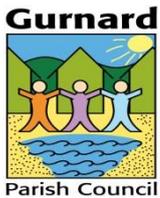


GURNARD PARISH COUNCIL



Minutes of a meeting of Gurnard Parish Council held at Gurnard Village Hall in Westbrook Lane, Gurnard on Wednesday 14 November 2018 at 7.00pm.

PRESENT: **Councillors** Nolan (Chair), Bugden, Fuller, Jacobs, Laurens, and McKean.

There was one member of the council in attendance who posed many questions about item 7c – Cockleton Meadow which the chair advised would be answered when the agenda item was discussed.

Following Councillor Orrey's resignation, it was agreed to move item 8f to the start of the meeting so that a new chair could be elected. Councillor Nolan was proposed, seconded and duly elected, until the Annual Parish Council meeting in May 2019, and duly signed the Declaration of Acceptance of Office, so chaired the meeting.

As PSCO Howard was unable to attend so a written report was circulated to members. There were three reported crimes in October 2018 compared with four for the same period last year. Councillors raised concerns that a "Hit and Run" involving a child incident at Gurnard Pines had not resulted in Police attendance. It was agreed that the clerk should contract the local constabulary and ask why this happened.

6791 APOLOGIES

There were no apologies received as all Councillors were present.

6792 MEMBERS' DECLARATIONS OF INTEREST

a. To receive declarations of pecuniary & non-pecuniary interests

Councillor Fuller declared a non-pecuniary interest in that he is an Isle of Wight Council member.

Councillor Bugden declared a non-pecuniary interest in item number 7c as she lives close to the site.

b. Dispensation requests

No dispensation requests were received.

6793 MINUTES

The draft minutes of the Full Council meeting held on 10 October 2018 were taken as read, approved as a correct record and signed by the Chair.

6794 PLANNING

a) There was one planning application to consider. It was:

RESOLVED

That Gurnard Parish Council objects to application number P/01000/18 – 12 Woodvale Road in that it is overdevelopment of the site.

b) Two planning decisions were received.

6795 REPORTS

a. Parish Council Chair

The Chair has resigned.

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- b. Parish Clerk
The Parish Clerk circulated a written report which highlighted the very successful 100 years since the end of World War One commemorations which was a true village event.
- c. IW Councillor
Councillor Fuller provided a copy of his report setting out his activities over the preceding month. He added that so far he has received 15 comments about cycling on the promenade of which 80% are supportive of a ban. This will form an agenda item next month.
- d. The minutes from the Gurnard Village Hall Association meeting held on 28 September were received and noted.
- e. The minutes from the Gurnard Village Hall Association Annual General Meeting held on 4 October were received and noted.
- f. The six monthly report from Gift to Nature for Cockleton Meadow was received and noted.
- g. The notes from the Neighbourhood Watch meeting held on 25 October 2018 were received and noted. Councillor Bugden added that it was unlikely that the scheme will continue in its current format.

It was:

RESOLVED: That a letter of thanks is sent to the Women's Institute, and a donation of £50.00 in their name to the Royal British Legion for providing the lovely cakes, tea and coffee at no charge to the Parish Council, for a part of the 100 years since the end of World War One Commemorations. This will be paid from the events budget.

6796 FINANCE

- a. The clerk presented electronic payments totaling £2,417.37 for approval.
- b. The clerk presented the monthly bank reconciliations and copy of the bank statements for information.
- c. The clerk presented the half yearly Internal Audit Report.
- d. The council needed to ratify decision to employ a locum clerk for the Extra Ordinary Planning meeting which was held when the clerk was on Annual Leave.

It was:

RESOLVED:

- a. **That electronic payments totaling £2,417.37 are noted and approved.**
- b. **That the monthly bank reconciliations and copy bank statements be received and noted.**
- c. **That the half yearly Internal Auditors Report was received and noted.**
- d. **That the Parish Council ratifies the decision to employ a Locum Clerk for the Extra Ordinary Planning Meeting which was held whilst the clerk was on Annual Leave at a cost of £80.00.**

6797 ITEMS REQUESTED BY COUNCILLORS

- a. Councillor Fuller presented a written reported highlighting some of the issues faced by residents living at Gurnard Pines. He is holding an information event there and has invited several agencies which can support those residents. He requested that the Parish Council pay for tea and cake for the residents who attend.
- b. Councillor Nolan highlighted a problem with several sections of the railing on the promenade between Gurnard and Cowes which are very rusty and have dangerous sharp edges. Councillors Fuller and Orrey attended a meeting with Isle of Wight Council officers, with the clerk to see how the IW Council are going to carry out the necessary repairs. The IW Council budget for Public Realm has been cut dramatically, and so they are considering other options than a full repair which would cost £150,000. Options being considered are:- to remove the railings all together, to replace them with plastic (no cost given) or chain link (cost approximately £85,000). The IW Council are asking for options and funding from Gurnard and Cowes councils. Councillors questioned the need to replace the posts.

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- c. Councillor Nolan provided the notes from the first meeting of the Cockleton Meadow Working Group, which was formed following the collapse of the Friends of Cockleton Meadow Management Committee. The Terms of Reference for the group were presented for approval. Various recommendations were provided for councillors to consider.

It was:

RESOLVED:

- (i) That Gurnard Parish Council funds up to £50.00 for the tea and cake at Councillor Fuller's information event for residents of Gurnard Pines to signpost them to agencies, but that no further commitment is made from the Parish Council.
- (ii) That the Gurnard Parish Council clerk writes to Alex Minns at the Isle of Wight Council raising Health and Safety implications caused by the severe corrosion of the railings and asks that the IW Council takes action to make them safe.
- (iii) That Gurnard Parish Council agrees the following actions:-
- That the Friends of Cockleton Meadow is formally closed.
 - That the name of the site previously known as Cockleton Meadow is changed to "Old School Meadow"
 - That as the new name is agreed, a small temporary sign is purchased at a cost of £20.00 plus VAT.
 - That as the new name is agreed, the Risk Assessments and any other paperwork is updated to reflect this.
 - That a warning sign for the pond area is purchased at a cost of £15.00 plus VAT to enable the gate to be left unlocked.
 - That a new padlock is purchased with six keys for the unit at a cost of £25.00 plus VAT.
 - That a letter is sent to all registered volunteers, thanking them for all their hard work on the project, explaining that the Parish Council is taking back the management of the site.
 - That a separate letter is sent to Holly, thanking her for organising the events this summer.
 - That the Parish Council no longer contributes £500.00 to Gift to Nature for 2019/20.
 - That £2,000.00 is set aside in the budget for 2019/20 to pay for maintenance of the site.
 - That Gurnard Parish Council purchases bottles of wine to the value of £30.00 as a gift to Terry Butchers for all his work on cutting the field and hedge.

6798 ITEMS RAISED BY THE CLERK

- a One policy was provided for review by members.
- b. A date needs to be set for the Financial Working Group to meet and discuss the draft budget for 2019/20.
- c. The IW Council are no longer participating in the Blue Flag award scheme for beaches and therefore do not require the flag pole at Gurnard beach and have requested that the Parish Council takes over both the Health & Safety and financial responsibility for it.
- d. The Isle of Wight Council is seeking the views of Town and Parish Councils for their new Public Spaces Protection Order.
- e. The Isle of Wight Council provided a copy of the Network Integrity Register for Gurnard which shows requested Traffic Orders for the village. There are seven historic orders still not in place dating back to 2014. The Parish Council is being asked to prioritise these as funding is not available for them all.

It was:

RESOLVED:

- (i) That the Health and Safety Policy is approved with no amendments.

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- (ii) **That the date for the Financial Working Group meeting is set for Tuesday 20 November 2018 at 4pm at the Village Hall.**
- (iii) **That the Parish Council does not take over the Health & Safety and Financial Responsibility for the flag pole by the beach.**
- (iv) **That Gurnard Parish Council supports the new Public Spaces Protection Order as proposed by the Isle of Wight Council.**
- (v) **That Gurnard Parish Council prioritises the Network Integrity Register.**

6799 ITEMS FOR FUTURE AGENDAS

- People cycling on the promenade between Gurnard and Cowes (Councillors Bugden and Fuller)
- Casual vacancies
- Draft budget and Precept
- Recruitment of a new Parish Clerk
- Vacancies on various working groups.
- Bank Account signatories
- Update from the Toilet working group.

The meeting closed at 9.05 pm.

CHAIR

Clerk's Report – November 2018

5b

Adding another two signatories to the bank

We are still awaiting confirmation that two further councillors have been added to the bank mandate, even though the fully completed form was sent to the Unity Trust bank on 27 July 2018, and has been chased twice. Councillor Orrey was one the additional signatories but she has now resigned. In view of my resignation, this should be an agenda item next month to ensure there are sufficient signatories for the Parish Council bank accounts.

Gurnard Primary School – Big Me day 12 October 2018

The school held a Careers Information day with the children dressing up in what they wanted to be and employers asked to attend and talk to the children about their careers. I went and promoted the Parish Council with pictures of recent projects – In Bloom, Toilets, Play Area, Picnic Tables on the Green and Cockleton Meadow. I talked to the children about how the logo for the Parish Council was designed by a GPS student and that also children from the school had been involved in the consultation for the Play Area. Everyone I spoke to knew about the play area, so I asked if there was anything missing. Lots of ideas were given which I have collated but the most popular was normal swings for bigger children (there are baby swings and a basket swing already provided), which was quite enlightening. As the play area is starting to show its age and more repairs are now being completed, it may be worth considering their requests in the future.

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Gurnard Primary School – new build

I met with the Project Manager for the new build at Gurnard Primary School on 24 October 2018. They are intending to start work on 26 November 2018 and to complete by end of June 2020. The workers from Sir Robert McAlpine Construction will be working on both Gurnard and Queensgate Primary Schools at the same time with GPS being slightly first. During the construction phase, the children will lose one playground with hoarding being erected around the site which will contain windows so the children can see what is happening. The demolition of the old site will be last item. A construction management scheme is in place with a “gatesman” sat at the school gate throughout the construction and demolition. No work will start before 8am or continue after 6pm. Saturday mornings will only be used if the project gets behind schedule and there will not be any work on a Saturday afternoon, Sundays or bank holidays. All deliveries will avoid the school drop off and pick up times, and lorries will not be allowed to clog the road awaiting entrance to the site. A letter will be hand delivered to all residents in the area before work starts, in both Gurnard and Cowes.

Verge outside Bucklers View

Island Roads have agreed (after I asked for evidence that the responsibility had passed to the Parish Council) that the responsibility for the verge outside Bucklers View is theirs and they have cut the vegetation back to 0.6metres to improve visibility and therefore safety at their expense.

100 years since the end of World War One commemorations

Since the Parish Council pledged up to £1,000.00 for village events in the budget for 2018/19, I have been working with Amanda Collinson (Vicar of All Saints church) to provide an enhanced service to commemorate the 100 years since the end of World War One. The Parish Council was thanked in church for all their financial support of the event. Cowes Art Group (who meet at the Village Hall) provided a wonderful art exhibition featuring poppy pictures and craft which raised £200 for the Royal British Legion. The WI and Knit and Knatter groups provided wonderful decorations for Worsley Road and the church. The WI provided tea and cakes for everyone at the Village Hall and the day ended with a fire lighting ceremony on the beach at dusk. My thanks to Councillor Nolan for joining the Parade, laying the wreath and lighting the fire, Councillor Harrison for preparing the Risk Assessment, Julie Jeffers for acting as First Aider, Councillor Budgen for helping with the tea and cakes and Reverend Amanda Collinson for a lovely service and words at the fire. The Queen’s representative - Colonel Snagge also joined the church service, laid a wreath and joined in for tea and the fire. A truly village event.

The costs:-

Banners	£105.00
Land Amenity Hire	£ 66.50
Booklets	£ 56.50
Wreath	£ 40.00
WW1 Book for Colonel Snagge	£ 5.00
Safety barrier	£ 32.07
Total Expenditure	£305.07

Although the WI were offered a budget for the tea and cakes, they wanted to provide them free in return for a donation to the Royal British Legion in their name. **Can you please decide a suitable donation form the agreed budgeted figure?**

Miscellaneous correspondence

The hard copy correspondence which has been received is listed below – all other electronic correspondence has been forwarded to councillors by email.

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- 1 First Call signs – sales leaflet
- 2 Island Business magazine – October 2018 edition
- 3 LCR magazine – Autumn 2018 edition
- 4 Play and Leisure – sales leaflet
- 5 Wicksteed – sales leaflet
- 6 Letter from Island Roads regarding landowners responsibility for trees and drainage
- 7 Clerks and Councils Direct – November edition
- 8 Solent Protection Society – details of AGM
- 9 HAGGS – sales leaflet
- 10 Letter from Top Mops offering services
- 11 Clerk magazine – November edidtion