



Community Emergency Plan

Parish: GURNARD

Co-ordinator: PARISH CLERK

Deputy: PARISH COUNCIL CHAIRMAN

Effective date: 9th NOVEMBER 2010

Reviewed and Amended: 12 July 2017

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Distribution List

1. Gurnard Parish Council
2. Cowes Police
3. IW Fire & Rescue
4. Gurnard Village Hall Association
5. Isle of Wight Council Emergency Management Team
6. Gurnard Primary School
7. All Saints Church
8. Cowes Club

Aim and Objectives

Aim of the plan:

To enable community support, self-help and resilience when faced with an emergency situation in conjunction with the Isle of Wight Council.

Objectives of the plan:

1. To conduct a risk assessment, identify hazards and possible mitigation
2. To identify vulnerable groups within the community
3. To identify key contacts
4. To identify a community emergency management team
5. To identify resources available to the community in the event of an emergency

Risk Assessment Analysis

Risk Matrix Score:

- A** = HIGH Likelihood and HIGH Impact
- B** = LOW Likelihood and HIGH Impact
- C** = HIGH Likelihood and LOW Impact
- D** = LOW Likelihood and LOW Impact

Hazard	Impact	Local action in Place?	Mitigation possible?	Risk Matrix Score
Terrorism	High	No	Yes - vigilance	B
Total or partial loss of gas	Medium	No	Yes - neighbourliness	C
Total or partial loss of electricity	Medium	No	Yes - neighbourliness	B/D
Total or partial loss of water	Medium/High	No	Yes - neighbourliness	B
Total or partial loss of telephone	Medium	No	Yes - neighbourliness	D
Severe Weather	High	No	Yes – Rescue services	B
Major Fire	Low/Medium	No	Yes – use of Village Hall if necessary	B
Loss of road access	High	No	No – alternative routes?	B

Risk Matrix Score: **A** = **HIGH** Likelihood and **HIGH** Impact
B = **LOW** Likelihood and **HIGH** Impact
C = **HIGH** Likelihood and **LOW** Impact
D = **LOW** Likelihood and **LOW** Impact

Hazard	Impact	Local action in Place?	Mitigation possible?	Risk Matrix Score
Pandemic illness	High	No	Yes - continuity planning	B
Flooding (Gurnard Marsh)	High	Yes	Yes – EA warning system & sandbags	A
Flooding (Tuttons Hill)	Medium	No	Yes – alternative route	D
Flooding (Cockleton Lane)	Medium	No	Yes – alternative route	D
Flooding (Princes Esplanade)	Medium/High	No	Yes – alternative route	D/B
Loss of shops	Medium	No	Yes - neighbourliness	B
Loss of waste disposal	Medium/High	No	Yes - neighbourliness	B

Community Resources

Medical / First Aid

In the event of injury or illness within the community the assistance of professional medical support should be sought e.g. Ambulance, Doctor, Paramedic, First Responder, and Qualified First Aiders. List details of the medical support available in your area.

Name	Address / Tel no.	Additional Info
Ambulance	999	Possible delay in arriving
Doctor	NHS - 111	See Cowes Health Centre
1 st Aider	Primary School Staff 295923	Only during school day
Cowes Health Centre	Newport Rd, Cowes 295251	Manned during business hours + out of hours service

Voluntary Groups

The following local voluntary/community groups have pledged voluntary support in an Emergency

Name	Address / Contact details	Additional Info
All Saints Church	Graham Lloyd 299051	Amanda Collinson 294913
Gurnard Village Hall	Carolyn Sibley 297154	Suzanne Longstone 290225
Gurnard WI	Carolyn Sibley 297154	Judith Westbook 295690
Gurnard Sailing Club	29, Shore Road 295169	info@gurnardsc.org.uk

Tradesmen

The following tradesmen or members of the community with trade skills, have volunteered their support or can be called upon in the event of an Emergency. They are known by the Parish Council to be bona fide tradesmen.

Trade	Name / Contact details	Additional Info
Landscaping	S. Dines 07704 077241	8, Worsley Road

Transport

The following local transport businesses can be called upon to transport people, essential equipment or provisions in the event of an Emergency.

Buses / Taxis Name	Contact Details	Capacity
TJ's Taxis	281111	1 car
Garden Tidy (Steve Dines)	07704 077241	1 car van

Additional Community Resources

Item Details	Location/contact	Additional Info
Woodvale Hotel	Princes Esplanade/292037	Accommodation
Portland Inn	Worsley Road/292948	Accommodation
The Little Gloster	Gurnard Marsh 278776/200299	Accommodation

Emergency Centre

Gurnard Village Hall grounds	Westbrook Lane/297154	Full list of contents of the shed is stored with the Parish Clerk and Gurnard Village Hall Association.
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Temporary Shelters

Item Details	Location/contact	Additional Info
Gurnard Primary School	Baring Road/ 295713	Shelter with facilities
Cowes Club	Cockleton Lane/ 300066 / out of hours – Manager John Ward 840850	Shelter with facilities
Gurnard Village Hall	Westbrook Lane / 297154	Shelter with facilities

Vulnerable Groups in the Community (e.g. Care Homes, Nursery Schools)

Name of Group	Address	Special needs
Bucklers View	Church Road 200134	Elderly - transport
Gurnard Pre-School	Baring Road 280441	Young children – transport & care

Communications

Communication System	Responsibility	Contact/Comments
Information Boards (including location)	Parish Council – Notice board in layby by Bucklers View	Sue Waters 07743 656480
Various	Parish Council Liaison/organising/communications	Sue Waters 07743 656480
Village Magazine	Editor	Alyson Jacobs 292496 Monthly issues (except January/August)
Cascade phone system	Parish Council	Sue Waters 07743 656480
Email / Website	Parish Council	gurnardparishcouncil@gmail.com www.gurnardpc.co.uk
Various (support)	IW Council	821000

Emergency Action Check list

Activation and Call Out

- Dial **999** if Life or Property are threatened in your community by an incident or emergency
- Contact the IW Council Emergency Management Team (see contact sheet)
- Use the suggested log sheet at the back of the plan to record:
 - Any decisions you have made
 - Who you spoke to and what you said
- Contact other members of the Community that need to be alerted:
 - Those specifically under threat
 - The Parish Council via the Parish Clerk
 - Volunteers and key holders that may be needed

Contact initially may be to inform them of the emergency or inform them of current Emergency Service advice regarding any action to be taken.

Community Management Team

In the event of an emergency, the following people would be involved in the meeting:

Parish Clerk: Mrs Sue Waters
Parish Chairman: Cllr Sean Harrison
Parish Deputy Chairman: Cllr Paul Fuller
Ward Councillor: Cllr Paul Fuller

Community Emergency Meeting

- Is a Community Emergency Meeting necessary?
- Is the venue safe to hold the meeting and can people get there safely?
- Has the IW Council been informed you are holding a Community Emergency Meeting?
- Has the community been informed there will be a meeting?
- Take a copy of the First Agenda to the meeting (see page 9)

Under no circumstance should you put yourself or others at risk to fulfil these tasks

Contacts

Service / Role	Telephone Number	Website/email
Emergency Services	999	N/A
Gurnard Community Emergency Co-ordinator	07743 656480	gurnardparishccouncil@gmail.com
Gurnard Community Deputy Emergency Co- ordinator	01983 200848	sw.harrison@tiscali.co.uk
Isle of Wight Council	01983 821000	www.iow.gov.uk
Isle of Wight Council Emergency Management Team	01983 823316/821105 (Out of hours)	emergency.management@iow.gov.uk
Police HQ	101	www.hampshire.police.uk
Fire Service HQ	01983 525121	fire.service@iow.gov.uk
NHS	111	
EA Floodline	0345-988-1188	www.environment-agency.gov.uk
Cowes Health Centre	01983 295251	http://www.nhs.uk/ServiceDirectories/Pages/GP.aspx?pid=897FEBA1-E6B9-47B2-90F3-5744F74DA2B5
Gurnard Parish Clerk	07743 656480	gurnardparishcouncil@gmail.com
All Saints Church Vicar	01983 294913	amandacollinson01@gmail.com
Key holder Village Hall	01983 297154	sibleycarolyn@yahoo.com
Island Roads	01983 822440	info@islandroads.com
National Gas Emergency Service	0800 111 999	
Southern Electric Emergency	105/08000727282	
Southern Water	0330 303 0368	Or leakline – 0800 820 999

Log Sheet

Date	Time	Information / Decisions / Actions	Initials

Community Emergency Group First meeting agenda

Date:

Time:

Location:

Attendees:

1. What is the current situation?
 - a) Location of the emergency? Is it near:
A school, vulnerable area, main access route,
 - b) Type of emergency?
 - c) Is there threat to life?
 - d) Has electricity, gas or water been affected?
 - e) Are any vulnerable people involved?
 - f) What resources are required?
Food, vehicles, blankets, shelter
 - g) How can the community support the emergency services?
 - h) What actions can safely be taken?
 - i) Who will lead the agreed actions?
 - j) Any other issues?

Map of the Community

