



Minutes of Gurnard Parish Council held at Gurnard Village Hall in Westbrook Lane, Gurnard on Wednesday 13 June 2018 at 7.00pm.

PRESENT: **Councillors** Orrey (Chair), Budgen, Jacobs, Laurens, McKean, Nolan and Vaughan.

The Safer Neighbourhoods Team were unable to attend the meeting but did send a written report which was circulated to members. There were six reported crimes in May 2018 compared with six for the same period last year.

One member of the Public was present who read out a complaint about the Parish Council decision which has resulted in the closure of Spencer's Field to the public. Councillor Orrey read out a statement which will appear in the next Edition of the Gurnard News as the decision is under review.

#### **6753 APOLOGIES**

Apologies were received from Councillors Fuller and Harrison.

#### **6754 MEMBERS' DECLARATIONS OF INTEREST**

a. To receive declarations of pecuniary & non-pecuniary interests

Councillors Bugden and Jacobs declared non-pecuniary interest in the Friends of Cockleton Meadow Project in that they live near to the site.

b. Dispensation requests

No dispensation requests were received.

#### **6755 MINUTES**

Councillor Nolan pointed out a couple of mistakes in the minutes which were corrected, then the draft minutes of the Full Council meeting held on 9 May 2018 were taken as read, approved as a correct record and signed by the Chair.

#### **6756 PLANNING**

a) There was one planning application to consider. It was

**RESOLVED:**

(i) **That the Parish Council raises another objection to the following applications:**

**P/00588/18 Campion, Sticklett's Farm in that although this is a revised scheme due to the lack of clear distinctions between the two applications the same objections apply:-**

- Overdevelopment to the footprint of the site
- Adverse impact to an Area of Outstanding Beauty.
- Adverse impact on the Dark Skies policy due to concerns raised about the light pollution from the level of glazing.
- That the application is contrary to elements of the Gurnard Neighbourhood Plan.

Should officers be mindful of approving this application, the Parish Council would request that conditions are added to ensure the track leading to the site is made good should damage occur during construction and that any light omitted from this property is contained and not allowed to leak into the surrounding area.

# GURNARD PARISH COUNCIL

## 6757 REPORTS

- a. Parish Council Chair  
The Chair provided a written report of her activities during the last month.
- b. Parish Clerk  
The Parish Clerk circulated a written report which updated councillors on items not on the agenda.
- c. IW Councillor  
Councillor Fuller circulated a copy of his report which included details of his activities over the preceding month. He has been very unwell and was unable to attend the meeting.
- d. The minutes from the Local Access Forum meeting held on 5 April 2018 were noted and approved.
- e. Notes from the Chair's attendance at the Campaign to Protect Rural England on 12 May 2018 were received and noted.
- f. The notes from the Chair's attendance at the Waste meeting held with the Isle of Wight Council on 16 May 2018 were received and noted.
- g. The notes from the Chair's attendance at the Cowes Accessibility Forum held on 16 May 2018 were received and noted.
- h. The minutes from the Isle of Wight Association of Local Councils' meeting held on 17 May 2018 were received and noted.
- i. Councillor Vaughan's notes from the Community Led Housing seminar held on 29 May 2018 were received and noted.
- j. The notes from the meeting of the Friends of Cockleton Meadow meeting held on 6 June 2018 were received and noted. Councillors discussed that how the project will suffer without funding from the Parish Council; in particular, in relation to a Green Gym visit in September. It was noted that although the Teddy Bears' picnic attracted many families to the site, it did not generate any income and operated at a loss. It was suggested that the Friends apply for a grant from the Parish Council for some activities.

It was:-

### **RESOLVED: That**

- (i) **That the Parish Council continue membership of the Campaign to Protect Rural England and promote and participate in activities to support their priorities, in the parish and Island-wide; and participate in the IW Day beach-clean.**
- (ii) **That the Parish Council continues to send a representative to the Plastic Forum, as well as to the Environmental Conference; support the IW Day litter-pick; and work to support waste and recycling initiatives in the parish and Island-wide.**
- (iii) **That the Parish Council take note of the work of 'Accessibility Cowes' and continues to send a representative; and participate in and contribute to any appropriate access-related initiatives.**

## 6758 FINANCE

- a. The clerk presented cheque and electronic payments totaling £5,496.28 for approval.
- b. The clerk presented the monthly bank reconciliation and copy of the bank statements for information.
- c. The clerk advised that the nationally agreed annual increment for clerks should be implemented.
- d. The clerk advised that Community Action required an amount of £89.40 for the publication of another 30 copies of the Gurnard Age Friendly Report. Councillors raised concerns about the report having a limited timescale as the activities detailed may change. There was discussion about the Parish Council taking on a bi-annual review of the report but making this only available electronically. The clerk holds a few hard copies of the original report which can be requested by residents.
- e. The clerk requested that additional councillors become authorised signatories on the Parish Council bank account.

It was:

# GURNARD PARISH COUNCIL

## RESOLVED:

- a. That electronic payments totaling £5,496.28 are approved.
- b. That the monthly bank reconciliation and copy bank statements are received and noted.
- c. That the clerk is awarded the nationally agreed pay increment for her scale.
- d. That the Parish Council does not pay for an additional 30 hard copies of the Gurnard Age Friendly report, but provides an electronic copy on the website.
- e. That both Councillors Bugden and Orrey become additional authorised signatories for the Parish Council bank accounts.

## 6759 ITEMS REQUESTED BY COUNCILLORS

Councillor Bugden gave a verbal report in that the Parish Council website has very few councillor photographs. She felt that either all councillors should provide a photograph or that the photographs should be taken down. Many councillors did not want their photographs on the website. It was:

### RESOLVED:

**That existing councillor photographs are removed from the website.**

## 6760 ITEMS RAISED BY THE CLERK

- A As part of the Boundary Review of the Isle of Wight, the clerk provided documentation from The Local Government Boundary Commission for England and the Isle of Wight Council. The Isle of Wight Council ward of Cowes West and Gurnard is to be reduced to equalize the number of electors in each ward.
- B Following the introduction of the General Data Protection Regulations, the clerk provided a Data Retention Policy and Privacy Statement for councillors to consider. An update on the Parish Council's compliance was also circulated to members.
- C A short report following the clerk's attendance at the local Finance Training held on 29 May 2018 was provided to members. Although the clerk is acting in agreement with national guidelines, improvements can be made to protect the council in that the clerk is now providing a copy of the monthly bank reconciliation and bank statements and that five years of audit documentation will be available on the website. It was:

### RESOLVED:

- (i) That the Parish Council strongly supports the Isle of Wight Council proposals for Cowes West and Gurnard in that this will reduce the work load of the Isle of Wight Councillor for the ward and have no adverse effect on the ward.
- (ii) That the Parish Council adopts the Data Retention Policy and Privacy Statements as provided by the clerk, which are required by the new General Data Protection Regulations.
- (iii) That the clerk contacts Sue Chilton to arrange a councillor training session on their responsibilities as Data Controllers which will also include new councillor training and a refresher for existing councillors.

## 6761 ITEMS FOR FUTURE AGENDAS

- a. The problem with plastic waste and litter in general.

The meeting closed at 8.15 p.m.

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CHAIR