016 for a village litter pick.**
- b) **That the Gurnard Village Hall Association are invited to organise an event at the Hall for the Village on Sunday 12 June 2016, and if necessary applies to the Parish Council for a grant to support the event.**

# GURNARD PARISH COUNCIL

## 6320 GURNARD MAY QUEEN EVENT

Councillor Spencer advised that the Theme this year is “Rio”, and some of the activities over the weekend are being revamped. Councillors have been invited to have a stand as in previous years. As there are no new projects starting at this time, it was:

### **RESOLVED:**

- 1) **That although Councillors will attend there will not be a stand this year.**
- 2) **That members of the Neighbourhood Plan Steering Group and Open Spaces Project are invited to have a stall instead.**

## 6321 REGISTER OF INTERESTS

Councillors were reminded to review their Register of Interests and complete a new form if any changes had occurred. It was:

**RESOLVED: That Councillor Fuller took a form to complete.**

## 6322 ANNUAL PARISH MEETING AND DATE OF THE JUNE MEETING

- a) The date of the Annual Parish Meeting should fall on Thursday 28 April at 7.30pm after Planning.
- b) The date of the June meeting clashes with the Isle of Wight Festival at which both the Chairman and Vice-Chairman work. This year, the clerk has been bought a ticket by her family for her birthday, so would also like to attend. The hall is available the following week. It was:

### **RESOLVED:**

- a) **That the Annual Parish Meeting will be held on Thursday 28 April 2016 at 7.30pm.**
- b) **That the June meeting of the Parish Council is moved back one to Thursday 19.**

## 6323 WHEELIE BIN CONTRACT

The contract for the Wheelie Bin on Gurnard Seafront was extended to include the winter this year and additional empties were commissioned for the height of the summer season. This additional work has caused the project costs to exceed the approved budget. Councillor Nolan advised that he had checked the contents of the wheelie bin which contained black sacks of household rubbish, which although this was not the intended use of the facility, avoids black sacks being left on the road which are ripped open by wildlife and make a mess. It was:

**RESOLVED: That although the project will exceed the budget, the contract will remain the same and be reviewed in six months.**

## 6324 NEW POLICIES

The clerk presented new draft policies for Audio Recording of Meetings and Vexatious Complaints, plus Councillor Bugden presented a draft policy for the Grants Panel. It was:

**RESOLVED: That the policies for Audio Recording, The Grants Panel and the Vexatious Complaints are accepted and approved, with the addition that the recordings are deleted once the minutes of the meeting have been approved.**

## 6325 FINANCE

- a) Electronic Payments of £1756.51 were presented by the clerk.
- b) The cost of applying for a Seaside Award of £550.00 for Gurnard Beach was presented by the Clerk.
- c) The clerk presented a report on the use of an ALTO Prepaid card for purchases.
- d) The clerk presented the expenditure against the budget to December 2015.

## **GURNARD PARISH COUNCIL**

- e) The clerk presented a report regarding the fact that the IW Council will not fund the provision of the toilet block on The Green from 01/04/16. Councillor Nolan met with the clerk and they provided a report following a visual inspection which identified several defects with the facility. It was decided that the clerk should obtain costs of both a structural and drain survey for the next meeting.

It was:

### **RESOLVED:**

- a) **That the electronic payments of £1,756.51 are approved.**
- b) **That the Parish Council does not fund the application for a Seaside Award for Gurnard Beach for the summer 2016 season.**
- c) **That the clerk is authorised to set up an ALTO prepaid card with an initial limit of £500.00.**
- d) **That the list of defects identified at the toilet block is sent to Property Services for repairs.**
- e) **That the Parish Council requests that the IW Council complete both a condition and drain survey on the toilet block.**
- e) **That the Parish Council advises IW Council that they are happy to take over the running costs of the toilet block from 01/04/16, to ensure that it stays open.**
- f) **That the Parish Council does not take on the freehold of the property at this time due to the number of defects.**

### **6325 FUTURE AGENDA ITEMS**

The toilet block on The Green.

The meeting closed at 9 pm.

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CHAIRMAN